

January 14, 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Jerry Golden, Elisabeth Brennan, Pamela Youngs and Trustee Call present. Mayor Timothy Maloney welcomed the attendees and then led in the Pledge of Allegiance.

Trustee Youngs made the motion to dispense with the reading of the December 10, 2013 meeting and accept them as written with Trustee Golden seconding the motion and Trustee Brennan and the Mayor voting yes. Trustee Call abstained.

Trustee Golden made the motion to dispense with the reading of the December 20, 2013 special meeting and accept them as written with Trustee Brennan seconding the motion and the Mayor voting yes.

Trustee Golden made the motion to dispense with the reading of the December 3, 2013 special meeting and accept them as written with Trustee Call seconding the motion and the Mayor voting yes.

The Board review Abstract 08 as follows:

General: \$38,610.20

Water: \$17,806.99

Sewer: \$63,228.12

Upon review, Trustee Call made the motion to approve payment of the abstract with Trustee Brennan seconding the motion and all voting yes.

Attendee Jackie Aznoe then addressed the Board on the possibility of receiving a two week extension on the payment of the latest water/sewer billing to avoid the shut-off that is intended for January 15. Upon discussion, Trustee Call made the motion to grant her a one-time 30 day extension with Trustee Golden seconded the motion and all voting yes.

Attendee John DeFrancesco then addressed the Board and started off by extending a thank you for the work performed on the retaining wall on his property. Mr. DeFrancesco then spoke in regards to the Roxy project. The final draw request has been submitted for the last payment for the grant. The Village will be responsible to monitor the building/project for the five years following the receipt of the last payment. John DeFrancesco then spoke as a Village representative on the Cape Vincent Development Committee and gave an update on the search for a Planner and what the advisory board has been discussing since the last update to the Board. No Planner has been selected at this time. The advisory board has also requested that the Village place a notice in The Watertown Daily Times for the monthly meetings that are held by the committee. The meetings are the second Wednesday of each month at 6:00 pm at the CV Community Library and are open to the public.

Marty Mason, DPW Superintendent, gave the following report:

- The Ice Storm had happened since the last meeting. The DPW has been working, with the help of the inmates, to clear the brush and sticks from the sidewalks to the streets, for the safety of the residents that use the sidewalks. He would like to Village to post that the DPW will not be collecting brush until April 1.
- The Village and Town split the cost to rent a lift for 2 months to assist in the tree trimming and clean-up efforts.
- The budgeted funds for the Over Time plowing is reaching the limit budgeted.
- The crew has had to use almost three fourths of the road salt and the sidewalk ice melt that it purchased for this winter.
- The Christmas decorations are down and stored.
- There have been two requests for additional handicap parking at the American Legion and also to move the signage in front of Aubrey's Market.
- Water Project: Two of the new filters are up and running. The other two filters are currently being restored. The testing of the filters is set for February 3 and the start-up of the last two filters is scheduled for February 10.
- The recent extreme cold temperatures have caused a dozen water meters to freeze and have had at least three burst due to freezing. The department has also had two water main breaks in the Village.
- Approval was granted to order the new water meter system from Blair Supply. A letter needs to be drafted to officially place the order for the meters at the quoted bid of \$142,740.28 to be funded through the sewer project.
- A letter needs to be drafted to be sent to the Seaway Authority and even the Coast Guard in reference to the ship that ran aground off Tibbetts Point during the week of December 25. No notification was given to the Village and it is a cause for concern that the Village water intake is not far from the site of the accident.
- The water intake has also experienced some freezing due to the extreme conditions this winter. The Village will look at the possibility of extending the intake pipe.
- Sewer plant: It is the opinion of the crew that the new plant is not winter friendly. The ice and snow are difficult to deal with on all the metal stairways. The engineers will be contacted to see what can be done to correct the issues of concern. Marty is to prepare a list to give the Engineers.
- The DPW crew also had a sewer line issue on James St. Some old pipes and tree roots caused for some issues at a residence and the problem has been taking care of at this point.

The Board then asked about the EDU's and water/sewer billing for the Cape Vincent Elementary school. The school district has been in contact with the Clerk's office in regards to the billing and the Board will look into re-evaluating the EDU's that the school is charged. The clerk will forward the billing information provided by the Clayton Clerk on the billing for the Guardino School.

No police report.

The Board reviewed the Treasurer's report and had no questions.

Mayor Maloney addressed the right of way issue on the St. Onge property. Upon discussion, the Mayor is authorized to be in contact with Gebo's office to find out the actual owner and what needs to be done with the right of way.

Mayor Maloney then spoke about DANC. An email had been received from DANC about some information about the water project and financing for the project. Mayor Maloney did reply and will provide more information after the engineer office is closer to setting a completion date.

Mayor Maloney then spoke about whether a formal phone tree is necessary for emergency situations. A discussion took place and it was decided that nothing formal is needed at this point.

Mayor Maloney then spoke about the letter for ESDC for the Roxy project. The letter is an annual letter that explains that the Roxy property project is still under the same ownership. The Mayor will sign the letter.

The Board then discussed possibly getting an automated phone message system that will inform residents of water main breaks, delayed garbage pick-ups, and other important information that could be passed along during any state of emergency's. Upon discussion, Trustee Call is going to do some research on software that is available.

Trustee Brennan then asked about the new phone system in the Village. She has requested that the Clerk change the message to give all department phone numbers and also place flyer in the Post Office again.

Trustee Brennan then asked about the suggestion given by Tom Brown in regards to the Breakwall Project. The Board will look further into the issue.

Trustee Brennan then spoke about the report given for the Development Committee previously in the meeting. It is her opinion that there has been a lack of communication and she has some concerns on the current format that the committee has proposed. A lengthy discussion took place.

Trustee Brennan made the motion to enter executive session at 7:52 pm with Trustee Call seconding and all voting yes.

Trustee Youngs made the motion to exit executive session at 8:34 pm with Trustee Brennan seconding the motion and all voting yes.

Trustee Youngs then made the motion to adjourn the meeting at 8:35 pm with Trustee Call seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer