

March 25, 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:35 PM with Trustees Jerry Golden, Douglas Putnam and Pamela Youngs present. Trustee Brennan was absent. Mayor Timothy Maloney welcomed the attendees and then led in the Pledge of Allegiance.

Trustee Golden made the motion to dispense with the reading of the March 11, 2014 meeting and accept them as written with Trustee Putnam seconding the motion and all voting yes.

Mike Chavoustie, President of the Chamber of Commerce Board, addressed the Board. He began by thanking the Village Board for the financial and monetary support that the Village provides to the Chamber and Chamber events. He then informed the Board that the Chamber will be hosting an Open Information Session May 6th, 2014 from 7:00pm to 8:00pm. This is an open public meeting. Mr. Chavoustie then gave the Board a calendar of upcoming events for Cape Vincent and gave information about each event. A discussion took place and then the Board thanked Mr. Chavoustie again.

Marty Mason, DPW Superintendent, gave his report as follows:

- The crew has been digging on Pointe St. to find a leak. Marty had to have DANC come in to assist in locating the leak. It is the opinion of the crew that the leak was a result of work performed during the sewer project.

Trustee Golden then made mention to Marty that the sidewalk that leads into the Marina on Pointe St. is already damaged as well. It was sidewalk that was replaced by contractors of the sewer project.

- The crew was also to fix the drain in the Breakers parking lot. The drain was frozen.
- The crew will continue to collect brush and the snow plowing will be done soon, hopefully.
- More water meters will be arriving next week.
- Marty did the 11 month walk-thru with Marcy Newman from USDA at the Sewer Plant.
- At the water plant- no contractors have been at the plant. Everything seems to be running great at this point. There is one warranty issue that needs to be addressed and also a new pump needs to be installed.
- Marty also thinks that it would be beneficial to create a packet to send to all the participants of the fishing event that is coming to Cape Vincent in Aug. Signs will be installed to let them know about additional parking for boat trailers on Elm St.
- Marty also created an ad to be placed to search for a new Water/Wastewater Operator. The Board asked for him to create a full job description for the position.

Trustee Golden then asked about the topsoil that is needed for the John DeFrancesco property for damage created by the sewer project contractors. Marty can call in an order and Trustee Golden can pick up the order.

Attendee Bill Kirschegeessner then asked about the DEC signage that was at the Village Dock about the Bilge Requirements. Marty will get another one.

Trustee Putnam then asked about the “Village of Cape Vincent” blue signs at both entrances to the Village. Marty said that he just got them back and they will be installed.

Mayor Maloney then stated that he will assist Marty in completing the employee evaluations March 27.

Trustee Youngs then asked Marty to give a timeline to get a new Water/Wastewater operator in place if any applications are received. Marty is unsure but would think mid-April.

No Police Report was given.

The Board reviewed the Treasurers report and had no questions.

Mayor Maloney then spoke on “old” business. He still is waiting for more information for the Seaway letter and has not yet drafted the Breakwall letter. The Board is still in search for a new member of the CVDC as well.

Mayor Maloney then addressed “new” business:

- Mr. Porto asked to be added the agenda to have the Board address the frozen drain that is located in their parking lot. Upon discussion, the only solution will be to dig up the road and install larger pipes and this could not be done until next year.
- The Board received a letter from a resident in reference to questions about recycling requirements. Upon discussion, Trustee Putnam volunteered to go and speak to the resident and address their issues.
- Mayor Maloney then read a letter received from employee Thomas Kozlowski. Trustee Putnam made a motion to accept his retirement as of April 23, 2014 with Trustee Youngs seconding the motion and all voting yes.

Trustee Youngs then asked if there is any new news to share about the ambulance/Tiers talks that Mayor Maloney and Trustee Putnam have been attending. Cape Vincent will be maintaining the ambulance service. A discussion took place.

Trustee Golden made the motion to adjourn the meeting at 7:15 pm with Trustee Youngs seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer