

December 13, 2016- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Jerry Golden and Robert Ewing present. Pamela Youngs was excused. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Mayor Maloney then opened the Organizational Meeting. Mayor Maloney appointed Trustee Jerry Golden to be the Deputy Mayor. Mayor Maloney then stated that the Planning Board term for Jeff Brooks has expired and he will be reappointed. The official newspaper will be the Watertown Daily Times as primary and also the Thousand Islands Sun. The official bank will be the Citizens Bank of Cape Vincent. The meeting schedule will remain the second and fourth Tuesdays of each month at 5:30pm. Special meetings will be called by the Mayor and one Trustee or by two Board members. The Roberts Rules of Order will be followed for meeting procedures. The Treasurer may pay in advance of audit the health insurance premiums, freight and postage, public utility bills and loan payments. The mileage allowance will be set at \$0.54 per mile. All employees will be required to have prior approval to attend and be reimbursed for any schools or conferences. The tentative Budget hearing date will be April 11, 2017 and the next Organizational meeting will be held December 12, 2017. All the Trustees positions will remain the same, as follows:

- Trustee Brennan to address cultural issues, public relations and monitor DPW issues.
- Trustee Ewing to monitor Water and Sewer operations, Fire Dept. and French Festival.
- Trustee Golden to monitor police and youth issues.
- Trustee Youngs to address park and grant issues.
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The Mayor then discussed possibly setting a public hearing date to override the tax cap. It was decided to wait on scheduling a public hearing.

Trustee Golden made the motion to accept those set forth by the Mayor and seconded by Trustee Ewing and all voting yes.

The Board then reviewed the minutes of the November 8, 2016 regular Board meeting and Trustee Brennan made the motion to accept them as written with Trustee Ewing seconding the motion and all voting yes.

The Board then reviewed Abstract 07 as follows:

General:	\$ 47,717.44	Vouchers 1850-1887
Water:	\$ 32,169.31	Vouchers 936-949
Sewer:	\$ 14,778.51	Vouchers 936-947

Upon review of the abstract, Trustee Golden made the motion to approve the payments of all vouchers to include the \$391.00 difference in price of the trailer that was previously approved due to the trailer upgrades with Trustee Ewing seconding the motion and all voting yes. Mayor Maloney then signed Abstract 07 and ordered the Clerk/Treasurer to pay the Abstract.

Attendee Joanne Bourquin then addressed the Board. Ms. Bourquin stated that she had read an article in the newspaper that there are several residents opposed to the Village dock expansion and she attended this meeting to inform the Board that she is in favor of the expansion project and she hopes

that the facilities would include electricity, bathroom and shower facilities. It is her opinion that more businesses are needed in Cape Vincent and more dockage will assist in tourism.

Marty Mason, DPW Superintendent, gave his report as follows:

- The lift that was rented has been returned. While the crew had the lift, they did trimming throughout the Village, took down two trees, did outside lights, Christmas decorations and did some shared service work with the Rec. Park and the school.
- The snow equipment is on the vehicles.
- Leaf and brush pick up is complete for the season.
- Marty attended a meeting with engineers and the housing complex about drainage issues that the housing complex has and how it impacts the Village. It was stated that Rural Development may have funding available for the drainage project on Wiley Blvd. if the Village is interested in pursuing better drainage for that street. Marty will get more information.
- Sidewalk sander: The current sander is 20-25 years old and is in bad shape. Marty would like to request to use some of the equipment budget to purchase a new one, exactly the same as the current one. The quote is \$5125.00. Trustee Golden made the motion to approve with Trustee Ewing seconding the motion and all voting yes.
- Sewer Plant: There will be a training course that is offered for free with the rebuilding of the gas chlorine system that chlorinates the waste water for a price of \$4,723.09. The company will provide the training for the whole crew. Trustee Ewing made the motion to approve with Trustee Brennan seconding the motion and all voting yes.
 - Trustee Brennan had the following questions:
 - Water pressure at Mr. DeFrancesco's house? Complete and satisfied.
 - Chimney at library? Not done, but the cap needs to be built and Marty is already aware of what needs to be done.
 - Point St house pipes? Yes, done.
 - Fire hydrants at corner of Lee and Joseph and William St? Done.
 - Siren on Joseph St down? No, not yet.
 - Solar array running? Yes, just need training on it now.
 - Solar panel insurance? Still need to do.

