

May 23 2017- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Pamela Youngs and Robert Ewing present. Trustee Jerry Golden was excused. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the May 9, 2017 regular Board meeting and Trustee Ewing made the motion to accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Board then reviewed Abstract 13 as follows:

General: \$ 15,350.71	Vouchers 2046-2071
Water: \$ 2,902.73	Vouchers 1037-1041
Sewer: \$ 16,527.47	Vouchers 1037-1043

Upon review of the abstract, Trustee Brennan made the motion to approve the payments of all vouchers with Trustee Ewing seconding the motion and all voting yes. Mayor Maloney then signed Abstract 13 and ordered the Clerk/Treasurer to pay the Abstract.

Attendee Ed Bender, Town Councilman, then addressed the Board. He gave an update on the LWRP project. He stated that a kick-off meeting is required and a consultant is also needed. EDR has expressed interest in being the consultant, but two more RFQ's are needed. The hope is for a July timeframe to have the meeting. Mr. Bender also spoke about the ambulance squad. The Town is currently seeking a certificate of need and a municipal contract in regards to the ambulance. He stated that a new ambulance will be needed for the squad very soon.

Attendee Dean White then spoke. He stated that he had spoken with the Development Committee's planner, Scott Burto, about the Joint Comprehensive Plan review. After they met, it is the feeling that the review period should be extended to allow for community involvement. The proposed time frame would be six months.

Marty Mason, DPW Superintendent, gave his report as follows:

- The chlorine system at the sewer plant had some required maintenance. The system is set to be rebuilt every two years.
- The department is still waiting on the test results from Siewert about the pump on Bay St. and why it could have had a broken shaft. The department now has an inventory of parts for the pump going forward.
- The chlorine contact tanks have been cleaned and two loads of sludge were hauled today.
- Three crew members attended MSHA training in Watertown today.
- Marty has checked the conditions of the Village docks. The docks are currently all in good condition and have not suffered any erosion. After a short discussion about temporary options to make the docks usable until the water levels recede, the crew will try to have something in place by the weekend.

- The mulching of Village gardens and trees is complete. The crew also be planted eleven trees throughout the Village.
 - Trustee Brennan inquired if the parsonage replaced the tree that was removed in error. It was stated that it had not.

At 6:00pm, Mayor Maloney opened the public hearing to amend the Local Law on regulating dogs to comply with the Town’s law so that the dog control officer can work within Village limits. There were no public comments or concerns.

At 6:03pm, Mayor Maloney closed the public hearing. Trustee Ewing made a motion to approve the amended dog law as Local Law 01 of 2017 with Trustee Brennan seconding the motion and all voting yes.

Marty Mason continues.

- Housing needs to have an easement with the Village about the drainage project. After a brief discussion, Mayor Maloney will contact Gebo’s office for the easement.
- Wiley Blvd. has a ‘turn around’ at the dead-end. Resident Jack McKie lives adjacent to the area. The Village only owns to the turn around and Mr. McKie would like to find out if he can turn this over to the Village in exchange for the Village moving the snow past his driveway to the end of the street. It was stated that it would need to be surveyed and a meeting with Mr. McKie will be required.
 - Trustee Brennan had the following items for Marty:
 - Grease trap letters: Only one response still.
 - Pavilion project status: Waiting on State to give approval.
 - Right of way/Crosswalk: The DOT crew from Collins Landing is responsible for Broadway. Marty will speak to them.
 - Security cameras for Village office: Not installed yet.

Acting OIC, Officer Shaun Cuddeback, asked the Board what they would like to do with outdated computers, printers, etc. After a brief discussion, the department will recycle the equipment. He also informed the Board that there had been some heating system issues on the customs side of the law building. Marty will go and take a look. Officer Cuddeback also stated that the “new” police car has been having battery issues. He has a feeling that it may be from some of the after-market work, ie. lights or computers, that could be draining the battery. After discussing, it was stated that Cuddeback will contact French’s to take a look at the car.

The Clerk informed the Board that she will be picking up the Village taxes tomorrow morning.

Mayor Maloney then addressed “old” business as follows:

- Cyber-security policy: Tabled.
- Lot on James St.: Nothing new to report.

- Coal Docks agreement: Waiting on attorney for the Restaurant to reply.
- Water Audit/Reserve questions: Nothing new to report.
- Whites/Woods Farm: Nothing new to report.
- Charter agreement: Nothing new to report.
- DOT information: Nothing new to report.
- French Festival: The Board discussed the stipend that is typically charged to the festival to assist in paying for the police coverage. The Board decided to keep the stipend the same at \$1500.00. Trustee Ewing then informed the Board that the issues with the Village Green committee and the French Fest committee over use of the Green have been resolved.

Mayor Maloney then addressed “new” business as follows:

- GASB 34 Report: Industrial Appraisals report from 2103 is due for updating. Trustee Youngs made the motion for the clerk to contact Industrial Appraisals and do the requirements to make the Village GASB 34 compliant with Trustee Brennan seconding the motion and all voting yes.
- Trustee Ewing made the motion to move funds to the reserve funds as follows:
 - \$1767.00 to the Water depreciation reserve from the water savings and \$40,000.00 to the DPW Equipment/Police Equipment/Capital Reserve. \$20,000 earmarked for DPW equipment and \$20,000 for storm drains.
 - Trustee Youngs seconded the motion and all voted yes.
- Tax Warrant: Trustee Brennan made the motion for the Mayor and the Clerk to sign the 2017 Tax Warrant for Jefferson County with Trustee Youngs seconding the motion and all voting yes.
- IMA: The Board discussed the necessary IMA’s with the Town for the Development Committee activities. Mayor Maloney will be contacting Gebó’s office to move forward.
 - Trustee Brennan inquired about personnel policy. The Board will look at it at the next meeting.

At 7:04pm, Trustee Brennan made a motion to adjourn the meeting with Trustee Ewing seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer