

Village of Cape Vincent Board of Trustees – July 23, 2013

Mayor Maloney opened the meeting at 5:30 PM with Trustees Pamela Youngs, Jerry Golden, Elisabeth Brennan and Jeff Call present. Mayor Maloney welcomed the attendees and then led in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the July 9, 2013 meeting minutes and accept them as written with Trustee Golden seconding the motion all voting yes.

Attendee Kristy Kennedy then addressed the Board in reference to the Community House-Community Room. She supplied the Board with information in regards to the grant that was received in the 1990's and also spoke about the usage charge for the Community Room. After a discussion, it was concluded that the Improvement League advertise usage of the Room stating a donation can be made to the Improvement League but not a specific dollar amount charge.

Marty Mason, DPW Supt., gave his report as follows:

- The DPW crew spent the past two weeks preparing/cleaning from French Festival.
- The Village sidewalks are near completion for the season. The crew has 300 feet to complete this week and 200 feet next week.
- O.D. Green won the bid to get supplies for the library project. The Village will be getting roughly \$6500.00 worth of materials and that leaves \$5000.00 for labor expenses.
- The old clinic near the school is to be torn down tomorrow. The Village crew will be assisting the Town in the demolition.
- The new Bobcat is here with the attachments to include snow blower and brush hog.
- The new mower will be here in roughly one week.
- Water Project: All the underground piping is complete. The floors at the plant are complete. The building will be here in the middle of August. The 3<sup>rd</sup> filter maybe shut down to rehab it but Marty is researching info on doing so.
- Sewer Project: The new plant is running smoothly. The contractors are mainly now working on the drying beds. National Grid was in last Friday to do disconnect with accounts associated with the old sewer plant.

Mayor Maloney then asked Marty about credits that can be issued at the Water Filtration Plant for materials not used.

Trustee Brennan then asked Marty if an incident reports was completed for the accident that occurred with the Time Warner Cable and the garbage truck and he stated that it had and is in his office.

Trustee Brennan then spoke about Bay St. and potholes and what is the plan. The Sewer project will be fixing the road at the completion of the project but the Village will make some patches until they are able to do so.

Trustee Brennan then asked about new sidewalks being cracked. Marty stated that large trucks do crack the sidewalks at the portions that connect to the streets.

Mayor Maloney then asked about the parking spaces behind the Chamber for the Police Department. Marty is going to get 2 reserved signs.

Trustee Golden then asked Marty about the light at the East End Park boat ramp. Marty stated that they have not installed one yet.

Marty did have a request to have a light outside the "old" sewer plant once it is removed.

Mayor Maloney then asked if the RV dumping station is functional. Marty stated that it is and they just need to get proper signage.

Marty stated that the dog waste station is being used.

Trustee Call then spoke and thanked Marty and crew for the help with the French Festival.

Mayor Maloney addressed outside water users that have outstanding bills. The agreement has been picked up and at the current time, the Village Board will remain with the terms of the agreement and follow with claim in the future if needed. Certified letters were also sent to the other outside user by the attorney's office to give the time frame of 60 days to hook-up to Town water districts.

Mayor Maloney then addressed the issue of the grant application for the proposed pavilion at the East End Park. He asked attendee Glen Kennedy to speak about the grant application process. The grant is based on the community profile. The application is due August 12, 2013 and would require the Village and other groups to have \$100,000.00 of funds and in-kind services. The time line to collect the funds would be one year. The Board members all voted yes to move forward with the project application. Glen Kennedy is going to speak with the Town Supervisor and move forward with the grant application process.

Mayor Maloney then spoke in reference to communications he had with a television station that was creating a show on Communities of Distinction. The show required roughly \$20,000.00 to be included. Upon discussion, the Board is unable to agree to the terms as it was not budgeted for.

