

Village of Cape Vincent Board of Trustees February 28, 2012

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Pam Youngs, Jerry Golden, Douglas Putnam and Elisabeth Brennan present. Mayor Maloney led the group in attendance in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the previous meeting minutes and accept them as written with Trustee Youngs seconding the motion and all voting yes.

Trustee Putnam made the motion to grant the Mayor the authority to sign the Shared Service Agreement with Trustee Youngs seconding the motion and all voting yes. This agreement will permit the DPW Supt. to share services with the highway department head in other municipalities for borrowing or lending of materials, machinery, and personnel for the purpose of aiding the highway department in the performance of their duties.

Village Attorney, Mark Gebo, was in attendance to update the Board on Village matters. The Board requested him to provide the Village with sample laws that would address lawns not mowed and water service shut off policy for non-payment of the bill. The Village questioned the website updates New York State has mandated to which Mr. Gebo replied the Village must have a functioning website that is regularly maintained to which the municipality must comply to the greatest extent possible. The Board asked his opinion on whether or not the Village should have a Clerk and Treasurer or a Clerk/Treasurer. He replied this was entirely the decision of the Village Board and the Clerk could call the Jefferson County Department of Human Resources for a job description. Abandoned houses and the Petzing property were discussed.

Trustee Putnam made the motion to enter executive session at 6:27 PM to discuss pending litigation with Trustee Golden seconding the motion and all voting yes. Trustee Golden made the motion to resume regular session at 7:35 PM with Trustee Youngs seconding the motion and all voting yes. There were no results of the executive session.

Trustee Brennan asked if the clinic generator plugs had been purchased. Trustee Putnam will check with the DPW Supt. There has been no action on the buoys for the park, the pickup replacement and the license for computer software has not been checked. The Village is still waiting for quotes for replacement of the floor at the Law Building and the Clerk reported the change to Ambit who will be the supplier of electricity to the Village is in progress. The Supt. will consult with USDA on the question of the Village replacing pipe at the foot of Esselstyne Street for the wastewater project.

Trustee Brennan brought up for discussion the website. Trustee Brennan read written rules for the logo contest which the Village is promoting. The logo will be used on the website, Village stationary, and signs. She asked the Board to approve an additional \$600.00 to the cost of the website for a Facts and Questions section. The discussion was tabled until March 13, 2012. Also, she would like to invite new residents of the Village to a meet and greet forum where they could ask questions about the Village and its services. They would also take suggestions from the new residents on how the Village could better inform them of Village services.

Trustee Putnam informed the Board on the progress of the cleanup of the Library Building after a minor fire. Additional items must be submitted to the insurance company such as the plastic vapor barrier that needs to be replaced.

Trustee Golden made the motion to hire Kathleen Pierce as secretary to the Planning Board at the rate of \$10.00 per hour with Trustee Brennan seconding the motion and all voting yes.

Trustee Brennan made the motion to accept the resignation with regret of Rachel Fielding as a member of the Zoning Board of Appeals with Trustee Golden seconding the motion and all voting yes. The Clerk will advertise.

Mayor Maloney made the motion to change the time of the March 13, 2012 Board meeting to 4:30 PM and then hold a work session on the budget afterward. Trustee Golden seconded the motion with all voting yes. The Clerk will advertise.

Respectfully submitted,

Nancy Knapp

Village Clerk