

December 10, 2013- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 4:30 PM with Trustees Jerry Golden, Elisabeth Brennan and Pamela Youngs present. Trustee Call was absent. Mayor Timothy Maloney welcomed the attendees and then led in the Pledge of Allegiance.

Mayor Maloney then began the Organizational Meeting. Mayor Maloney appointed Trustee Jerry Golden to be the Deputy Mayor. Mayor Maloney then announced that all members of the Planning and Zoning Board of Appeals would remain the same. The official newspaper will be the Watertown Daily Times as primary and also the Thousand Islands Sun. The official bank will be the Citizens Bank of Cape Vincent. The meeting schedule will remain the second and fourth Tuesdays of each month at 5:30pm. Special meetings will be called by the Mayor and one Trustee or by two Board members. The Roberts Rules of Order will be followed for meeting procedures. The Treasurer may pay in advance of audit the health insurance premiums, freight and postage, public utility bills and loan payments. The mileage allowance will be set at \$0.56.5 per mile. All employees will be required to have prior approval to attend and be reimbursed for any schools or conferences. The tentative Budget hearing date will be April 8, 2014 and the next Organizational meeting will be held December 9, 2014. All the Trustees positions will remain the same, as follows:

- Trustee Brennan to address cultural issues and public relations.
- Trustee Call to monitor DPW issues, Fire Dept. and French Festival
- Trustee Golden to monitor police and youth issues.
- Trustee Youngs to address park and grant issues.

Trustee Golden made the motion to accept those set forth by the Mayor and seconded by Trustee Youngs and all voting yes.

Trustee Youngs made the motion to dispense with the reading of the November 26, 2013 meeting and accept them as written with Trustee Golden seconding the motion and the Mayor voting yes. Trustee Brennan abstained.

The Board review Abstract 07 as follows:

General: \$29,970.40

Water: \$26,098.87

Sewer: \$15,118.47

Upon review, Trustee Golden made the motion to approve payment of the abstract with Trustee Brennan seconding the motion and all voting yes.

Marty Mason, DPW Superintendent, gave the following report:

- The auctions closed for the Leaf vacuum for \$310.00 and the sewer machine for \$5150.00.
- The water/drainage issues at the Heady residence have been repaired.
- The Village phone system is not working correctly and no departments have been able to receive any messages. Upon discussion of the phone system, Trustee Golden made the motion

to approve the purchase of new phones for all departments with Trustee Youngs seconding the motion and all voting yes.

- For the Sewer project: There are two warranty items that need to be addressed and Falter is finishing up a few items and the project will be complete.
- For the Water Project: The start-up is scheduled for December 11 and the process takes roughly two days to complete.

OIC Strejla, Police Department, gave his report as follows:

- The main concern has been the phone system not working correctly.
- There have been a few complaints of the fire siren going off at 12:00 and at 12:05pm.

The Board then reviewed the Treasurer's report with no questions or concerns.

Mayor Maloney then stated that the Biachi agreement has been signed and is complete. The Right of Way issue at the St. Onge property is being researched and can be taken care of with a lot line adjustment or by declaring it surplus, depending on where the line actually lies. John DeFranesco's and Jerry Golden's old sewer easements, which were replaced by new easements for the sewer project, will be relinquished through work done by Gebo's office.

The Mayor then stated that any residents that are now included in the new Water District #6 will be continued to be billed by the Village until completion of the project of Water District #6.

Mayor Maloney then addressed the water/sewer bills for the properties owned by Richard Anchor. The envelope was postmarked November 18 and was not received by the Village until after late fees were posted. Upon discussion, Trustee Golden made the motion to waive any late fees associated on any of the accounts with Trustee Youngs seconding the motion and all voting yes.

Mayor Maloney then addressed the Inter-Municipal Agreement (IMA) that the Village has with the Town of Cape Vincent for the Development Planner. Glen Kennedy asked the Village to begin sending their monthly portion to the Town. Upon discussion, the issue is tabled until a budget is provided for the Planner position and all related expenses.

Clerk Mary Rupp then informed the Board that she had received a call from the Thousand Islands District Office about the water/sewer bill for the Cape Vincent Elementary School. The school is currently being charged one EDU of Water and forty EDU's of Sewer. Upon discussion, the Clerk will get more info from the Clayton school and the Board will look at evaluating the EDU's.

Attendee Delores Bell then spoke to the Board in regards to her having her past due amount waived on her water/sewer bill. The payment was received past the due date and they would like to have the penalty waived due to the fact they forgot over the busy holiday. Mayor Maloney informed Mrs. Bell that it has been past practice that the Board does not waive penalties based on forgetting to pay on-time. Upon discussion, the penalty will remain and the Clerk will send additional bill to the resident.

Trustee Golden then made the motion to officially cancel the 2nd meeting of December, due to the fact it falls on the 24th, with Trustee Youngs seconding the motion and all voting yes. The Clerk will notify the newspapers and post on the website the cancellation.

Trustee Brennan made the motion to adjourn the meeting at 5:42pm with Trustee Golden seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer