

January 12, 2016- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Pamela Youngs and Joseph Gould present. Trustee Golden was absent. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Trustee Brennan then made the motion to dispense with the reading of the minutes of December 15, 2015 meeting and accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Board then reviewed Abstract 08 as follows:

General: \$ 12,331.74	Vouchers 1515-1546
Water: \$ 5,298.54	Vouchers 775-789
Sewer: \$ 201,624.15	Vouchers 775-790

Upon review of the abstract, the Board also reviewed Form #38 and #39 for the Sewer project, Trustee Youngs made the motion to approve the payments of all vouchers with Trustee Gould seconding the motion and Trustee Brennan voting yes. Mayor Maloney abstained. Mayor Maloney then signed Abstract 08 and ordered the Clerk/Treasurer to pay the Abstract.

Attendee Pam Atkinson, President of the Cape Vincent Improvement League, then addressed the Board. Ms. Atkinson, along with the Cape Vincent Food Pantry Chairperson, Rebecca Dowling, brought the idea of a community garden to the Board. The proposed garden would be manned by volunteers and all the produce from the garden would go to the food pantry. The group is requesting the use of some Village property on the Center St and Bay St area near the new sewer plant. After a brief discussion, Mayor Maloney stated that he will be in contact with Attorney Gebo's office and will hope to have an answer by the February meeting.

Attendee Hope Hammond then spoke to the Board. Hope has been waiting for a response from Badger Meter about her defective meter that was replaced in August by the Village. Badger meter was able to certify that the meter was in fact defective and referred to the issue as "ghost metering". After a brief discussion, it was decided to only charge Ms. Hammond for 9,000 gallons for the period ending July 31, 2015 and to credit her account 0525 \$250.20.

Attendee Bill Kirchgessner then asked the Board about an article that he had seen in the TI Sun about the grant funds for the dock. The Board clarified that the grant funds of \$100,000 are for the pavilion and not the docks. Mr. Kirchgessner then spoke about a proposed Helo pad area by the sewer plant. The ambulance corp. is going to request more information from Lifenet (Airlift Company) about what is required to designate an area as a Helo pad area.

Marty Mason, DPW Superintendent, gave his report as follows:

- Cleaning the Village sewer lines is complete. The crew did go to assist the prison on a plugged line.
- Still more tree pruning to do.
- The crew has replaced lights throughout all Village buildings and has only a few more building to do.

- The police side of the Kelsey Lane garage is cleaned out.
- Some of the Christmas decorations are put away.
- The crew attended a two hour training from PESCH on Hazmat notification that was held at the Rec Park.
- A few trees came down in the Village after the recent wind storm. A tree on Market St. came down with no property damage. A tree on Real St. also came down and did cause some property damage. The insurance company has been contacted. The Town crew came to assist in the tree clean-up efforts. One willow tree in East End Park split and will need to be taken down.
 - Trustee Brennan then had the following:
 - Wiley St. street light: Not yet, Marty can call to check status.
 - Pump Station-BC&A: Nothing new to report.
 - Roof/Gutters at Sewer plant: Marty will ask BC&A to look at again.
 - Bid opening: Will be Thursday January 14, 2016 at 2:00pm
 - PRV restart: Not done yet as prison tank is not complete yet.

The Board then reviewed the Treasurer's Report and had no questions for concerns.

Mayor Maloney then addressed "old" business as follows:

- EMS: The Town would like to have a joint meeting to discuss the EMS. Two proposed dates are February 10 or 11. After brief discussion, the Board will be available on February 11. The Clerk will contact the Town to set up meeting.

Mayor Maloney then addressed "new" business as follows:

- Water/Sewer rate: The Board will be holding a work-session Tuesday January 19, 2016. DANC has been giving the audit report and the Mayor will be meeting with DANC.
- National Grid: The Village needs to submit a \$350.00 application fee for the solar project at the sewer plant. Trustee Youngs made the motion for the Clerk/Treasurer to issue a check in the amount of \$350.00 to National Grid with Trustee Brennan seconding the motion and all voting yes.
- Dock usage law: Trustee Gould made the motion to amend local law #2 of 2004, otherwise referred to as the dock usage law, with Trustee Brennan seconding the motion and all voting yes. The amended law will be forwarded to the State for approval.
- Steward program: Trustee Youngs made the motion to support the steward program that would allow for boat launch steward/educators at our public dock areas during the summer to greet and educate boaters and launch users of invasive species with Trustee Gould seconding the motion and all voting yes. Clerk Rupp will send a formal resolution to the St. Lawrence Eastern Lake Ontario Partnership for Regional Invasive Species Management program.

- Community House/propane: The water heater in the Community House is required to have a double or triple wall piping. The current piping would need to be upgraded, but it is proposed to have small electric on- demand water heaters for the kitchen and the bathroom of the Community House. Trustee Brennan will be in contact with the Improvement League to let them know.
- The Clerk then spoke about retirement form RS 2418 which establishes standard work days for positions in the Village. Trustee Youngs made the motion to set the standard work day for a Village Trustee at 6 hours per day and a Village Police Officer at 8 hours per day with Trustee Brennan seconding the motion and all voting yes.
- The Clerk then spoke about the Standard work day and reporting resolution for the NYS and Local Retirement system. The Resolution must be updated with Trustee Gould's calendar. Upon review, Trustee Brennan made the motion to accept the resolution with Mayor Maloney seconding the motion and Trustee Youngs voting yes. Trustee Gould abstained.

Trustee Brennan then asked Trustee Youngs if the CVDC had been working on establishing guidelines for gifting funds. Trustee Youngs stated the guidelines are still being worked on.

Trustee Youngs then made the motion to enter into executive session to discuss a specific employee with Trustee Brennan seconding the motion and all voting yes.

Trustee Youngs made the motion to exit executive session at 7:17pm with Trustee Gould seconding the motion and all voting yes.

At 7:18pm, Trustee Gould made the motion to adjourn the meeting with Trustee Brennan seconding the motion and all voting yes.

Respectively Submitted,

Mary E. Rupp
Clerk/Treasurer