

January 13, 2015- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Jerry Golden, Elisabeth Brennan, Pamela Youngs and Joseph Gould present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Trustee Golden made the motion to dispense with the reading of the December 10, 2014 meeting minutes and accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Board reviewed additions to Abstract 08 as follows:

General: \$26,902.38

Water: \$11,344.55

Sewer: \$201,746.91

Upon review, Trustee Brennan made the motion to approve payment of the abstract with Trustee Gould seconding the motion and all voting yes.

Marty Mason, DPW Superintendent, then gave his report as follows:

- The furnace at the library was having some issues that led to two fire calls and Hyde-Stone Mechanical coming to do work. The issues are now said to be fixed. Trustee Golden asked about carbon dioxide detectors in Village buildings. After a short discussion, Trustee Golden is going to contact STAT and ask if the current detectors for smoke are for carbon dioxide as well.
- There was also a furnace issue at the pump station, but Marty was able to fix the issue.
- There have been many vehicle issues over the past few weeks. The Dodge truck has been at the dealership for repairs for roughly 3 weeks and they are still working on the issues. All the work is under warranty. The fuel pump on the one-ton truck went out. A new one has been ordered and will be here within the week. The crew will do the repairs. The “wing” on the large plow also is in need of repair. The crew will be fixing that as well.
- There have been a few issues at the water plant. They are as follows:
 - The chlorine line had some build up causing low chlorine levels. After some extensive work, the lines were cleared. The crew will do routine maintenance on the lines every 30 days moving forward.
 - The intake was also frozen on January 13. After some work, the lines are now clear. Trustee Golden spoke briefly with Marty again about extending the intake.
- The crew also began the eight hour training that is required. Due to the weather conditions, they finished six hours of the training and will complete the other two hours soon.
- The floor around the toilet at the Law Building has been torn up for replacement. The tank had a leak at the back of the toilet and went undetected causing the water issue.
- The crew also place plywood over outside furnace at the Law Building.
- No issues currently at the Sewer plant.

- Water plant has no issues, other than the chlorine and frozen intake described earlier. The spray-foam that was done as part of the project is getting worse. It is starting to shrink and pull away from the walls. Engineers BC&A are aware of the issue and they will have to deal with Continental Construction who sub-contracted with the spray-foam company to get the issues addressed.

Trustee Brennan asked about the eaves at the sewer plant. Marty stated that he still only has the one quote and will call a few more companies for quotes. Marty then asked the Board to consider whether they are going to breakout the billing for the sewer line work done at John DeFrancesco's rental home area for the cost of the clean-out. Marty will itemize the clean out supplies for Mr. DeFrancesco per his request and the Clerk will prepare the invoice.

Trustee Brennan then asked about a home on Esselstyne St owned by John Davidson. Marty stated that the work on the property is complete for the water meter pit and in the spring the crew will topsoil and seed the area.

Marty then spoke to the Board about the water leakage that the new water meters are finding within the Village. The program will detect leaks and there are a few residents that are aware of the leaks at their properties but are not correcting the issues. Upon a short discussion, it was decided to draft a letter to encourage our residents to fix leaks.

Trustee Youngs then asked about the 3 month evaluation for new hire David Brook. The 3 month date is January 22, 2015.

Marty also stated that employee Dustin Cooley did acquire his CDL license.

The Board reviewed the Treasurer's Report and had no questions.

Mayor Maloney then addressed "old" business as follows:

- TIERS-The Cape Vincent EMS proposal is still getting ironed out and a meeting date needs to be set with the Town.
- IMA WD#6-The IMA was signed and the one repetitive paragraph was removed.

Mayor Maloney then addressed "new" business as follows:

- The Public Hearing for the proposed rate change for water/sewer is tabled.
- There are still vacancies for the ZBA and the Planning Board. The clerk has been asked to advertise the vacancies.
- Clerk Rupp stated that according to Jefferson County Human Resources, employees that have acquired CDL licenses need to be reclassified to MEO (Municipal Equipment Operator) from a Laborer. Trustee Youngs made the motion to have the Clerk file the needed paperwork to Jefferson County to start the reclassification process with Trustee Golden seconding the motion and all voting yes.

- The Clerk then spoke about the Standard work day and reporting resolution for the NYS and Local Retirement system. The Resolution must be updated with Trustee Gould's election to the Board. Upon review, Trustee Brennan made the motion to accept the resolution with Trustee Golden seconding the motion and Trustee Youngs and Mayor Maloney voting yes. Trustee Gould abstained.
- The Fourth Coast proposal that was received for waterfront studies that was initiated by the Town has been retracted after the Mayor met with the Town Supervisor and Development Committee.
- Marty discussed the Village writing a support letter that would show support for a sludge removal study for SUNY ESF. There will be no cost to the Village, just support for the study and in turn the study will help the DEC in the permitting process for the sludge. Trustee Brennan asked Marty if the intern from SUNY EFS coming to the Village is still an option. Marty is going to contact the school and get more information.
- The planning board has invited the trustees and mayor to attend their next meeting January 20, 2015 at 7:00pm to review the proposed changes to the Zoning code that the planning board has evaluated.
- The Board then reviewed a letter from resident JoBeth Stone that questioned the water usage at her condos. Upon review, Trustee Golden will contact Ms. Stone. The water is currently off at this point and once the water is back on, the Village can monitor for any leaks that could be occurring.
- The Board then reviewed the Deferred Comp. program that is available to all Village employees. The program is voluntary and has no cost associated for the Village. The employees would have a desired amount deducted from their pay. Trustee Gould made the motion to enroll the Village in the deferred comp. program with Trustee Golden seconding the motion and all voting yes.
- Trustee Brennan then stated that she is planning to meet with the DPW crew tomorrow for an informational session on policies, procedures and expectations.

Trustee Gould made the motion at 7:09pm to enter into executive session to discuss the salary of a particular employee with Trustee Youngs seconding the motion and all voting yes.

Trustee Brennan made the motion at 7:27pm to exit executive session with Trustee Youngs seconding the motion and all voting yes.

Trustee Golden made the motion to increase the pay rate from \$12.00 per hour to \$13.00 per hour for Dustin Cooley as a result of him obtaining his CDL license with Trustee Gould seconding the motion and all voting yes.

Trustee Gould made the motion at 7:34pm to adjourn the meeting with Trustee Brennan seconding the motion and all voting yes.

Respectively submitted,
Mary E. Rupp, Clerk/Treasurer