Mayor Maloney then stated that he has no new information on the DC Builders. He also had spoken with Gebo's office in reference to the license agreement with Biachi and the concrete pad. Mr. Biachi would like to add the concrete pad into the current easement, but upon discussion, the Board has decided that the concrete pad needs to have the license agreement.

Perry Golden, Zoning Officer, gave his report as follows:

- He is looking into the complaint filed in reference to the apartment building located on the corner of Broadway and Esseltyne. There have been complaints of garbage visible from the street.
- He also checked all the vehicles at the Rogers residence and they are all registered.

Attendees Mike Chavoustie and Declan Callan then spoke in reference to the Regatta and the 1812 reenactment that will take place in the Village. It has been requested that Gouvello St. from James to

Esselltyne St. be closed for roughly one hour for the performers. Attendee Bill Kirschehsner then added that it may be helpful to have Club St. closed during that hour long reenactment as well. The Regatta committee also requested that the Village dock be closed on that weekend so that the tall ships coming in will have dockage. The Village will post notices of dock closure.

Mayor Maloney then spoke in reference to setting up meetings with the Chamber of Commerce and the Youth Commission. He is working with the Town Supervisor to set dates. Trustee Brennan stated that the "Voices" group would like to work with the Mayor and the Town Supervisor on agendas for those meetings.

Trustee Brennan then addressed the following issues:

- The letter to June Walker of Chaumont in reference to the fall was sent. The Clerk said yes.
- If the DEC meeting was set yet. Mayor Maloney still needs to set date.
- If welcome letters/packets had been sent to new residents. The Clerk informed her that three letters had been sent.
- If the Mayor had a chance to talk with the YMCA in regards to the Village Board's concerns with the SACC agreement. Mayor Maloney had not spoken with them yet.
- A resident, who lives near the East End Park, had been in contact with her in regards to some children climbing on the buoys in the park area. It is suggested that some signage be place to discourage climbing.

Trustee Golden then made the motion for the Mayor to sign the contract with DANC to close out the GIS contract with Trustee Call seconding the motion and all voting yes.

Trustee Call made the motion for the Mayor to sign the letter from Rural Development to de-obligate the \$100,000.00 loan funds as the Village has secured these funds through the Clean Water State Revolving Fund. Trustee Youngs seconded the motion and all voted yes.

Attendee Ray Stefalleno then spoke about the condition of Bay St. The Board informed him of the prior discussion at the meeting and that the Village will be taking temporary measures to fix the issues until the project is completed and the raod is fixed.

Planning Board member Bill Kirchgessner then gave a brief overview of the last meeting:

- The tax-accounting business has been tabled while the parking issues are addressed.
- The fence for the Mingle property was approved.
- The decision for the Breakers restaurant was tabled until next meeting as the issue had to be addressed on the county level.

Trustee Brennan then made the motion at 6:41 pm to enter executive session with Trustee Golden seconding the motion and all voting yes.

Trustee Youngs made the motion at 7:25 pm to exit executive session with Trustee Golden seconding the motion and all voting yes.

As a result of the executive session, the Board has chosen Joanne Sabin to be the Deputy Clerk at the pay rate of \$10.00 per hour. The Mayor will be calling Joanne to offer her the position with the start date of July 24, 2013.

Clerk/Treasurer Mary Rupp then spoke in reference to resident Paula Carroll's water bill and presented the Board with documents sent to the office to have the large bill reduced. Upon discussion and review of the paperwork, the Board decided that the bill stands as printed as the meter has been evaluated and is in proper working order.

Trustee Youngs then gave the following report:

- She attended the TI Regional Assessment Project Kickoff meeting at Singer Castle. The main purpose is to get the area designated as a "scenic area significance". This will assist in grants and tourism.
- The letter from John Guriglia from Saratoga Associates who is doing the flicker and visual impact studies for BP called and is looking for input from the group.
- The Historical Museum is having a portrait of "de Leray" being painted on the side of the building.

Trustee Brennan made the motion to adjourn the meeting at 7:42 pm with Trustee Golden seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer