

October 9, 2012 – Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney called the meeting to order at 5:30 PM with Trustees Pamela Youngs, Elisabeth Brennan, Jerry Golden and Doug Putnam present. Mayor Maloney welcomed attendees and then led them in the Pledge of Allegiance.

Trustee Golden made the motion to dispense with the reading of the previous meeting minutes and accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Treasurer gave Abstract 4 to the Board members as follows:

General: \$ 26,368.06

Water: \$ 6,707.22

Sewer: \$ 5,422.95

The Deputy Clerk/Treasurer then asked the Board to authorize payment to William Gippe in the amount of \$250.00 to be added to the current abstract. After reviewing and discussing the abstract, Trustee Golden made the motion for the Treasurer to pay Abstract 5 with Trustee Putnam seconding the motion and all voting yes.

. Marty Mason, DPW Supt. gave his report as follows:

- The new leaf vacuum has arrived and should be ready to be used next week.
- The Village will be working with the Town to pave sections of the following streets; Murray, Gouvello and Lake from William to Lake. Paving will also be done at the Clinic and behind the Fire Hall. The costs will be split between the Town and Village.

The Mayor stated that the State Health Department had informed Samaritan Medical Center that we needed to move the handicap parking to the side that was paved and then pave the remaining areas. The Mayor spoke with Dave Dermandy from Samaritan about the paving and all parties in agreement of the paving process.

- It is anticipated that Marcy Newman will authorize the driveway to the new sewer plant. The Village portion of the driveway project is \$7, 440. The driveway is not to be paved now, but they will pay the Village for their equipment and time. Mr. Mason requested that with a portion of this money that they pave from James St. from Broadway St. to Govello St. Once the pavement is done, the new stripping can be done then for the ferry lanes. The other portion of this money will be used for clinic paving.
- The DPW is still working on cleaning the sewers for approximately the next week.
- The fuel tank on the IH (dump truck) had to be replaced and was \$1,300.00.

- The DPW picked up all the garbage barrels around the Village for the Chamber and a few benches. All the Village garbage cans will remain in place.
- Marty, Tom and Kate are to attend a school in Watertown that is offered from the Department of Health for Water Treatment.
- Marty addressed the issue of water accounts and which commercial properties needed to be reevaluated.

At this point, it is requested that a work session be established to look at all EDU's and Shut-Off Policy.

- Dave Cook from DANC spoke with Marty about the water GIS mapping. Marty asked him what they would charge the Village to come and do all the manholes throughout the Village. DANC will come for \$2,500 to come and do all the sewer lines and manholes and incorporate it with the water. Trustee Brennan questioned the purpose of this mapping and Marty stated that the Village currently does not have accurate locations of all the Village manholes and this will allow for GPS mapping of all of them. Monies to pay for this would come from the Sewer account. This can be done right away and the Mayor asked for a quote or proposal in writing.
- For the Sewer project: The trusses will be delivered October 10th and the carpenters are expected next week. The control building will be done first with the lift stations following. All pumps are set in the buildings and all underground pumping pipes will be complete this week. Concrete is still set to be complete by the end of the month. A walk thru is scheduled for tomorrow with MCI. The walk thru will be done at 9:00 AM before the construction meeting that is set for 10:00 AM.

Trustee Brennan then addressed Marty about the tree in front of Ann's Fisherman Fare. She asked when it is due to come down. Marty informed her that is a National Grid issue and we have no time frame for its removal. She then asked about the tree on Larry Hickey's property. Marty is aware of the health of the tree and it will be taken down this winter due to the fact that it is a danger.

Trustee Putnam then asked about the situation with the Clickner tree. The residents were removing the tree at the end of Market Street. Mayor Maloney asked Marty to go to the property and ask them to stop removing the tree as it is a Village tree. There is a dispute over the tree and who is the owner. Mr. L'hullier called the Mayor and was upset that the work was stopped. Mayor Maloney and Marty went to the property and made the decision that they could remove the tree based on the fact that a large leader on the tree was diseased and could jeopardize the health of the tree. Mayor Maloney allowed the home owner to remove the tree and they would pay for its removal at this point and then the Village would have to research the actual owner of the tree. The surveys will be reviewed and a determination will be made.

Marty Mason then stated that the Martini tree is a healthy tree. The sewer lines are cleared every spring.

Trustee Youngs then asked Mr. Mason about the water meters at the Ashton and Anchor apartments. He stated that no issues have been found with the meter or the readings and no leaks have been found.

The sidewalk on Gouvello Street was then addressed. Marty stated that he has checked the property in front of the Oswald home. The Board had asked that the sidewalk should be placed closer to the tree and not the fence. Mr. Mason informed them that the tree will cause an issue for the sidewalk placement. The sidewalk will need to be placed along the fence. Marty has been in touch with Alpine Fence Company. They are to give him a quote on taking down each section of the fence for the sidewalk placement and replacing at the completion of the project. It will be requested that the property owner and the Village split the cost of the fence removal and replacement. Trustee Golden and Marty are going to visit the property owner and request they pay a portion of the fencing.

Trustee Brennan stated that she had a complaint about the lights that are to be placed on the top of the buoys. The lights are going to be decorative only.

Mayor Maloney then asked if Marty had a status update on the lights at the Law Building. Marty had checked the light and agrees that a light needs to be placed. If National Grid does not replace, then the Village will place another light on the building.

Trustee Brennan then asked about the status of Patrick Wiley on the Planning Board. Trustee Golden then stated that Jeff Herpel had been in contact with Patrick Wiley. Patrick Wiley wishes to be removed from Planning Board and it was stressed to Jeff Herpel that we need to have something in writing. The plan at this point is to have a letter written and then ask him to sign it.

Mayor Maloney then addressed the Water project. He had spoken with the Health Department last week and the review of the comments was complete. At this point, it is able to go out to bid.

Mayor Maloney then addressed the Petzing property situation. Mr. Petzing had called the Mayor and he stated that he is not in complete agreement with the amount that the Village is requesting. The Village attorney is handling the issue and it should be resolved by the end of the month.

Mayor Maloney had no new news on the East End Park project or the Breakwater.

Mayor Maloney then addressed the tree on the Martini property. It was put to a vote to leave the tree and monitor the health of the tree. Mayor Maloney made the motion to leave the tree and monitor its health and Trustee Putnam seconded the motion. Trustee Brennan and Trustee Youngs voted yes and Trustee Golden voted no. The tree will remain.

Jeff Call, Zoning Officer gave his report as follows:

- He requested clarification on whether the Board would set a committee to make changes to zoning or whether he is responsible to arrange the committee. Jeff Call will be in charge of establishing the committee. The Deputy Clerk/Treasurer then asked for a copy of the new application to be put on the website.

Mayor Maloney then addressed the Workplace Violence Policy. He asked Marty if he was aware that Board had approved the training. Marty was aware and will be contact to find out about training.

Trustee Brennan then spoke about the draft of the Water Policy that she had created for the Trustees to evaluate at the work session. Then Mary Rupp, Deputy Clerk/ Treasurer addressed the Board and asked for authorization to make adjustments to the following accounts in the Water Program; Gilmore, to have one property listed as inactive, remove the penalties from Anchor and Ashton readings from last billing cycle. Trustee Golden made motion to remove the penalties in the program and Trustee Youngs seconded the motion and all voting yes. At this point, it was stated that Mr. Anchor would need a letter stating that his check will be cashed for the prior water bill and the letter will have all the information about what was done to validate the meter reading.

The water report that displays accounts with arrears was then reviewed and it was questioned whether the Village should inquire about the purchase of a credit card machine to accept water payments. The Deputy Clerk/ Treasurer is to ask the auditors for more information.

Trustee Brennan then asked about the Compensated Absences Report for all Village employees. The Board made the request to see this report on a quarterly basis.

Mayor Maloney then addressed the issue of the two anonymous letters that were received by the Village office. The letters were reviewed and discussed.

The Deputy Clerk/Treasurer then addressed the Board with a question regarding the use of the color copies being made on the office copier. The service to the machine showed that color copies have been made and the Clerk's office has no knowledge. Due to the fact that color copies cost the Village \$0.09 a piece, it is being requested that a code to be added to machine for all colors copies to be done. The Board agreed to have code added for color copies and possibly codes for all departments' usage.

Trustee Youngs then asked about the audit and when that will complete and when they should expect the report from the audit. The Deputy Clerk/Treasurer informed the Board that Mr. Bowie is hopeful to attend the November 13th meeting with the findings.

Mayor Maloney then stated that they have the rescheduled conference call October 10th with the attorney's office in regards to the Roxy project.

The Board then established the work session to be set on October 23rd at 4:30 PM and to cancel the normally scheduled Board meeting so they can attend the BP meeting that is happening at the Rec Park October 23rd at 6:00 PM. The Deputy Clerk/ Treasurer will contact the paper and post on the website for the cancelled meeting.

Trustee Youngs then stated that she is still in the process of creating the evaluation for the Deputy Clerk/ Treasurer.

Trustee Putman made the motion to adjourn the meeting at 7:15 PM with Trustee Golden seconding it.

Respectively submitted,

Mary Rupp

Deputy Clerk/Treasurer