

November 27, 2012 – Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney called the meeting to order at 5:30 PM with Trustees Pamela Youngs, Elisabeth Brennan, Jerry Golden and Doug Putnam present. Mayor Maloney welcomed attendees and then led them in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the previous meeting minutes and accept them as written with Trustee Golden seconding the motion and all voting yes.

The Village Board of Trustees then reviewed several bills that were not received in time to be added to the abstract at the previous meeting. The billing totals were as followed:

General Fund: \$46,154.31

Water Fund: \$ 560.00

Trustee Golden made the motion to pay the remaining bills of the month with Trustee Youngs seconding the motion and all voting yes.

Marty Mason, DPW Supt. gave his report as follows:

- Real St. dock project is now complete

Trustee Golden then asked if Marty had received a copy of a letter written by Mr. Montonna and if any of the issues within the letter have or can be addressed. He informed the Board that the electric pole and the hydrant are both necessities. Marty is going to email Trustee Brennan the needed information and she will draft a response letter to Mr. Montonna.

- Marty then asked to have a letter sent to the Town Highway Superintendent and crew for the assistance they gave to the Village in the Real St. dock project.
- Snow equipment is now loaded and operational
- Leaf/brush pick up will go on for one more week
- Meeting with Department of Health in Watertown for the Water class concluded that there has been a glitch with the license classes taken in the spring. Due to GRADE A class not being specified on the paperwork, the employees will have to take the courses again. The courses are being offered by HACH February 19-21, 2012. They will take the 3 courses over those days and the HACH will offer the Lab Course for free for the mistake on paperwork.
- DPW – expenses \$28,000 for Barrett Paving and \$3,600 for the stone at Real St. The total expenses will be \$31,000. The DPW account has \$39,000 currently in the expense account. Marty submitted to NYS for the CHIPS money and a check is coming December 21st in the amount of \$19,259.45. This is a reimbursement from the state for the work done on all the streets and sidewalks.

- A check is also coming from the USDA in December for the \$35,000 work of work that the DPW did for the extension of Centre St. The Village will get \$8,945.00 and the Town will be receiving the remaining portion.
- A check is also coming from the Fire Department for the paving done there in the amount of \$5,300.
- A pump at the Water Plant that takes the water from the lagoon and allows 10% of the water back in and go back through the filtration has become defective and a new one has been ordered for \$4,639 and the funds will billed from the project.
- Sewer project is going very well. The pump station behind the clinic has the electrical work complete, the pumps are all in, and the piping is near completion. The Electrician is now working on the building on Gouvello St. and it is due to be completed this week. At that point, he will call it in for inspection and the power can then be turned on. The control building is waiting for heat so the painting and all inside work can be completed. The big building is getting the last of the rafters placed and then the steel will go on. It is hopeful to have a February 1st start-up.
- Bids for the Water Filtration Plant came in. Approximately twenty-three bids came in. The engineers have moved along with the bid process and have sent the documents to the low bidders and the Board should be getting the information by the next meeting.

Trustee Golden then addressed Marty and asked him if he ever received any information from Alpine Fence in regards to the fence at Oswald's sidewalk. Marty has not received any information from Alpine. The money is still in the budget for this sidewalk and it is due to be done this spring.

The Mayor then addressed Marty about the employee evaluations. The date to administer them has been set for Tuesday December 4th.

The work session for the Water Shut off Policy has been moved to 4:30 on Tuesday December 4, 2012.

Tom Strejlau, Officer in Charge:

- The house on James St. owned by the late Mr. Sovie, needs to be boarded up. It has been stated that children may be accessing the house. DPW is going to board the abandoned home.
- The District attorney sent a check to assist in the cost of the second Tazer purchased.
- The department asked about the computer software updates. Deputy Clerk/Treasurer Mary Rupp is to get more information.

Trustee Golden then asked Marty if he been informed about a thermostat being placed in the zoning office. The office has electric heat and Marty is going to install one.

Trustee Putnam then addressed the Board and stated that the letter that Officer Streljau wrote in regards to the situation at Ferry a few months back was very well written.

The Mayor then addressed the GIS Survey to Marty. There is a question on the monthly fee or annual fee and how much those fees would be. It is Marty's understanding that we will not incur any of those fees. A resolution needs to be passed to move forward. Trustee Golden made the motion to pass resolution 2112-11 and Trustee Brennan seconded the motion and all voting yes.

Trustee Brennan then addressed the Board and asked if the email about Mr. Al Walker's concerns had been addressed. Trustee Golden is going to contact Mr. Walker about the Board's findings.

The Mayor then stated that the office still had not received any response from Patrick Wiley regarding the Planning Board.

The Mayor then stated that they have requested from Rural Development to increase our loan amount for the Water Filtration Project. Rural Development will be creating the document and it will come to our office for Trustee Putnam or Trustee Golden to sign depending upon when it is received. The increase is needed due to the fact that prices have changed from the initial prices listed six years ago at the beginning of the project.

Trustee Youngs then addressed the Mayor and asked if there has been an agreement reached with the letters from Mr. Jim Wright from DANC. The Mayor has had correspondence with DANC and making sure that all parties involved are clear on the reading of the contract that is in place for the Phase II water project. A lengthy discussion took place.

The Mayor then informed the Board that he is waiting for answers from the attorney's office on DC Builders, Article 10 and the CV LDC.

The Mayor informed the Board that the Town/Village Holiday Party is going to be held Friday December 14th, 2012 at 6:00PM at the Sand Bay Inn.

The Mayor then stated that he had not spoken to Harold L'hullier regarding the tree invoice for the tree that was taken down.

Trustee Brennan then asked if we have heard any more from either the French Festival committee or the Town regarding French Festival costs. The Mayor informed the Board we have not. A discussion then took place.

Trustee Youngs then asked the Mayor about when the evaluations that are to be done for Clerk/Treasurer and Deputy Clerk/Treasurer. The Mayor stated that he does need to still do them.

Trustee Brennan then made a motion to officially thank Trustee Doug Putnam for his many years of service to the Village of Cape Vincent. The Board then all took the time to thank him for all he has done for the Village and its residents.

Trustee Golden then made the point that Jeff Call will have to officially resign his position as the Village Zoning Officer and they will have to advertise for the position. There are several people that are interested in the position.

Trustee Youngs then asked if there is any requirement that Trustee's have as far as attendance is concerned. There currently is nothing on file stating an attendance policy. Mary Rupp is going to check with Nancy Knapp about the fact whether a policy does in fact exist.

Trustee Brennan then made a motion to adjourn the meeting at 7:31PM with Trustee Youngs seconding the motion and all voting yes.

Respectively submitted,

Mary Rupp

Deputy Clerk/Treasurer