

## VILLAGE OF CAPE VINCENT PLANNING BOARD

March 15, 2016

The regular meeting of the Village of Cape Vincent Planning Board was held on March 15, 2016, in the Conference Room of the Village Offices. The meeting conducted by the Vice Chair Richard Hodge, opened at 7 p.m. with the Pledge of Allegiance.

Board Members Present: Jeffrey Brooks  
Richard Hodge, Vice Chair  
Willard Kirchgessner  
David Wiley

Other: Perry Golden, ZEO

Board Member Excused: Jeffrey Herpel, Chair

There were no visitors.

### Old Business:

#### Approval of the Minutes:

- Board members reviewed the minutes of the January 19, 2016, meeting. Mr. Kirchgessner made a motion to accept the minutes as written. Mr. Brooks seconded, and the motion carried; all voting aye (4-0). **Note:** The Board did not meet in February 2016.
- Board members continued their discussion on “zombie” --abandoned, unattended, or structurally unsound--buildings and properties in the Village. They reviewed and discussed a memo drafted by Mr. Hodge to send to Village Trustees expressing concern over this issue and the overall effect on the public’s health and safety as well as property values. The memo will ask if the Trustees are interested in pursuing working on a Village law to address this matter.

### New Business:

The ZEO was made aware of a recently sold piece of property that has an older mobile home on it. He will check to see if the older mobile home is going to be replaced and if so, will make sure the owner is aware of the Village’s Zoning Law regarding manufactured homes.

**Communications:** None

### Items for Information:

Board members were reminded of upcoming workshops:

- NYS Tug Hill Commission’s 27<sup>th</sup> Annual Local Government Conference on March 31, 2016.
- Robert Freeman from the State Department will be in Cape Vincent on March 31 at 6 p.m. at Recreation Park to discuss the Open Meetings Law with Q&A to follow.

**Next Meeting:** Tuesday, April 19, 2016, at 7 p.m.

**Adjournment:** At 7:43 p.m., with no other business, Mr. Kirchgessner made a motion to adjourn. Mr. Brooks seconded; all voted aye (4-0).

Respectfully submitted,

Kathleen M. Pierce  
Planning Board Secretary