

January 8, 2013 – Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney called the meeting to order at 5:30 PM with Trustees Pamela Youngs, Elisabeth Brennan, Jerry Golden and Jeff Call present. Mayor Maloney welcomed attendees and then led them in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the previous meeting minutes and the Organizational meeting with spelling corrections done and accept them as written with Trustee Golden seconding the motion and all voting yes.

The Treasurer gave Abstract 8 to the Board members as follows:

General: \$ 23,145.80

Water: \$ 29,492.09

Sewer: \$ 2,840.69

Trustee Call made the motion to pay the bills for the month with Trustee Brennan seconding the motion and all voting yes.

Marty Mason, DPW Supt. gave his report as follows:

- The Fire Department has approached Marty about adding another light pole behind the fire hall. National Grid is in the process of moving some poles and this would give lights on both sides of the entrance to the fire hall and also will be a light to the entrance of the lift station located across the street. The Village will be responsible to pay for the usage and it will be installed for free. While National Grid is here, Marty is going to inquire about adding another light at the second boat ramp at East End Park. It has been proposed that it be similar to the lights that were installed along Wiley Blvd.
- The department has been doing a great deal of plowing since the last meeting and it is all going very well. The department had a few complaints on sidewalks but all issues were addressed.
- The DPW will be trimming and pruning trees as needed throughout the Village and Marty may call Davis Tree Service in for the annual winter trimming.
- Water meters are being read this week.
- The furnace in the Community House has been malfunctioning on a daily basis. Hyde-Stone has been here to check the issues. The Village Office currently has no monitoring for smoke or low heat through STAT. Marty is going to contact STAT for pricing and get more information and also work on the furnace issues.
- No new information to give on Water Filtration project.

Mayor Maloney then added that we are just waiting to hear from Mike Mannigan that they have received notification of the interest rate. We have verbal confirmation of the funding for the project, just waiting for the interest rates proposed drop to make it official. They are hopeful for the official announcement to be by the end of January.

- The Sewer project – pump station one that is located behind the Chamber building is approximately 90% to 95% complete. Pump station two behind the clinic still needs the general contractor to complete the piping, which is projected to be done within the next two weeks. The SBR (Main Building) still needs the general contractor to complete the walkway and the stairs. At this point, the project is running ahead of schedule. It is proposed to have the start-up be the first part of March.

Mayor Maloney then addressed the Sewer project. As of right now, there is \$1.2 million left in the contingency and with the sand filter bed that has been suggested being installed by the DEC, that will bring the total down to \$749,000 left in contingency. Marty is to ask Marcy Newman on the proposal of using a portion of this money to update the water/sewer meters within the Village. It has also been proposed for a possible new sewer machine.

It has become a requirement by the USDA for the Village to account for all the fixed assets and the post-employment benefits. The Mayor is going to be in touch with Mike Mannigan from the USDA about all the details of the requirement and speak with the engineers and auditors about creating a corrective action plan.

Trustee Call then asked Marty about paving at the fire hall. One side of the back drive way is not level and needs to be adjusted. Marty is aware of the issue and it will be addressed.

Trustee Brennan then asked if the Thank You letter had been written to the Town of Cape Vincent for their help on the Real St. project. The Mayor wrote the letter and it has been sent.

Trustee Golden then gave the report for Tom Strojau, OIC. He would like Board approval to hire John Sovie to the department. Officer Ryan is no longer able to perform the hours but he would like to keep him on as a reserve. He would like Mr. Sovie to be hired by January 9, 2013. Trustee Call made the motion to hire Mr. Sovie to the department with Trustee Golden seconding the motion and all voting yes.

Mayor Maloney then addressed the Planning Board and the Zoning Officer positions that are vacant. The Board will review the resumes in executive session and choose a candidate. Mayor Maloney also did speak with Gebo's office about Michelle Oswald still being able to stay on the ZBA and it is not a conflict of interest for her to serve the Town and the Village in those capacities.

Mayor Maloney then brought forth several bills for the Phase 2 of the Water Filtration Project that need to be Board approved for payment. The bills were then reviewed by the Board and Trustee Golden made a motion to pay the Phase 2 bills and Trustee Youngs seconded the motion and all voting yes.

Mayor Maloney then spoke about the walk through scheduled for the Sewer plant with a representative from EFC, the funding agency, and Bill Jessmore, a representative from the DEC that has been rescheduled for the end of the month. Mayor Maloney will give the date and time to all Board members for anyone who is able to attend.

Mayor Maloney has no new information about DC Builders.

Mayor Maloney then asked if the Board determined who was writing the letter to PSC. Trustee Brennan will be writing the letter and the letter will be posted on the PSC website.

Mayor Maloney received information from a Town Board member that was directed by Town Supervisor Urban Hirshey that a meeting is planned for January 22, 2013 at 10:00am at the Cape Vincent Rec Park with BP in regards to the Public Involvement Plan (PIP). The meeting is a work session and it is an open meeting. It is being asked that the Village Board members attend.

Mayor Maloney then stated that the evaluations have all been completed. The evaluations are available for all Board members to review and will be discussed during executive session.

Mayor Maloney then spoke about the meeting that he had with Mark Gebo about the very probable dissolution of the LDC. At this point, it is proposed that a community development branch would be established under the Town and have Village cooperation and support. The process can take up to 90 days to dissolve. A plan must be in order at the time of the dissolution by the Town and Village. A new job may be created to do this position and a committee as well. The Board will review the LDC portion at budget time and will consider keeping the amount consistent to support the cause.

Mayor Maloney then asked about the water-shut off sample law being sent to Gebo's office. It has not been sent. The Board will review the law one more time and the Clerk will email to Gebo's office this week for review.

Mayor Maloney then addressed the letter that was received from the Chamber about the Regatta Cup that is planned for August 23-25, 2013. They would like to have usage of the Village dock during this time frame. It has been suggested that Mike Chavoustie and Declan Callan attend the next Board meeting January 22, 2013 so they can answer some questions that the Board members have. The Deputy Clerk/Treasurer will be in contact with them and will ask them to attend.

Trustee Brennan then asked if we ever heard anything from the Chamber about a committee being established to discuss the issues at the Village dock. Mayor Maloney will attend the first meeting and if the committee is in need of Village Board representation, then Trustee Golden will represent the Village.

Trustee Golden then addressed the Board about the computer software update. The materials are all in and the company is looking to establish a date to come and do all the Village computers. Trustee Golden will work with the Deputy Clerk/Treasurer and the company to establish the date and time.

Trustee Brennan then asked if there is still a sit-down meeting planned with the Samaritan Clinic management. She feels it would be a good idea to be able to reiterate the goals that the Village and Town to them. Mayor Maloney will be in contact with Urban Hirshey about scheduling a meeting.

Attendee Eric, from Breakers Restaurant then spoke about the advancements in the plans for the Antique Fest planned for August 2 to 4th, 2013. The Chamber was having a meeting at the same time as the Village Board and the Chamber is set to discuss having the "Cape Antique Festival Committee" fall under the Chamber umbrella for insurance purposes. He is proposing that the Village not give any permits during this time frame to outside food vendors, so the local businesses can benefit from the event and promote the local area. The set up of the Fest won't block any hydrants or walkways. The Chamber is set to help with postage, printing and making phone calls to promote the event and bring vendors. The event is waiting on Village Board approval. Trustee Golden proposed the question of bathrooms and trash pickup. Eric said that he is looking for Village or other donations for porta john rentals and asking Village to help with trash pickup. Trustee Call asked about the hours of the Fest. Eric said that most fests of this type run from approximately 9:00 am to about 6:00 pm. Trustee Brennan asked about the proposed set up areas. Eric stated it will be in set up from the curb to the sidewalk. The exact lay out is still being established. Trustee Brennan also asked about the "Concerts on the Green" that are scheduled for Saturday's during the summer months. He will discuss that with Shelley at the Chamber. Mayor Maloney then stated that he will be getting in touch with Mark Gebo's office about the Village's law about peddlers and soliciting within the Village limits about the outside food vendors that may show up during the Antique Fest hours. Eric then asked about the police force hours during the Fest weekend. Eric will be working with Tom Strejla on the details. A lengthy discussion took place. The Mayor will be on touch with Gebo's office for questions and will call Eric with answers.

Eric also spoke about the Winterfest planned at Breakers Restaurant January 19-20, 2013. He asked that the Village provide them with a blockade for Point Street from Broadway St. to Kelsey Lane for some of the outside events that are planned. The Board gave approval.

Mayor Maloney made a motion to enter executive session at 7:15 pm with Trustee Youngs seconding it.

Trustee Golden made a motion to exit executive session at 8:47 pm with Trustee Youngs seconding it and all voting yes.

As a result of the executive session, Mr. Bill Kirchgessner will be the new Planning Board member with Trustee Call making the motion to hire and Trustee Golden seconding it and all voting yes.

The new Zoning Officer hire will be Mr. Perry Golden with Trustee Youngs making the motion to hire and Trustee Call seconding it and Trustee Brennan and Mayor Maloney voting yes and Trustee Golden abstaining from the vote.

Trustee Golden then suggested that it be posted for a new member of the Zoning Board of Appeals to replace Mr. Perry Golden.

The Deputy Clerk/Treasurer will be sending letters to the other applicants of the Zoning Officer and Planning Board member that were not selected.

Mayor Maloney then made a motion to award all employees that received their evaluations a 2% raise to be paid retro-active to June 2012. Trustee Golden seconded the motion and all members voted yes.

Trustee Brennan made the motion to adjourn the meeting at 9:08 pm with Trustee Youngs seconding the motion and all voting yes.

Respectively Submitted,

Mary Rupp
Deputy Clerk/Treasurer