

August 14, 2018- Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, George Sperry Robert Ewing and Pamela Youngs present. Mayor Golden welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the July 24, 2018 regular Board meeting and Trustee Brennan made the motion to accept them as corrected with Trustee Ewing seconding the motion and all voting yes.

The Board then reviewed the annual Chamber agreement. Trustee Youngs made the motion for the Mayor to sign the annual agreement with the Chamber with Trustee Sperry seconding the motion and all voting yes.

The Board then reviewed Abstract 03 as follows:

General: \$ 49,418.80	Vouchers 2551-2606
Water: \$ 7,327.04	Vouchers 1266-1282
Sewer: \$ 5,108.69	Vouchers 1266-1282

Upon review of the abstract, Trustee Ewing made the motion to approve the payments of all vouchers with Trustee Sperry seconding the motion and all voting yes. Mayor Golden then signed Abstract 03 and ordered the Clerk/Treasurer to pay the Abstract.

Attendees Marcie Travers-Barth and Carrie Disotell then addressed the Board. They had a list of questions to ask. They inquired if the village employees had a handbook and if they could have a copy of it. Mayor Golden stated that he would contact attorney and let them know. Secondly, they asked if the Village still only picks up recycling from residents and not businesses, which she was informed yes. Then Ms. Travers-Barth asked why her business was not informed of the water main break that occurred on Broadway St a few weeks prior. Ms. Travers –Barth then asked how to file a formal complaint about a Village employee and she was instructed by the Mayor to do so in writing and the written complaint can be given to the Mayor or a trustee. Lastly, she inquired who hires and fires Village employees and she was informed that it was a Village Board decision.

Attendee Robert Doud then addressed the Board reading a letter he drafted in regards to the drainage at his property on East Lake St. He is requesting that the Village clear the creek bed to allow the water a more direct path to the River.

Attendee Dean White, on behalf of the Chamber of Commerce, requested that the Village allow Broadway be closed from Esselstyne St to James St on Saturday September 1, 2018 from roughly 9:00 am- 3:00 pm, for the Autos on the River car show. There as a discussion to include possibly using a different street. The Board will discuss and make decision at the next meeting.

Attendee Michael Mahrer, current Village Green president, then addressed the Board about the Village Green and to answer any questions about the operations of the Village Green. He stated that the Green is a privately owned 501c3 entity that has a seven member committee that helps to maintain the Green as a recreational space for residents and visitors. He stated that they are in the process of updating their policies that will be available on their website and their Facebook page.

Attendee Carolyn Rossi, residing at 335 Club St., then addressed the Board about the parking lot behind the Chamber building that was Town owned and is now Village owned. The tenants of her building were allowed to park at that lot when the Town owned it and just wanted to verify that the Village will still be allowing the tenants to park there. She also inquired about getting 3-4 diagonal parking spots located right in front of the building at 335 Club St. She was informed that there is no parking on Club St, so that would not be permitted. She inquired if a parking permit system would be best for her tenants using that lot. The Village will look into a permitting system and Mrs. Rossi would like a letter stating that her tenants can park in that lot. Mrs. Rossi also submitted her letter of interest to fill the Planning Board/ZBA secretary position.

Attendee Mr. Andrew Nielson then submitted a written letter and drawing of the sidewalks in front of his home on Joseph St. He had attended a meeting previously to discuss the condition of the sidewalks.

Marty Mason, DPW Superintendent, gave his report as follows:

- The drainage situation, as previously discussed by Robert Doud, is addressed on a yearly basis, with last year being nearly impossible as the equipment kept getting stuck in the mud. The Village has a right of way to the areas needed to clear and the crew will try to address the area in August.
- The crew has been working on the police garage. The pad is done and all the underground work has been completed. They will start working on the block tomorrow and will finish that by Thursday. After that, the walls will be started.
- The Village's Freightliner truck is at Tracey Road Equipment with several issues including transmission, wiring and brakes. The current repair bill is \$3,500.00.
- The Village's 1-ton truck is due for replacement, as budgeted. The state contract for a replacement is for a F450 four door car diesel engine with a dump-box and 9 ½ foot snowplow for \$67,000.00. There was a short discussion to include the listing of the current truck for sale at auction. Trustee Brennan made the motion to approve the purchase of the F450 truck for the price not to exceed \$67,000.00 with Trustee Ewing seconding the motion and all voting yes.
- Water main issues: There was a water main break on James St. this past Sunday which was shown to be due to some valve issues with corrosion in some areas. The lines were put in by the Town in 1997 and then turned over to the Town. Many of the bolts may need replacement with stainless steel bolts. The crew will spot check different locations to check the bolts status along that line. There was also a water main break on Broadway St. across the street from the Anchor Marina. It was an unusual leak. There were many issues with the lines. After working over 14 hours, it was fixed and there seem to be no more issues with that line at this time. Marty stated that there are 4 valves in the Village that are having issues to include being broken or leaking. The Board needs to think about possible replacements. Marty also then explained that during water main break situations, his priorities are to ensure the safety of his crew and to fix the problem. He has never contacted residents/business owners in the event of a water main break.

