

December 12, 2017- Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Pamela Youngs and Robert Ewing present. Mayor Golden welcomed the attendees and led in the Pledge of Allegiance.

Mayor Golden then opened the Organizational Meeting. Mayor Golden appointed Trustee Pamela Youngs to be the Deputy Mayor. Mayor Golden then stated that the Planning Board term for Bill Kirchgessner has expired and he will be reappointed. The official newspaper will be the Watertown Daily Times as primary and also the Thousand Islands Sun. The official bank will be the Citizens Bank of Cape Vincent. The meeting schedule will remain the second and fourth Tuesdays of each month at 5:30pm. Special meetings will be called by the Mayor and one Trustee or by two Board members. The Roberts Rules of Order will be followed for meeting procedures. The Treasurer may pay in advance of audit the health insurance premiums, freight and postage, public utility bills and loan payments. The mileage allowance will be set at \$0.53.5 per mile. All employees will be required to have prior approval to attend and be reimbursed for any schools or conferences. The tentative Budget hearing date will be April 10, 2018 and the next Organizational meeting will be held December 11, 2018. All the Trustees positions will remain the same, as follows:

- Trustee Brennan to address cultural issues, public relations and monitor DPW issues.
- Trustee Ewing to monitor Water and Sewer operations, Fire Dept. and French Festival.
- Mayor Golden to monitor police and youth issues.
- Trustee Youngs to address park and grant issues.

Trustee Ewing made the motion to accept those set forth by the Mayor and seconded by Trustee Brennan and all voting yes.

The Board then reviewed the minutes of the November 14, 2017 regular Board meeting and Trustee Brennan made the motion to accept them as written with minor changes with Trustee Ewing seconding the motion and Mayor Golden voting yes. Trustee Youngs abstained.

The Board then reviewed the minutes of the December 4, 2017 special meeting and Trustee Ewing made the motion to accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Board then reviewed Abstract 07 as follows:

General: \$ 10,332.66	Vouchers 2283-2314
Water: \$ 26,628.73	Vouchers 1149-1157
Sewer: \$ 5,864.16	Vouchers 1150-1153

Upon review of the abstract, Trustee Youngs made the motion to approve the payments of all vouchers with Trustee Ewing seconding the motion and all voting yes. Mayor Golden then signed Abstract 07 and ordered the Clerk/Treasurer to pay the Abstract.

Attendees Rodger Dowling and Ron Jacobs then addressed the Board on behalf of the C. V. Ambulance Corp. Inc. They stated that they should be operating on their own very soon. They are looking into recruitment. They inquired if the DPW could serve as a backup parking area if needed. The Board agreed.

Marty Mason, DPW Superintendent, then gave his report as follows:

- The crew continues to pick up leaves, brush and compost.
- The crew has been using the rented lift to take two trees down and a few liters down. The Christmas wreaths have been put up and the antenna at the sewer plant was repaired.
- There will be a bill coming from Whitesboro plow for work done on the Marty's village truck.
- Marty and Jerry will be attending the FEMA meeting on Thursday December 14 from 3:00-6:00 in Watertown. The purpose of the meeting is to assist municipalities with flooding/high water damage. Marty will be compiling a list of items to submit for reimbursement.
- The crew replaced the storm drain in Pat Gilmore's yard.
- Bach & Co has been at Aubrey's court looking to locate the leak that they have been dealing with. Marty is going to look into replacing the meter at the housing as a one inch meter with the radio will give more accurate reads.
- Gareth Hogan has done roughly 70 seasonal shut-offs so far.
- There have been more furnace issues at the law building. Hazelwood Mechanical has been to the law building to try to diagnose the issues.
- The crew participated in the Christmas Parade.
 - Trustee Brennan asked about the flagpole replacement: They are making headway on a replacement.
 - Trustee Ewing then stated that he has been contacted by residents stating that they are appreciative to the Village crew for what they do for the youth of the Cape.
 - The Board then asked Marty to view the photo of the tree that was removed at Maple Grove. Upon Board review as well and discussion, Mayor Golden made the motion to rescind the prior motion to charge the owners with Trustee Ewing seconding the motion and all voting yes. Mayor Golden will call the property owners.

No Police report was given but Mayor Golden stated that they will be interviewing a local candidate for a part-time position to replace Officer Ruggiero. Also, Officer Shawn Bulger is back to patrolling.

Clerk/Treasurer Mary Rupp also stated that she would like to use her use or lose personal time for December 26 through December 29. Deputy Clerk Candy Mason will cover the office.

Mayor Golden then addressed "old" business as follows:

- Lot on James St: Nothing new to report.
- Water Reserve Accounts-Town/DANC: Nothing new to report.
- License agreement-Coal Docks/Brewery/Aubrey's: Mayor Golden and Trustee Ewing are looking to meet with the Coal Docks owners to work through the contract as the Village wants to wrap the agreement up. Others need to be drafted.

- Dock update: Mayor Golden spoke with Rachel Bernat at BC&A and she is going to file for the one year extension for the Village if the Board decides to file for one. There is roughly \$8,000.00 left to spend of the grant funds. The work cannot exceed \$50,000.00. After a brief discussion, Trustee Ewing made the motion to file for the extension with Trustee Youngs seconded the motion and all voting yes.
- Drainage: Nothing new to report.
- Land/Police garage: The grant requires the land that the garage is going to built on must be owned by the Village. Mayor Golden attended the Town's last work session and gave the Village's proposal. The Town will discuss it at their December 21st meeting.
 - Trustee Brennan then addressed the personnel policy. The Board will adjust a few more items and then will be forwarding to Gebo's office for review.

Mayor Golden then submitted his resignation of his Trustee position. Trustee Youngs made the motion to accept the resignation with Trustee Ewing seconding the motion and Trustee Brennan voting yes. Mayor Golden then stated that he will be looking for Board recommendations for a person to appoint to his vacant seat.

The Board then reviewed paperwork submitted by Bill Gippe showing his insurance coverage. Trustee Youngs made the motion to accept the coverages as provided with Trustee Ewing seconding the motion and all voting yes.

At 6:49pm, Trustee Brennan made the motion to adjourn the meeting with Trustee Youngs seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer