

July 8, 2014- Village of Cape Vincent Board of Trustees

Mayor Timothy D. Maloney opened the meeting at 5:30 PM with Trustees Douglas Putnam, Elisabeth Brennan, Pamela Youngs and Jerry Golden present. Mayor Timothy Maloney welcomed the attendees and led in the Pledge of Allegiance.

Trustee Brennan made the motion to dispense with the reading of the June 24, 2014 meeting minutes and accept them as written with spelling errors corrected with Trustee Putnam seconding the motion and all voting yes.

The Board reviewed additions to Abstract 02 as follows:

General:         \$25,004.05

Water:            \$17,432.56

Sewer:            \$14,349.15

Upon review, Trustee Putnam made the motion to approve payment of the abstract with Trustee Youngs seconding the motion and all voting yes.

Attendee Richard Schmitt then addressed the Board. He spoke to DPW Superintendent Marty Mason about issues with the front lawn work that was done at his residence prior to the meeting and feels that the issues will be resolved. Mr. Schmitt then asked about catch basin drains that are on Point St and Broadway. He then asked about the tree that is located on the adjacent property that is scheduled to be removed. He inquired if a tree expert will be brought in to access the tree or if the Village is removing the tree due to complaints. Upon discussion, the Mayor did inform Mr. Schmitt that based on past experience, the damage that has been done to the roots will cause the tree to become a safety issue but the Board has asked Marty to have Glen Roberts from DEC Forestry evaluate the tree when he is in the Village looking at other trees of concern. Mr. Schmitt then inquired about the guard rail that is located at the end of Point St. He is wondering what will be done to correct the rail and a timeline of when the work will be completed. Marty stated that he is aware of the rail and the crew will be replacing the existing rail with new metal rails.

Attendee Donna Essegian then addressed the Board. Donna is a member of the Friends of the Library Board and she would like to just remind the Board and meeting attendees that the Friends of the Library will be hosting a fundraiser Wednesday July 16, 2014 at the Hirschsey residence called Café Francais. It is from 6:00 pm to 7:30 pm for cocktails and a French movie to follow. Tickets are available for \$30.00 per person.

Marty Mason, DPW Superintendent, then gave his report as follows:

- Davis tree service has been in the Village doing some stump grinding work.
- The crew has been putting down topsoil and grass seed to areas throughout the Village.

- The inmates have been in the Village helping to set up for French Festival.
- They crew continues to mow and trim throughout the Village.

Trustee Putnam then asked if the vacant house on William St. will be mowed before French Festival. Marty stated that the crew will be taking care of it and will bill.

- The Village property on Bay St. will be mowed to accommodate more parking for French Festival.
- The Public Employee Safety and Health Bureau (PESH) inspector was in the Village and inspected the water and sewer plants, DPW and Village Office. The Mayor will be receiving a letter with the minor violations that were recorded and have already been corrected.
- The water plant is done. The final walk-thru is scheduled for next week.
- The sewer plant has just a few items that need to be completed.
- Marty is researching other quotes for the garbage truck replacement.

Trustee Putnam then asked about the grading and work at the Bay St. pump station. Also the Board asked Marty if the list has been generated to give to the engineers. Marty is still working on the list. Trustee Youngs asked if there is a timeline to get the list prepared and submitted. The Mayor informed the Board that the list will go to the engineers and not the contractors so the timeline is not an issue for holding contractors responsible.

Trustee Brennan then asked about the garden at the Breakwater Gallery. The work was not completed this spring and now the work will have to be done in the fall so the current garden is not disturbed.

Trustee Putnam then referred back to the list that is being generated for the engineers. Upon discussion, the Mayor stated that he will get the list to the engineers. The Board also discussed the possibility of selling unused portions around the pump station land to adjacent property owners.

Trustee Brennan then had the following comments/concerns:

- Did Marty get any results from the items that were for sale at the auction? Yes, \$2,520.00 was received.
- Water meter replacement status? Marty stated that roughly 271 have been installed and the crew has roughly 170 more to go. Marty then asked the Board if they want the crew to replace the meters for the “outside” users that will become part of the future Town Water District #6. It is the opinion to leave the old meters on and manually read them until they are switched to the Town.
- Trustee Putnam and Trustee Brennan both attended the open house that Marty hosted at the Sewer plant and it is her opinion that he did a great job.

Marty then reminded the Board that the new Water/Wastewater Operator Gareth Hogan would be starting July 9, 2014.

There was no police report given.

The Board then reviewed the Treasurer's report. There was a brief discussion on sending the shut-off notices for water/sewer certified. The clerk had to send 28 this billing cycle and the process may have to be reviewed again. There were no other comments or concerns from the Treasurer's report.

Mayor Maloney then spoke on "old" business.

- There is no new information to report on about the Youth Court.
- The Mayor did sign the easement paperwork for the Town for Water District #6 for the DPW building that is located on County Route 6. The Mayor also did inquire about the EDU charges and wanted to verify that the Village would not be incurring any EDU charges. It was confirmed that the Village will not be incurring any EDU charges.

Trustee Golden then asked about the water rate that we are going to charge to the Town and DANC. Mayor Maloney stated that he has to set up several meetings to assist in evaluating what the rate for water needs to be set to for this fiscal year.

- Mayor Maloney also has a call into Samaritan to set up a meeting to discuss the possibility of eliminating the subsidy for the Clinic.

The Mayor then gave a report on "new" business.

- For French Festival, Aubrey's restaurant and Captain Jacks have both submitted a letter requesting to allow temporary blockages to be used on Saturday July 12, 2014. Upon discussion, Trustee Golden made the motion to allow the blockades with Trustee Youngs seconding the motion and all voting yes. Trustee Putnam also spoke about the French Festival reimbursement for 2013 and if an invoice was ever submitted. The clerk will research and resubmit if necessary.
- The Town received a letter from the DEC about the withdrawal permit situation and made reference to the Village and what is needed to accommodate the Town Water District #6. Upon a brief discussion, the Village is going to wait for clarification from the DEC on the necessary requirements.
- The Board then reviewed the yearly contract for the Chamber of Commerce. Upon review, Trustee Brennan made the motion for the Mayor to sign the agreement and to allow the yearly donation of \$4000.00 to be sent with Trustee Putnam seconding the motion.

- The Board then discussed the sick-time pay-out for recent retiree Thomas Kozlowski. Upon discussion, it was decided to pay half of the time from the Sewer Fund in the next payroll cycle and seek approval from Mr. Kozlowski if it is feasible to pay the other half of the time out in September.
- The Board then discussed setting a public hearing date for the proposed changes with the Water/Sewer rates. As discussions took place, Trustee Brennan suggested that the Board hold another work session before moving forward with the process. The issue has been tabled until the July 22, 2014 meeting.
- The Mayor also informed the Board that a letter was received from the individual that fell on the sidewalk a few months ago. The claim that was submitted to the Village insurance company was denied due to the no prior notice law.

Marty Mason then addressed the Board about sidewalk issues in the Village where contractors do work for private residences or business and they end up ruining the sidewalks and/or street in the process. How can the Village hold these parties responsible to make the sidewalks and streets like they were before the work started? Marty also was asked to take care of the small raise in the sidewalk that caused the fall.

Pam McDowell from the TI Sun then spoke and stated that Linda Rowe will now be covering the Village Board meetings.

Mayor Maloney then read a Thank You letter that the Village received from the Reading on the River book festival committee thanking the Village for the donation to the cause.

Trustee Putnam made the motion to adjourn the meeting at 7:02 pm with Trustee Golden seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp  
Clerk/Treasurer