- Trustee Sperry asked if the water main break on Broadway could have been related to the large water leaks at the Anchor Marina. Marty was unsure if the two are connected in anyway.
- Trustee Brennan inquired about the following:
  - Flagpole. It is here but not put up yet.
  - Floating dock replaced? Not yet. Will be done by fishing tournaments.
  - Signage for floating docks? Nothing yet, spoke with attorney.
  - Storm drain on Point St? Fixed
  - Brush at the Law Building? OIC Streljau has spoken to Improvement League about the garden area. It will be addressed.
- Mayor Golden then spoke about the sewer lateral at the Martini residence on Point St. She had issues this summer and claims that the tree roots are still causing issues even though the tree has been taken down. The Clerk & Marty will research for any documents about the prior agreement about the sewer lateral.
- Trustee Sperry then inquired about the cannon sign. It was stated that the pedestal has been delivered but the sign is not here yet.

OIC Thomas Streljau then gave the Police report as follows:

- Tom had asked the officer that was on duty the night of the Bad Apple Bin complaint that the Village didn't respond to, and he found that the officer was already off the clock and had left the Village. The Mayor had received an email about the establishment playing loud music close to midnight.
- Village Green/Farmer's Market: There is an issue with double parking on the James St section near the Village Green on Saturday's and it seems to be causing confusion for Ferry traffic. Something needs to be done to clearly define the lanes on James St. near the Village Green.
- Boat launch area parking is also very congested. There is an overflow parking area on Elm St, but no signage to get to it.
- Parking behind Chamber will be limited with the garage being built. More parking will be needed in that area.
- The abandoned jetski is still an open investigation and still remains in the police possession.
- The new speed trailer is here.
  - Mayor Golden mentioned that he had been notified that the dumpster on the Kelsey Lane are creating some traffic issues. Tom will stop and notify the business owners.
  - Trustee Sperry inquired about an additional handicap parking spot in front of the American Legion. It was stated that the DOT has already informed the Village that we

already have the allotted amount of handicap spots within the distance allowed and all the Village could do at this time is reconfigure the spots.

- Trustee Brennan then inquired about the dock law. OIC Streljau stated that there have been 2 violations, which were locals, but the rest have been registered and the process seems to be working well at this time.
- Trustee Ewing informed Marty that the last two lights on the Village dock are flickering.

The Board then reviewed the Treasurer's Report.

Planning Board Chairperson Jeff Herpel then addressed the Board. He stated that the Planning Board is in the review process of the subdivision that was submitted by Justin Vrooman. Certain benchmarks have not been met and the Planning Board will be deciding at their next meeting.

The Board then reviewed the report given by development planner, Scott Burto. Trustee Youngs stated that Addie Jenne's office had called about the waterfront development grant to ensure that the Village concerns are considered in the Town's submissions for the grant. The Board then discussed the possible date of August 24, 2018 being the date for the groundbreaking ceremony with Senator Ritchie. We are waiting for confirmation.

Mayor Golden then addressed "old" business as follows:

- Lot on James St: Nothing new to report. Gebo's office is working on this
- Water Reserve Accounts-Town/DANC: Nothing new to report.

Trustee Ewing then stated that his Troopers supporting Troops event raised almost \$8,000.00. He thanked everyone for their support.

Mayor Golden then addressed "new" business as follows:

- FEMA: The process is progressing as quickly as once informed it would. Many communities are unhappy with the FEMA process and delays. It was stated that the Board would contact Elise Stefaniks office to submit a complaint.
- Grant paperwork(pavilion): Trustee Ewing made the motion for Mayor Golden and Trustee Brennan to sign the paperwork for the pavilion funding with Trustee Sperry seconding the motion and all voting yes.
  - Mayor Golden will forward the email he received to the Board about the noise complaints at the Bad Apple Bin.

Attendee Gary Barth then addressed the Board with concerns about the water main break and feels that something should be put in place to inform businesses of water main breaks.

At 7:08, Trustee Ewing made the motion to enter into executive session to discuss the pay rate for an employee with Trustee Brennan seconding the motion and all voting yes.

At 7:44pm, Trustee Youngs made the motion to exit executive session with Trustee Sperry seconding the motion and all voting yes.

Mayor Golden made the motion to change the pay rate for employee Derek Wiley to \$11.00 per hour and to be paid retroactively since his start date in June 2018 with Trustee Ewing seconding the motion and all voting yes.

Trustee Brennan then made the motion to hire Carolyn Rossi as the Planning Board /ZBA secretary at the pay rate of \$15.00 per hour with Trustee Sperry seconding the motion and all voting yes.

At 7:48pm, Trustee Brennan made the motion to adjourn the meeting with Trustee Sperry seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer