

VILLAGE OF CAPE VINCENT PLANNING BOARD

May 20, 2014

The regular meeting of the Village of Cape Vincent Planning Board was held on May 20, 2014, in the Board Room of the Village Offices. The meeting conducted by the Chair, Jeffrey Herpel, opened at 7 p.m. with the Pledge of Allegiance.

Board Members: Edgar Barr
Jeffrey Brooks
Jeffrey Herpel, Chair
Richard Hodge
Willard Kirchgessner

There were no visitors.

Old Business:

- **Approval of the Minutes:**

Board members reviewed the minutes of the meeting of April 15, 2014. Mr. Hodge made a motion to accept the minutes as amended. Mr. Barr seconded and carried; all voting aye.

- The Chair informed board members that he has been appointed by the Village Trustees as the Deputy ZEO to sign/issue permit(s) for the ZEO and in the ZEO's absence. He will issue a zoning permit to Mr. Golden, ZEO, for a roof to partially cover an existing deck at his home at 239 E. Joseph Street.
- Board members continued their review of the Zoning Law that will include a new Section 8 covering the installation of solar panels. Also discussed were revisions to the Site Plan Review application in Section 6.4.
- The fee for a zoning permit was discussed with the possibility that the fee be increased. It was also suggested that a fee be charged for a Site Plan Review (SPR) application. Suggested fee for a SPR application is \$25. The fee for a SPR will be recommended to the Village Trustees who will have to give final approval.

New Business: None

Next Meeting: Tuesday, June 17, 2014, at 7 p.m.

Adjournment: At 8:20 p.m., with no other business, the Chair asked for a motion to adjourn. Mr. Hodge made the motion and seconded by Mr. Barr and carried. All voting aye.

Respectfully submitted,

Kathleen M. Pierce
Planning Board Secretary