

VILLAGE OF CAPE VINCENT PLANNING BOARD

September 17, 2013

The regular meeting of the Village of Cape Vincent Planning Board was held on September 17, 2013, in the Conference Room of the Village Offices. The meeting conducted by the Chair, Jeffrey Herpel, opened at 7 p.m. with the Pledge of Allegiance.

Board Members: Edgar Barr - Absent
Jeffrey Brooks
Richard Hodge - Excused
Jeffrey Herpel, Chair
Willard Kirchgessner

Others: Perry Golden, Zoning Enforcement Officer
Kathleen Pierce, Planning Board Secretary

There were no visitors.

Old Business:

• Approval of the Minutes

Board members reviewed the minutes of the meeting of August 20, 2013. Mr. Brooks made a motion to accept the minutes as written; seconded by Mr. Herpel and carried; all voting aye.

New Business:

- The Chair questioned the dimensions of the driveway that were given at the previous board meeting during site plan review for Jackie's Tax Service. Mr. Aznoe, representing Mrs. Jacquelyn Aznoe, said it was 36' from the garage to the sidewalk. There is a concern that there is not 36' of parking space for the Aznoe's personal car(s) and client(s) cars. The Chair asked the Zoning Enforcement Officer to check on the dimensions of the driveway and report back to the Board at their October meeting.
- A permit for the installation of a shed—when a permit is necessary and when it is not--was reviewed by board members with the ZEO.
- Board members discussed the current Village Zoning Law (revised in October 2007). The Chair shared that the Zoning Law should be reviewed every five years for possible revisions. Board members agreed to begin the process of reviewing the current Law. The Chair asked that they review Articles 1, 2, and 3. At the October meeting, recommendations, if any, will be shared. After the review of the current Zoning Law is complete, all recommendations (additions/deletions/corrections) will be given in writing to the Village Trustees for their consideration.

Item for Information: A training opportunity for board members. A "Local Government Conference" will be held on October 15, 2013, at SUNY Potsdam.

Next Meeting: The next meeting will be Tuesday, October 15, 2013, at 7 p.m.

Adjournment: At 7:40 p.m., with no other business, Mr. Herpel made a motion to adjourn the

Respectfully submitted,

Kathleen M. Pierce
Secretary