

February 9, 2016- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Jerry Golden and Joseph Gould present. Trustee Youngs was running late. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Trustee Golden then made the motion to dispense with the reading of the minutes of January 26, 2016 meeting and accept them as written with Trustee Brennan seconding the motion and all voting yes.

Trustee Youngs arrived.

The Board then reviewed Abstract 09 as follows:

General: \$ 33,925.79	Vouchers 1547-1577
Water: \$ 15,496.14	Vouchers 792-807
Sewer: \$ 13,650.47	Vouchers 791-808

Upon review of the abstract, the Board then decided to have the Clerk/Treasurer void Voucher #808 in the Sewer Fund for an easement from the project that is not complete as of yet. Trustee Gould made the motion to approve the payments of all vouchers except 808 with Trustee Golden seconding the motion and all voting yes. Mayor Maloney then signed Abstract 09 and ordered the Clerk/Treasurer to pay the Abstract.

Attendee Pam Atkinson, President of the Cape Vincent Improvement League, then received information from the Mayor in reference to the proposed Community Garden. The Village's insurance company (NYMIR) has given additional information for the garden project to be able to move forward. There must be a land use agreement between the CVIL and the Village and the Village must be listed as additionally insured on the CVIL insurance for the garden. After a brief discussion, Pam stated that she would draft the land use agreement for the Village to review.

Marty Mason, DPW Superintendent, gave his report as follows:

- Community house water heater is complete. Griffith Energy did the replacement parts on the existing tank.
- The crew has been picking up brush and trees since there has been no snow.
- New T-8's lights have been installed in the DPW office and at the Water plant office.
- The crew did a 1 day training at the water plant with the company Rotork. The company evaluated and worked on the valves at the plant. The training is very hands on and helpful. The company is bringing back the new valve for the plant tomorrow and Marty will speak to Rotork about possibly setting up a P.M. agreement for the filters on a yearly basis.
- 3 members of the crew attended the HAMAT material training that was held at the firehall.
- In April, there will be a 3 day training by HACH Co. at the water and sewer plants. This training will fulfill the lab course requirement needed and the training will go over all the equipment in the plants.

- The storm drain by the church on Market St. is complete. Several catch basins needed to be replaced.
- The crew has been cleaning up the shop and working on the equipment. The box of the one-ton truck is in bad shape. Marty would like to remove the box and have the crew rebuild the box instead of buying a new one. The truck will still be able to be used during the rebuild.
 - Trustee Brennan then had the following for Marty:
 - Gutters at Sewer plant: Marty is currently getting 3 quotes for the project.
 - Pump Station repairs: Siewert Co. is coming to do the repairs and is requiring to be paid for the travel time. Marty is going to contact Siewert to get a cost estimate on the travel and a letter will be sent to BC&A requesting that they pay the travel costs.
 - Helo pad: Spring-time frame.

The Board then reviewed the Treasurer's report and had no questions or concerns.

Mayor Maloney then addressed "old" business as follows:

- EMS Meeting: February 11, 2016 at 6:00pm at the Rec Park meeting with the Town of Cape Vincent and representatives from EMS.
 - Trustee Brennan then asked about the following "old" business items:
 - Cannon: Mayor will contact to get more info on the status.
 - Letters to non-hires: Mailed.
 - Pavilion-amendments for checks: Trustee Youngs has to bring it up to the CVDC and will most likely have to be drafted by Gebo's office.
 - Guidelines for the CVDC for money requests: Trustee Youngs doesn't think that the committee has finalized the process at this time.
 - Personnel Policy: Still needs to be worked on.

Mayor Maloney then addressed "new" business as follows:

- Water/Sewer rate public hearing date: Tabled.
- Youth Commission: Trustee Gould made the motion to accept the resignation of Dorian Eyles and Julie Cummings from the Youth Commission with Trustee Golden seconding the motion and all voting yes. The Clerk has been asked to advertise in the paper, post office and other place through Village to fill the two vacancies.
- 4th Coast contract: Attorney Gebo has reviewed the contract and stated that it is ok to sign. The NYSERDA grant paperwork also needs to be signed for 4th Coast. Trustee Gould made the motion for Trustee Jerry Golden to sign the contract and NYSERDA paperwork for 4th Coast with Trustee Brennan seconding the motion and all voting yes.

- Taylor sewer hook-up: Trustee Golden made the motion to charge the residents \$1000.00 for the sewer hook-up and \$125.00 for each the November and the February billing with Trustee Youngs seconding the motion and all voting yes.
- DANC meeting: Mayor Maloney met with DANC about the 2014 year end and very close to an agreement on the calculations. Bowers & Co is working on writing a Schedule of Agreed Upon Procedures to avoid any confusion going forward. Rate should be set within the next few days.
- Dock Meeting: Mayor Maloney spoke about the conference call with Barbara Kendall from DOS about the dock design project. The group discussed the three proposed designs and the differences of each. The engineers are looking to take pictures from resident Carl Gabrielson's property to be able to create virtual pictures of each design. Mr. Gabrielson will grant permission to take the pictures; he would just like to be present when the pictures are taken. Mayor Maloney will contact Mr. Gabrielson to schedule a date.
- Shared services: Mayor Maloney then reviewed a shared services agreement with the NYS DOT that would assist in emergency management. Trustee Brennan made the motion for Mayor Maloney to sign the shared services agreement with Trustee Youngs seconding the motion and all voting yes.
- Grant from Addie Russell's office: Mayor Maloney stated that the grant funds of \$5000.00 are for any improvements to the Village since 2006. Mayor Maloney is going to contact Addie's office to verify that these funds were not intended for the proposed police garage.

Trustee Youngs then had some questions about the pavilion project. The project doesn't have a start date as of yet. It could start as soon as the frost is gone. There are also concerns about permits that would be needed. Trustee Youngs stated that she will be in contact with Perry Golden about the necessary permits.

Trustee Brennan made the motion at 6:52 pm to enter into executive session to discuss employee pay rates with Trustee Youngs seconding the motion and all voting yes.

At 7:28pm, Trustee Brennan made the motion to exit the executive session with Trustee Youngs seconding the motion and all voting yes.

At 7:29pm, Trustee Golden made the motion to adjourn the meeting with Trustee Gould seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp
Clerk/Treasurer