

February 11, 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:37 PM with Trustees Elisabeth Brennan and Pamela Youngs present. Trustees Golden and Call were absent. Mayor Timothy Maloney welcomed the attendees and then led in the Pledge of Allegiance.

Trustee Youngs made the motion to dispense with the reading of the January 28, 2014 meeting and accept them as written with Trustee Brennan seconding the motion and the Mayor voting yes.

Trustee Brennan made the motion to dispense with the reading of the January 30, 2014 special meeting and accept them as written with Trustee Youngs seconding the motion and the Mayor voting yes.

The Board review Abstract 09 as follows:

General: \$23,723.91

Water: \$9,929.30

Sewer: \$6,606.17

Upon review, Trustee Youngs made the motion to approve payment of the abstract with Trustee Brennan seconding the motion and the Mayor voting yes.

Marty Mason, DPW Superintendent, gave the following report:

- The crew only has Market St. left for tree trimming.
- Ben Davis Tree Company has been called in to do the trimming around the power lines that the Village is unable to do.
- Water Project: The walk thru with USDA and the DOH is scheduled for Wednesday Feb. 12. The project is near completion.
- Sewer Project: All aspects of the plant are currently working well.
- Phase II of the Library project needs to be completed by June 1, 2104. This Phase includes replacing all windows and doors and creating a new entrance ramp. The Village will be working with Todd Worden again for this project and needs to budget \$9137.00 for labor/materials.
- Marty has completed a rough draft of the on-call duties for the Board to review.
- Marty then asked if the Board evaluated his Overtime hours during the declared State of Emergency. It is suggested that if they are not going to pay out the time, that the Village needs to evaluate the current Personnel Policy that states compensation will be given.

Trustee Brennan then asked Marty the following:

- Has he done any further research on extending the water intake? No.

- Does he have anything further on the Handicap parking spots? He has some information, but waiting for an answer from the DOT.

Trustee Youngs then asked Marty if he had been in contact with the Engineers about the winter conditions at the Sewer Plant. Mayor Maloney stated that he had been in contact with Bob Boliver and Marty is in the process of creating a list of areas of concern.

No Police Report.

The Board then reviewed the Treasurer's report with no questions.

Mayor Maloney then briefly discussed the need for the Village to be in touch with the Town and DANC about the long-term financing that is currently being reviewed for Phase 1 of the Water Filtration Project. The Mayor needs to contact both entities to discuss using reserve funds to lower the principal.

Trustee Brennan then asked if the Mayor had done the letter for the Seaway. No he had not. Then she asked about the Breakwall project and he needs to follow up on that as well.

Trustee Youngs then asked if there had been contact with DANC about the possibility of doing the Sewer/Water Plant daily and/or weekend operations. Mayor Maloney stated that he has been in contact with DANC and a meeting is going to be set up within the next few weeks to discuss the possibilities.

Trustee Brennan then addressed the on-call duties list that Mary had created. She would like to see some consequences added to the policy. The Board will establish consequences and send to Gebo for approval.

Planning Board Bill Kirchgessner then addressed the Board and stated that the Planning Board would like to request the Board consider a Fire-Proof filing cabinet or safe to secure all the important papers for the Village while the Board is working on the budget.

Town Councilman John Byrne then stated that Village resident Michelle Oswald may have an interest in filling any vacancies on the Village Board.

Trustee Brennan then also stated that she had been contacted by Shelley Higgins from the Chamber and the meeting date for the open meeting will be Tuesday May 6, 2014 at 7:00pm. The meeting place is to be determined at this point.

Trustee Brennan made a motion at 6:24pm to enter into executive session with Trustee Youngs seconding the motion and the Mayor voting yes.

Trustee Brennan made the motion to exit the executive session at 8:51pm with Trustee Youngs seconding and the Mayor voting yes.

As a result of the executive session, Trustee Brennan made a motion to accept the resignation of Trustee Jeff Call with Trustee Youngs seconding it and the Mayor voting yes.

Mayor Maloney then appointed Douglas Putnam to complete Trustee Call's term.

Trustee Brennan made the motion to adjourn the meeting at 9:00pm with Trustee Youngs seconding the motion and the Mayor voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer