

Village of Cape Vincent Board of Trustees Meeting- May, 12, 2015

Mayor Maloney opened the meeting at 5:30 pm with Trustees Elisabeth Brennan, Pamela Youngs and Joseph Gould present. Trustee Golden was excused. Mayor Maloney welcomed the attendees and led the pledge of allegiance. Mayor Maloney then asked for a moment of silence for former Mayor Andrew Mahaffy who had recently passed away.

Trustee Gould then made the motion to dispense with the reading of the minutes of April 28, 2015, special meeting May 1, 2015 and special meeting May 5, 2015 with few corrections with Trustee Youngs seconding the motion and all voting yes.

The Board then reviewed Abstract 12 as follows:

General: \$ 22, 513.68
Water: \$ 9,218.62
Sewer: \$ 10, 233.60

Upon review of the abstract, Trustee Youngs made the motion to approve the payments of all vouchers with Trustee Brennan seconding the motion and all voting yes.

Attendee Kristy Kennedy, Cape Vincent Improvement League member, then addressed the Board. She introduced Pamela Atkinson, who is the current president of the Improvement League. The Improvement League presented the concept they have developed to make the ferry entrance into the village more inviting. The concept would include more and improved signage, more flags, and flowers. Mrs. Kennedy had a few questions on who owned certain areas around the ferry, and was informed that the Town and Mr. Horne would have to be approached about the concept. After a full description, the Board asked the Improvement League to keep them posted on the progress of the project.

Attendee Sharon Briggs, Cape Vincent Community Library director, then addressed the Board about the status of the construction grant that was secured by the library. The construction is almost complete and all the grant funds have not been expended. Part of the grant was to include a heated ramp to assist on ice control during the winter months. The current furnace is unable to accommodate the ramp heating and it is being asked that the furnace be replaced. The furnace has also been a cause of much concern over the past years. At this time, the Library is asking the Board to consider expending the additional funds, not covered by the grant, to replace the existing furnace. The project would need to be completed by June 1, 2015. The Board discussed the funds that were allocated for the library in the 2015-2016 budget. The Board did allocate \$5,000 for the library for the next fiscal year. The funds were meant to be used for driveway, landscaping, deck and painting of the library. DPW Superintendent Marty Mason also expressed that the chimney cap should be fixed this fiscal year coming as well. After a discussion, Trustee Brennan made the motion that \$3,436.00 be allocated for the new furnace at the library with Trustee Youngs seconding the motion and all voting yes.

Thomas Strejlau, OIC, gave the Police Department report as follows:

- The estimated cost for the 2015 French Festival will be \$3,312.00 for police coverage. The French Festival will be reimbursing \$1,500.00 to the village to offset some of the costs.

- Still waiting for the cost estimates for the new garage that is proposed to go behind the Law Building. Marty Mason then stated that for 2015 building codes have changed that would be necessary for the garage as it would include heat, bathrooms and lockers. It is Marty's opinion to get a design and estimate done by a professional. Once the cost estimate is received, OIC Streljau can move forward with getting other police agencies and funding in place. Upon a discussion, Trustee Youngs made the motion to allow BC&A to create a cost estimate for the garage with Trustee Brennan seconding the motion and Trustee Gould voting yes. Mayor Maloney abstained.

Attendee Jared Thisse, from BC&A, spoke to the board about the Solar Panels that have been proposed to be placed at the sewer plant. The grant funding will allow for the panels to be placed at the plant only. After a lengthy explanation, and question and answer portion, Jared stated that next steps would be the design. If agreed upon, then it would then go out to bid. The Board decided that they will discuss before moving forward.

Marty Mason, DPW Superintendent, then gave his report as follows:

- The crew is continuing to collect brush and leaves.
- Eight curb-stops throughout the Village have been dug up and repaired.
- All the lights on the Village dock are working and all the Village owned trash cans, benches, bike rack and dog station have been set up.
- The John Deere tractor has a broken drive shaft. The part ordered from the company is \$690.00 but before one has to be ordered, Marty is trying to get one rebuilt.
- Marty has concerns about the paving at the Rossi building. The work was supposed to be completed last fall. He has asked that a letter be sent to Mr. Rossi to find out the status of the project.
- The AWQR (Annual Water Quality Report) is complete and will be posted on the Village website. Advertisement for the AWQR will be run in the Watertown Daily Times.
- Two quotes have been submitted for pest control for the 2015 season. All Pest gave a quote of \$1,634.00 and Guardian Pest Control gave a quote of \$1,400.00. The quotes are for fourteen buildings in total. Trustee Brennan made the motion to accept Guardian Pest Control at \$1,400.00 with Trustee Gould seconding the motion and all voting yes.
- The port-a-johns need to be ordered. Marty will have to get quotes for the season.

Trustee Brennan asked about the garbage truck. Marty stated that it is due to be here by mid-July.

Trustee Brennan then asked about additions to the personnel policy. Marty stated that the workplace violence program and sexual harassment need to be added.

- The Village did community shared services with Chaumont to assist with the large trash pick-up within their village.
- New employee, Donald Mattison, is due for his physical tomorrow and does still need to secure his CDL. Due to his military experience, a written test is all that is necessary to secure the license.

Trustee Youngs then asked about the sidewalk schedule. She questioned whether the "old mobil station" is set to be replaced. After a discussion, Trustee Youngs stated that the site plan review makes

requirements for Mr. Trottier, property owner, to follow as part of the site plan. Trustee Youngs will contact planning board chairperson, Jeff Herpel, to be in contact with Mr. Trottier. Marty will also be in contact with Mr. Trottier about the timeline for replacement of that sidewalk. Marty then stated that the sidewalk on Esselstyne, from Lake St. going north will be replaced to Joseph St., and then Lake St. from Esselstyne to James and then on Esselstyne at the Village Green on the west side. Trustee Brennan asked about the sidewalk in front of building next to the post office. Marty stated that is more than just a sidewalk replacement. That area will need a different curbing and will have a set up similar to the post office. Marty will contact the new owners to review the plan.

Mayor Maloney then addressed “old” business as follows:

- The safe routes to schools program is no longer in existence. There is another program that will be starting in 2016.

Trustee Youngs then asked Marty about the Community Development meeting that was held two weeks ago where it was stated that the Village DPW would be building the new pavilion in East End Park. Marty stated that it would be a Town and Village effort. An electrical and plumbing plan is needed and they have secured one quote so far. Trustee Brennan asked about Trustee Youngs becoming a member of the development committee. After a brief discussion, it was stated that they still need to find out more information on whether a Trustee can be on the committee. The next Development committee meeting will be at the Library at 6:00 on May 13, 2015.

- EMS: Nothing new to report.
- Letter to Donna Abbass for Water District 1: still need to draft letter.

Trustee Brennan then asked about the following:

- Reed beds at the sewer plant: Nothing new to report. Waiting on DEC.
- Separate account for Planner: The Town did discuss at their last meeting but nothing definite yes. Trustee Brennan will follow up with Town.
- ZBA member: Nothing new.
- Dock Law: Nothing new.
- Copy of the IMA for the Development Committee: Mayor Maloney supplied Trustee Brennan with an additional copy he had. Trustee Youngs will forward the notes on the IMA that were given by attorney Gebo.

Mayor Maloney then addressed “new” business as follows:

- Public hearing date for water/sewer rate change: Tabled
- Zoning code revision: The Clerk will forward the revision to Gebo’s office and the Board will set the public hearing date at the next meeting May ,
- CPA meeting: Mayor Maloney and Clerk Rupp met with Libbie Wheeler from Bowers and Co. to view the findings for the 2011 water rate for DANC. After reviewing the information and reviewing the contracts again, Mayor Maloney stated that Gebo’s office will need to be contacted and Mayor Maloney will be in contact with Carl Farone from DANC to discuss the findings.

- Dock grant: The minutes from the kick-off meeting stated that BC&A would be the administrator of the grant. BC&A would be doing an amended engineering agreement. There is a possibility of the Toma group administering, but a quote from them is needed.

Trustee Brennan then asked about the Tug Hill meetings. Trustee Youngs stated that she can't attend the session in Oswego, but can possibly make it is the one in Watertown.

Trustee Youngs then also asked about the CAP (Consolidated Assessment Program) that was discussed at the last Town Board meeting. Trustee Brennan stated that is a program that uses the same rules nation-wide and the assessments will be done every 5 years.

The Board then reviewed the Treasurer's report and had no questions.

Trustee Brennan stated that she did send a letter to resident John Reed about his basement issues.

Marty then stated that the speed trap has been out on Bay St. and he stated that AFLAC has been asked to come and speak to the employees about their programs.

At 7:49pm, Trustee Brennan made the motion to adjourn the meeting with Trustee Gould seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer