

December 11, 2018- Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Pamela Youngs and Robert Ewing and newly elected Dave Bonney present. Mayor Golden welcomed the attendees and led in the Pledge of Allegiance.

Trustees Ewing and Bonney then signed the oath book with notary Michelle Bouchard notarizing the signatures.

Mayor Golden then opened the Organizational Meeting. Mayor Golden appointed Trustee Pamela Youngs to be the Deputy Mayor. Mayor Golden then stated that the Planning Board term for Richard Hodge has expired and he will be reappointed until 2023. The official newspaper will be the Watertown Daily Times as primary and also the Thousand Islands Sun. The official bank will be the Citizens Bank of Cape Vincent. The meeting schedule will remain the second and fourth Tuesdays of each month at 5:30pm. Special meetings will be called by the Mayor and one Trustee or by two Board members. The Roberts Rules of Order will be followed for meeting procedures. The Treasurer may pay in advance of audit the health insurance premiums, freight and postage, public utility bills and loan payments. The mileage allowance will be set at \$0.54.5 per mile. All employees will be required to have prior approval to attend and be reimbursed for any schools or conferences. The tentative Budget hearing date will be April 9, 2019 and the next Organizational meeting will be held December 10, 2019. The Trustees positions will be as follows:

- Trustee Brennan to address cultural issues, public relations and monitor DPW issues.
- Trustee Ewing to monitor Water and Sewer operations and the Fire Dept.
- Mayor Golden to monitor police.
- Trustee Youngs to address park and grant issues.
- Trustee Bonney to address French Festival and youth issues.

Trustee Brennan made the motion to accept those set forth by the Mayor and seconded by Trustee Youngs and all voting yes.

The Board then reviewed the minutes of the November 13, 2018 regular Board meeting and Trustee Ewing made the motion to accept them as written with Trustee Brennan seconding the motion and Mayor Golden and Trustee Youngs voting yes.

The Board then reviewed Abstract 07 as follows:

General:	\$ 38,477.01	Vouchers 2711-2742
Water:	\$ 4,396.28	Vouchers 1323-1337
Sewer:	\$ 9,977.77	Vouchers 1323-1338

Upon review of the abstract, Trustee Youngs made the motion to approve the payments of all vouchers with Trustee Ewing seconding the motion and all voting yes. Mayor Golden then signed Abstract 07 and ordered the Clerk/Treasurer to pay the Abstract.

Attendees Michelle Bouchard and Thomas Rowe then addressed the Board as representatives of the Village Green Board. They presented the Board with a copy of the new use policy for the Village Green. They stated that the Board for the Village Green meets on the last Monday of every month at 5:00pm and the locations vary.

Attendee Michelle Oswald then thanked Marty and the Village crew for all their assistance with the Christmas Committee and getting all the decorations done in the Village.

Marty Mason, DPW Superintendent, then gave his report as follows:

- The crew has been putting up Christmas decorations throughout the Village, picking up leaves and working on the police garage in addition to the regular weekly jobs.
- There was on water main break on the corner of Murray St that was repaired.
- The new flagpole is in the DPW barn and still needs two more coats of paint. The crew hopes to have it installed before the end of December.
- All the generators throughout the Village have been serviced.
- All the sludge from the sewer plant has been transported for the season.
- Siewert will be coming during the first week of January to do preventative maintenance on all the lift stations.
 - Mayor Golden inquired on the status of the new truck. Marty stated that it is currently in Queensbury, NY and is expected to be delivered by the end of the month.
 - Mayor Golden then also informed Marty that he had received an email from the Coal Docks Restaurant in reference to the water meter radio that is located on the outside of the building. Marty is aware of the radio status and will get it fixed again.
 - Trustee Brennan then had the following:
 - Pavilion-engineer plans: Marty stated that he feels that the plans should be Board approved and no pricing changes have been stated yet. The bid process should start soon.
 - FEMA: No new news to report at this time.
 - Town business: The clinic contract? To be done later in this meeting. Closing date of purchases on Club St? Sale is done.
 - Boulders on Point St and dock on Murray St: Mayor Golden stated that an easement was done on the dock and the boulders are not an issue at this time.
 - Trottier-leak: Marty still needs to look at some reports during the leak time.
 - Trustee Ewing questioned whether the Coal Docks Restaurant should have to move the large rocks placed as a barrier to Lee St. should be moved. Marty stated that they don't seem to be a plowing hindrance at this time.
- Marty then stated that there are two plowing hindrances that should be addressed. One is a boat at the Petzing residence on Club St and a car at the Schoff residence. Clerk Rupp has been asked to contact Zoning Officer, Silke Ernise, to address the concerns.

Mayor Golden addressed "old" business as follows:

- Lot on James St: Nothing new to report.
- Water Reserves DANC/Town: Nothing new to report. Will look at discussing with DANC at the February meeting.

Mayor Golden then addressed “new” business as follows:

- Leaf complaint: The Board then heard from Michelle Oswald, who had submitted a written complaint, about the timing of the leaf collection throughout the Village. She has concerns about the fall clean-up timing and throughout the entire year. After a discussion, it was stated that the Village may look into a solution to assist the crew in clean-up efforts.
- Tree Letter: The Board reviewed a letter from the Edsall’s of Real St. requesting that the Village check the status of a tree at 119 S. Real St. Marty will take a look at the tree in question.
- CVDC Budget: The preliminary budget that was submitted to the Town was briefly discussed. The Town Board and a few members of the Village Board have concerns about the CVDC contract and they would like to meet to review the contract prior to any renewals.
- Firework request: An upcoming wedding reception planner, that is to be held at Maple Grove, submitted a request to have fireworks let-off on Village property as a part of the reception. Upon a discussion and upon the advice of the attorney and insurance company, no permission can be given. Clerk Rupp to inform the planner.
- Clinic contract: The Board then reviewed the updated sublease with Samaritan. Trustee Youngs made the motion to authorize Mayor Golden to sign the contract with Trustee Brennan seconding the motion and all voting yes.
- National Grid street light audit: The Board reviewed the street light audit and Marty informed the Board that this is a yearly done audit and he verified the information provided by National Grid. Trustee Ewing made the motion to authorize Mayor Golden to sign the paperwork with Trustee Youngs seconding the motion and all voting yes.
- NYMIR: The list is almost complete as the Community House occupancy for use sign and for East End Park floating docks are complete.
- Save the River-plastic bag request: Mayor Golden spoke to the attorney’s office about it. New York State is starting to look into the issue and they may be taking action.
- Chamber dinner: Mayor Golden asked Deputy Mayor Youngs is she would be available to go to the Chamber dinner at the Bad Apple Bin on the 18th of December. Trustee Ewing will be in attendance as well.

Officer Cuddeback, then gave a brief police department report. He stated that the police car has had battery issues again that they believe is related to the new radio installation. There are no other issues at this time. Trustee Brennan inquired if Officer Cuddeback sent the response email to the complaint received about the Bad Apple Bin from over the summer. He stated that he sent the email but he has not received a reply.

Mayor Golden stated that he received a cyber security questionnaire and asked Clerk Rupp to complete.

Trustee Ewing then informed the Board that the Chamber will be hosting a large fishing tournament in May and they have a \$5000.00 grant for promoting.

Mayor Golden then stated that he had heard that Cape Vincent's participation in the Christmas shopping poker run was not good and the ending party was poorly attended.

Trustee Brennan then stated that she attended the Food Pantry open house and it was very nice.

Trustee Brennan then inquired about the personnel policy and stated that the Board should look at working on it in January.

At 6:35pm, Trustee Ewing made the motion to adjourn the meeting with Trustee Youngs seconded the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer