

November 8, 2016- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Jerry Golden, Robert Ewing, Pamela Youngs, and Elisabeth Brennan present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the October 25, 2016 regular Board meeting. Trustee Golden made the motion to accept them as written and Trustee Ewing seconded the motion, with all voting yes.

The Board then reviewed Abstract 06 as follows:

General: \$41,350.75 Vouchers 1822 - 1849
Water: \$22,342.96 Vouchers 917 - 935
Sewer: \$25,832.80 Vouchers 917 - 935

- Trustee Golden inquired about the Barnard and Docteur Insurance bill. It was explained how the bill is split between the general, water and sewer accounts.
- Trustee Brennan had a question regarding the Bowers and Company bill for the audit performed as of May 31, 2016. There was a discussion about the chance there might be an error in the calculations and need to be reviewed.

Upon review of the abstract, Trustee Brennan made the motion to approve the payments of all vouchers with Trustee Ewing seconding the motion and all voting yes. Mayor Maloney then signed Abstract 06 and ordered the Deputy Clerk to pay the Abstract.

Attendee

- Attendee: Michael Bashaw(Superintendent of Thousand Islands Central School District): spoke about the upcoming Capital Improvement project at the Thousand Islands Central District buildings. Mr. Bashaw discussed the renovation plans for the three buildings in the Thousand Island school district. Mr. Bashaw stated the improvements that needed to be done to the buildings such as: fire alarms, windows, and a new roof. Mr. Bashaw also stated the Board is looking to make improvements to the current athletic fields. A study was done regarding natural sod compared to artificial turf and the school board felt that artificial turf was the best option for this school district. Lighting, expansion of parking lot, spectator stands, and bathroom facilities are also under consideration. Mr. Bashaw informed those in attendance, that the Capital Improvement Project voting will take place at the high school on December 13, 2016. Mr. Bashaw asked if anyone had any questions, to please give him a call. Mayor Maloney thanked Mr. Bashaw for taking the time to inform the village board.

Marty Mason, DPW Superintendent, then gave his report as follows:

- Working on clearing leaves and trimming trees.
- Replaced fire hydrant at the corner of Lee and Joseph streets.
- Still have a couple of trees to take care of. One on Real Street and the other on William Street.

- Marty stated he had a call from Gene Aubertine who is working at Jewell's house on Point Street. When the trailer was pulled off the lot it was discovered that there is a storm drain on the property. It's up to the homeowner to get the matter resolved, but the village will get the pipes needed.
- Fire siren on Joseph St. hasn't worked in a few years.
 - After a brief discussion motion was made by Trustee Brennan and seconded by Trustee Golden that the fire siren be retired, and taken down, with all voting yes.
- Marty said he had talked to Tom Higgins and they have been doing a lot of work at the site. He said everything is completed, just waiting for National Grid to remove a lock, which they installed. Marty said he would check again tomorrow.
- Trailer quotes: Marty shared the various quotes received regarding the new recycling trailer. Of the five quotes received he has narrowed it down to two, Caprara's at \$3,818.00 and Walldorff's Farm Supply at \$3,621.00. A discussion ensued and motion was made by Trustee Golden and seconded by Trustee Youngs to approve the purchase of the trailer from Caprara's, with all voting yes.
 - At this time Trustee Ewing asked approximately how many port-a-johns could be stored on the old trailer. Trustee Ewing mentioned that the Chamber is looking to purchase port-a-johns instead of renting them, and will need to store them in the winter. Marty stated that they would have room to store them, but it would be outside storage. Trustee Ewing said the Chamber needs to look into this more, but needed to know if storing them would be a problem.
 - Trustee Brennan asked Marty if a recorder had been set up at Mr. DeFransesco's house and for how long. Marty said he had taken the recorder down one weekend and found them rated between 68 and 70.
 - Trustee Brennan asked if Marty had gotten the clarification he needed regarding the preventative maintenance on the back-up generators. After discussing, motion was made by Trustee Brennan and seconded by Trustee Golden to accept the bid of \$2,400.00 from Kraft Power, to service the back-up generators, with all voting yes.

Police report: Trustee Golden said he spoken with OIC Strojlaw, who told him that Halloween went very well. OIC Strojlaw also told Trustee Golden that the police department has been notified that they have been approved for a \$5,000.00 grant from Patty Richie's office.

- At this time Mayor Maloney stated that the Village has heard nothing more about the Fishing Derby grant from Patty Richie's office, in the amount of \$5,000.00.

Mayor Maloney then addressed "old" business as follows:

- Solar Project: Mayor Maloney said he had been contacted by Marcie Neumann, requesting verification of the use of the excess grant monies for the project. The secretary will research prior minutes to verify the approval to upgrade the project.
- Cyber Security Policy: Tabled.
- Municipal Solutions paperwork: Mayor Maloney said he had an e-mail from Diana Speers explaining that because of the Villages funding, signing the paperwork meets the requirement of having someone available to do the annual financial filings that are required and file any necessary paperwork on behalf of the Village. Motion was made by Trustee Youngs and seconded by Trustee Golden that the Mayor signs the paperwork on the Village's behalf, with Trustee Ewing and Trustee Brennan voting yes. Mayor Maloney abstained.
- Dock Design Grant: Bernier and Carr engineers need to be contacted as to different possibilities for the Revitalization grant monies. A discussion over some of the Village ideas for the village docks and East End Park ensued. Trustee Golden will contact Bernier and Carr and ask them to revisit prior designs that have been discussed.
- Chamber letter: Trustee Ewing read the letter from the Chamber in support of the proposed dock expansion. A letter was also read from Trustee Ewing in regards to a special meeting being held at the Chamber winter office on November 10th. The Chamber is looking for representatives from the Town, Village and Development Committee to discuss an action plan for exploring grants monies, which are available. Trustee Golden said he would try to attend on behalf of the Village.
- Lot on James Street: Mayor Maloney and Trustee Golden met with the Anchor's and they made an offer to purchase the two lots on James Street for \$8,500.00, plus Anchor's would pay for the cost of a survey. Mayor Maloney stated that according to the Attorneys office, once the lots are deemed excess Village property, the Village can sell the lots at their discretion. A discussion ensued as to the assessment value of the lots and the legal costs involved in combining the lots. The Attorneys office will be contacted to get an estimate of the costs that will be the Villages responsibility and will be reported back to the Village, before any offer is accepted.
- Pavilion Grant Paperwork: Trustee Youngs stated the paperwork was filed. Trustee Youngs said that Dan Faulkham is now on the development committee and can hopefully get an updated budget soon.
- Personnel Policy: Trustee Brennan said she had met with the Village Clerk and will email the rest of the Board with the items that they need to think over.

Mayor Maloney then addressed "new" business as follows:

- County Tax Re-levy: The Board reviewed the \$11,505.61 in unpaid Village taxes that will be turned over to Jefferson County to be placed on the Town taxes. Trustee Golden made the motion to approve the Board signatures with Trustee Brennan seconding the motion and all voting yes.

- Solar Panel Insurance: The Board was informed that the newly installed solar panels are currently not covered by insurance. Motion was made by Trustee Golden and seconded by Trustee Youngs to add the solar panels to the policy, with all voting yes. Marty will contact Mary Ann at Barnard Docteur insurance company to give her the description and value of the panels.
 - At this time Marty said he had ordered two panels. One for replacement and one for a spare.
- Dan Radley job title (Laborer to MEO): Motion was made by Trustee Youngs and seconded by Trustee Ewing to change Dan Radley's job title from laborer to MEO and increase his pay \$.50 per hour due to his obtaining his CDL license on 10/14/16, effective the next pay cycle, with all voted yes.
- At this time Trustee Brennan had a few items to discuss.
 - She had been contacted by a concerned citizen regarding a residence who had large barrels outside their home, which appeared to be heating oil, going into the cellar. After discussing it was the conclusion that it would not be a village issue, but should be reported to the DEC if there were concerns.
- Letter from Dr. Weir: Mayor Maloney read a letter from Dr. Weir expressing three concerns.
 - The engineering company hired for the dock expansion project.
 - Docks at East End Park that have for sale signs on them.
 - A local marina has boats for sale on public land without maintaining the appearance of the property.
- The Board discussed the items mentioned in Dr. Weir's letter.
 - As Mayor Maloney stated at the informational meeting on September 27th, the Cape Vincent Local Development Committee were the original recipients of the grant money. The CVLD started the process and when the committee dissolved they turned the project over to the Village.
 - The docks at East End Park were borrowed by the Chamber for the Fishing Derby that was held at the East End Park. The docks have been removed from the property.
 - This is an ongoing issue, but the property is a state owned right of way. The village has contacted the State about this issue, but the State is does not appear to be concerned about it.

A formal letter will be drafted to Dr. Weir addressing all the items mentioned in his letter to the Board.

At 7:30 PM motion was made by Trustee Brennan to enter into executive session to discuss a specific employee with Trustee Youngs seconding the motion and all voting yes.

At 7:50 PM motion was made by Trustee Youngs and seconded by Trustee Golden to exit executive session with all voting yes.

At this time the Board held a work session to review the Bowers and Company audit paperwork.

Respectively submitted,

Candace G. Mason

Deputy Clerk