

August 23, 2016- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Jerry Golden and Pamela Youngs present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the August 9, 2016 regular Board meeting and Trustee Golden made the motion to accept them as written with Trustee Youngs seconding the motion and Trustee Brennan and Mayor Maloney voting yes.

The Board then reviewed the minutes of the August 18, 2016 Joint meeting with the Town of Cape Vincent and Trustee Golden made the motion to accept them as written with Trustee Youngs seconding the motion and all voting yes.

BC&A Engineers, Mickey Lehman and Rachel Bernat, addressed the Board on the dock design project. The dock design grant is in a holding pattern and the engineers need direction from the Village Board as to how to proceed. They have created 3 dock designs and they could have a public meeting and move forward with the process to seek funding. There is a possibility that if the Village dock project doesn't move forward, then the current funding could go toward design at East End Park, it would just need approval from the Department of State, where the grant funding is from. Upon a brief discussion, the Board would like to get an answer to the engineers within the next two weeks.

Mickey Lehman then spoke briefly about the solar project at the Sewer plant. He confirmed that National Grid is the reason that the project is not moving towards completion. Still waiting for a solid response from National Grid before the hook up can be done.

Marty Mason, DPW Superintendent, then gave his report as follows:

- Ben Davis' crew has been in the Village and has worked on a few trees in the Village. He will be returning to do more trimming and removal. The tree near the Heady's house has found to be a solid tree, but one main leader of the tree over the house will be removed. The tree at the Brown house on William Street will also have some leaders removed. The tree at the Connerton's will be removed completely as well as a tree in front of 169 Centre Street. Trustee Youngs asked Marty about Glenn Roberts, Forrester, coming to look at the trees. He has not been asked to look at the trees at this time.
- Raw water plant: The crew will be stripping and replacing the roof at the plant.
- Sewer plant: The crew has been working to clean and do regular maintenance at the sewer plant. The work is now complete.
- Dock signage: The signs are ordered and should be able to go up next week.
- Fishing Tournament: There is a tournament this weekend that Marty may assist in dock placement.
- ESO#: The ESO (electrical service order) number for the pavilion has been applied for. For the pavilion project, Marty was informed by Town Councilman Dan Wiley that Mike Kieff may be interested in doing the clerk of the works for the project. Marty will contact Mr. Kieff.

- Part-time laborer: Marty would like to request that the Board advertise for a part-time laborer to work one to two days per week to start off. After a brief discussion, Trustee Brennan made the motion to advertise for the part-time laborer position with the applications due to the Village office by September 8, 2016 with Trustee Golden seconding the motion and all voting yes.
 - Trustee Brennan asked if the Legion was addressed with Mr. Dean White's concern at the monument on Esselstyne Street. Mayor Maloney will speak with Mr. White about the cedar trees at the monument.

Thomas Strejlau, OIC, then gave the police report as follows:

- Troopers for Troops event went very well, no issues or concerns.
- Event form: OIC Strejlau thinks that an event form should possibly be created for different events that are held in the Village to make sure all departments are notified.
- OIC Strejlau, Marty Mason, Trustee Brennan and Trustee Golden all met with Addie Russell at the proposed police garage site. There is a potential to get a \$30,000 grant for the garage but it is a federal grant program and it is not confirmed yet. There has been no update from Addie Russell since the meeting.
- Patti Ritchie has secured \$5,000.00 for police equipment. OIC Strejlau will be in contact with her office for the details and what it can be used for.

Perry Golden, Zoning Officer, then addressed the Board. There has been a zoning concern that has been brought to his attention. A trailer has been parked on Murray Street that is selling furniture. The owner of the trailer does not want to move the trailer and there has been a complaint by a neighbor. The Planning Board issued a letter to the Village Board requesting that they Village Board enforce moving the trailer. After a lengthy discussion, it was decided that Mayor Maloney would contact Gebo's office for advice on the situation.

The Board reviewed the Treasurer's Report and had no comments or concerns.

Mayor Maloney then addressed "old" business as follows:

- Solar project: Was discussed earlier in meeting with engineers. Trustee Golden then questioned whether this would create any expense for the Village. The Board then discussed reaching out to other agencies to get some assistance with getting the project online and pushing National grid.
- Cannon ceremony: The ceremony will be August 27, 2016 at 9:30am at the cannon site in East End Park.
- Pavilion: After Marty's report, the Mayor stated that he will be in contact with Kevin Kieff to see if he would be interesting in the paperwork portion of the pavilion project. The Board decided to place the pavilion plans at the following locations: Village office, Town office, Library and Citizens Bank. A public meeting will be held September 8, 2016 at the Rec Park at 6:00pm.

- Addie Russell meeting: The meeting was an overview of current projects and needs. They spoke about the waterfront. Ms. Russell would like to know the Village's decisions on the waterfront. On Thursday August 25, 2016 the Mayor and Trustee Golden will meet with a property owner who has property for sale along the waterfront that could be of interest to the Village.

Mayor Maloney then addressed "new" business as follows:

- Cape Vincent Development Committee: Trustee Golden made the motion to accept the resignation of Village representative Ed Bender with Trustee Brennan seconding the motion and all voting yes. Trustee Golden made the motion to have the Clerk advertise the opening for the CVDC position with Trustee Youngs seconding the motion and all voting yes.
- Trustee: Mayor Maloney read a letter submitted by Joseph Gould to resign his position as Village Board Trustee to serve on the Cape Vincent Fire District. Trustee Brennan made the motion to accept the letter with Trustee Golden seconding and all voting yes. The Mayor will make an appointment to fill the vacancy of Trustee Gould to the end of the term in November. Trustee Youngs made the motion to advertise the opening and request letters of interest be submitted before the September 13, 2016 meeting with Trustee Golden seconding the motion and all voting yes.
- Fire Department agreement: Trustee Youngs made the motion for the Mayor and the Clerk to sign the prorated agreement in the amount of \$6,250.00 for five months for the Cape Vincent Fire Department with Trustee Golden seconding the motion and all voting yes.
- Cyber security policy: The Board received information to review.
- Tree letter: The Mayor acknowledged the letter received from Mr. Tom Brown about the tree on William Street. Marty will be speaking to them about the status of the tree.
 - Trustee Brennan then suggested having a work session on September 20, 2016 to work on the personnel policy. There was also a short discussion on meeting with the current members of the Youth Commission. The Board decided to invited the Youth Commission members to attend the September 13, 2016 Board meeting.

At 7:15pm, Trustee Brennan made a motion to adjourn the meeting with Trustee Golden seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer