

January 22, 2013 – Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney called the meeting to order at 5:45 PM with Trustees Pamela Youngs, Elisabeth Brennan, Jerry Golden and Jeff Call present. Mayor Maloney welcomed attendees and then led them in the Pledge of Allegiance.

Trustee Golden made the motion to dispense with the reading of the previous meeting minutes and accept them as written with Trustee Youngs seconding the motion and all voting yes.

Mike Chavoustie then addressed the Board about the proposed Regatta/1812 Festival that is currently being planned for August 23-25, 2013. This event will be combined with the current "Day on the River" events that take place annually on the Village Green. It is proposed that the Regatta be an annual event for Cape Vincent. Hospice has given permission to be included with their Regatta this year and they are giving support to the Cape Vincent Regatta. Mike provided a proposed breakdown of the expected costs to the Board members. The Trustees asked questions about parking, police, trash and other logistics. A discussion took place as this is still in the planning stages. The Board will be looking for more information from this festival committee as the planning progresses. The festival will fall into the next budget year for the Village and proper funding maybe set aside with more concrete numbers from the committee. The committee will be approaching the Town Board as well.

Mayor Maloney then gave the report for the DPW as Marty Mason was excused from the meeting. He reported that the DPW crew has been managing the snow and the ice. There was a water main break on Bay St. near the pump station. It has been fixed. It is believed to be a result of the sewer project where they went under the water main. Marty is going to create a breakdown of the costs and send the bill to the contractor and the engineers will be involved in the process as well.

Trustee Call then addressed the Board. He stated that he would like to address the tree issue on the Martini property. It is his personal opinion that he is in favor of removing the tree. The Board currently stands at its prior decision on the tree status.

Trustee Brennan then asked if the light behind the Fire Hall had been installed. She then asked if the troubles with the furnace in the Village Office have been resolved. The Mayor informed her that they had found the issue with the furnace and it is now working properly. Trustee Brennan then asked about the code situation with the STAT Communication program. The office currently is now has monitoring smoke, burglar, low heat and sump pump issues. All codes will be maintained by the Clerk.

Trustee Brennan then asked if the computer software had been installed yet. The Clerk informed her that she had received a call from the company installing it and all the computers will be updated by next week. Trustee Golden stated that he spoke with the owner of the Computer Store and felt the cost would be roughly \$500.00 for the software and installation.

Trustee Brennan then asked about the meeting about the Village dock. Trustee Golden and OIC Strejla attended the meeting and the committee is working on new signage and pay system. The committee

will make the suggestions to the Village Board and the Board will have the final decision on new dock laws.

There is no report on the Planning Board.

For the Zoning, Trustee Golden asked about the budgeted amount set aside for the ZBA members. It was his understanding that there were funds set aside in the budget however, no members are paid. The Clerk is going to check on the amount budgeted for the members.

Thomas Streljau, Officer in Charge, gave his report as follows:

- Nothing new to report from past two weeks
- Rob Jacobs was nominated and selected for the American Hero's Award for the Ferry incident last fall. There is a breakfast at the Hilton in February where he will be awarded.

Mayor Maloney then addressed Water issues. There was a meeting January 17 with Mike Mannigan, from Rural Development, regarding the additional \$500,000 of funds needed for the 4<sup>th</sup> Filter Project. A loan resolution needs to be passed by the Board to agree to the terms. Trustee Golden made the motion to accept the loan resolution as written with Trustee Call seconding the motion and all members voting yes.

A resolution for Bond Counsel with Mark Gebo's office is also needed for this second portion of funding. Trustee Call made the motion to accept Gebo's office as the Bond Counsel and Trustee Golden seconded the motion and all voting yes.

The Mayor then invited the Board members to a meeting that is to take place on January 24, 2013 with Jeff Smith from Municipal Solutions if anyone would like to attend. Municipal Solutions manages all the financing on all the water and sewer projects and the meeting will clarify the aspects of the next phase of the projects.

The Mayor then announced another item for Board approval. A Right of Way Certificate for Mark Gebo's office to give the Village continuous and adequate rights of way for the projects. Trustee Youngs made the motion to accept the Right of Way Certificate and Trustee Golden seconded the motion and all voting yes.

Mayor Maloney had nothing new to report on Sewer project.

Mayor Maloney stated that he spoke with Samaritan in regards to the Cape Vincent Clinic. Tom Carmen will not be available until next week. He has been asked to call to set up a meeting and the Town has been invited to meet with Samaritan as well.

Mayor Maloney had no new information on DC Builders.

Mayor Maloney then asked if all the Board members had a chance to evaluate the recommendations that Gebo's office supplied in reference to the new Water Shut-Off Policy. The recommendations were taken and the changes will be made by the Clerk and mailed to Gebo's office for final approval. A public

hearing will be held prior to enacting the new law once approval of language is complete. Trustee Call then asked about the two water accounts that are located beyond the Village limits. The Village has no way to collect these overdue accounts without legal actions. Mayor Maloney is going to be in contact with Gebo's office and have them create and send a certified letter stating that the Village would like to meet with the parties to work on resolving the issues before any legal actions are set forth.

The Mayor then addressed the Board on removing the following accounts within the Water Billing program; Accounts 11, 66 and 168, as they are inactive. Trustee Golden made the motion to remove the accounts with Trustee Youngs seconding it and all voting yes.

Mayor Maloney then addressed the Board on a call from Libbie Wheeler representing Bowers and Co., CPA. She requested that they add the Village as a reference on their resume. The Mayor made the motion to allow them to add their name to the reference list with Trustee Golden seconding it and all voting yes.

Trustee Brennan then addressed the Board about the two drafts of the letter she composed for the PSC. The Board evaluated both of the drafts of the letters composed. After a discussion period, Mayor Maloney made the motion to complete the draft number two of the letter and send it to the PSC with Trustee Call seconding it and all voting yes. The Clerk will put the letter on stationary and it will be sent to the PSC and will be posted on the PSC website, the Village website and a copy will be sent to the Town of Cape Vincent as well.

Mayor Maloney then invited the Board members to attend the Regional Line meeting on Thursday January 24, 2013 at 7:00pm in Dexter.

The Clerk then addressed the Board about the Christmas Committee not having the Christmas decorations removed from the Village. There had been several complaints to the Village office and contact with the committee has not been successful. Trustee Brennan is going to be in contact with the Christmas committee to get a status report on the situation.

Trustee Brennan then suggested that the Board find an alternative to using plastic water bottles for meetings. The Board will research some other alternatives.

Trustee Brennan also made a suggestion that cleaning personnel for the Village Office be included in the next budget year.

Mayor Maloney then suggested that the Board start to think about getting a new Municipal Building for the Village Office and conference room.

Trustee Call made the motion at 7:37pm to adjourn the meeting with Trustee Brennan seconding the motion and all voting yes.

Respectively submitted,

Mary Rupp, Deputy Clerk/Treasurer