

VILLAGE OF CAPE VINCENT PLANNING BOARD**March 19, 2013**

The regular meeting of the Village of Cape Vincent Planning Board was held on March 19, 2013, in the Conference Room of the Village Offices. The meeting conducted by the Chair, Jeffrey Herpel, opened at 7:05 p.m. with the Pledge of Allegiance.

Board Members: Edgar Barr - arrived at 7:07 p.m.
 Jeffrey Brooks
 Richard Hodge
 Jeffrey Herpel, Chair
 Willard Kirchgessner

Others: Perry Golden, Zoning Enforcement Officer
 Kathleen Pierce, Planning Board Secretary

There were no visitors.

Old Business: Approval of the Minutes

Board members reviewed the minutes of the meeting of February 19, 2013. Mr. Hodge made a motion to accept the minutes as written; seconded by Mr. Brooks and carried; all voting aye.

New Business:

- Mr. Golden, ZEO, informed board members that he had issued one permit to build a garage and had looked into a complaint about what appeared to be an abandoned truck on Esselstyne Street. He found that the truck is legally registered, but the owner had removed the license plate as he indicated the other plate had been stolen. The ZEO informed the owner that the tires on the truck needed to be replaced as soon as possible. He shared that he talked with Ryan LaFex about the status of his father's (James LaFex) burned out mobile home at 159 W. Joseph Street. Mr. LaFex will speak with his father and family concerning the property and get back to Mr. Golden.
- The Chair shared a letter addressed to the Planning Board from Richard Wiley, 168 Wiley Park Drive, (Town of) Cape Vincent. Mr. Wiley stated in his letter that he had "...no interest in Village annexation of any portion of my parcel 49.06-1-28.1 which shared a lot line with both the Masons' parcels." James and Ron Mason are pursuing Village annexation of their Town parcels. Mr. Wiley asked that his letter be a part of any file regarding the Masons' request for Village annexation or the development of Water District #6.

Communications:

- Letter received from David Zembiec, Deputy CEO, of JCIDA (Jefferson County Industrial Development Agency) making the board aware of an update to JCIDA's five-year CEDS plan (Comprehensive Economic Development) and the plan's availability and potential use for communities in Jefferson County.

- A letter from Ruth K, Pierpont, Deputy Commissioner for Historic Preservation at the NYS Office of Parks, Recreation and Historic Preservation, was received informing the board that the First Presbyterian Society of Cape Vincent (United Church of Cape Vincent) church building at 260 E. Broadway has been listed on the state Register of Historic Places and the nomination has been sent to the Keeper of the National Register in Washington D.C.
- The Chair shared with board members Patrick Wiley's resignation letter as a member of the Planning Board.

Item for Information: The Chair reminded board members of the upcoming 24th Annual Local Government Conference to be held on March 28, 2013, at Jefferson Community College. The Conference is sponsored by the Tug Hill Commission for local government officials in northern New York. Four board members and the secretary plan to attend the conference.

Next Meeting: The next meeting will be Tuesday, April 16, 2013, at 7 p.m.

Adjournment: At 7:25 p.m., with no other business, Mr. Herpel made a motion to adjourn the meeting. Mr. Kirchgessner seconded and carried; all voting aye.

Respectfully submitted,

Kathleen M. Pierce
Secretary