No Police report was given.

Mayor Maloney then addressed "old" business as follows:

- Solar: Up and running. Will work with National Grid to get final cost for hook-up.
- Cyber Security Policy: Tabled.

- Dock Design grant: BC&A needs direction on what to do at this point. Nothing new to report. Trustee Golden will ask them again.
- Addie Russel grant: The Mayor received a call about the \$250,000.00 grant from Addie's office that stated that the paperwork is going to the state tomorrow.
 - Trustee Brennan then asked about the concerns in a letter submitted by Mr. Weir. The Board discussed the letter and it was decided to meet with Mr. Weir when the research of the letter items is complete.
- James St. lot: The Board feels that \$10,000.00 is a fair price for the lot. If Mr. Anchor is not willing to purchase at this price, then it will be placed for sale. Mayor Maloney will contact Mr. Anchor.
- Pavilion paperwork: Trustee Youngs had informed Mayor Maloney that all the paperwork was submitted.
- Personnel Policy: The Board will have a work session on Tuesday January 17th at 5:30.

At 6:57pm, Trustee Ewing made the motion to enter into a recess for the Board and Clerk to attend the Planning Board meeting with Trustee Golden seconding the motion and all voting yes.

At 8:06pm, Trustee Golden made the motion to reopen the meeting with Trustee Brennan seconding the motion and all voting yes.

The Board then further discussed the response letter to Mr. Weir. Trustee Brennan will call Mr. Wier.

Mayor Maloney then addressed "new" business as follows:

- Fourth Coast retainage: Trustee Brennan made the motion to issue a check for the \$1715.17 retainage for the solar project to Fourth Coast with Trustee Ewing seconding the motion and all voting yes.
- Youth Commission: Trustee Golden made the motion to accept the resignation of Jeremy Rupp from the Youth Commission Board with Trustee Brennan seconding the motion and all voting yes. The Board then reviewed a letter of interest submitted by Paul Handley and Trustee Brennan made the motion to appoint Mr. Handley to the Youth Commission Board as a Village representative with Trustee Ewing seconding the motion and all voting yes.
- Insurance coverage: The USDA has reached out to Eastern Shore, who issues the certificates of insurance, concerning the loans between them and the Village. They advised that the Village currently has four (4) different loans with a total value of \$369,000. Unfortunately, the Village only has Crime coverage up to \$205,000 (\$25,000 per employee plus \$180,000 excess for Treasurer). In order to provide adequate coverage for all loans with the USDA, we would have to increase the Treasurer's excess position from \$180,000 to \$344,000. Trustee Brennan made the motion to change the policy as needed with Mayor Maloney seconding the motion and all voting yes.

- Blue Cross/Blue Shield: Trustee Brennan made the motion to allow Trustee Golden to sign any health care paperwork when the Mayor is unavailable with Mayor Maloney seconding the motion and all voting yes.
- Dog Control: Beginning January 1, 2017, the Town of Cape Vincent will have a new dog control officer, Amy Funk, as a shared service with the towns of Brownville, Lyme and Clayton.
- Letter for water/sewer bill: The Mayor acknowledged a letter that was received from a resident with concerns about receiving a penalty on billing. The Clerk has been asked to reply to the resident stating the water law and the reasons for not being able to remove any penalties from the bill.
 - Trustee Golden then stated that the White's Farm has sold and the Village should be getting some information on the lien they have for a delinquent billing.

At 8:33 pm, Trustee Brennan made the motion to adjourn the meeting with Trustee Golden seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer