

March 26, 2019- Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 PM with Trustees Elisabeth Brennan, Pamela Youngs and Dave Bonney present. Trustee Ewing was excused. Mayor Golden welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the March 12, 2019 regular Board meeting and Trustee Youngs made the motion to accept them as written with Trustee Bonney seconding the motion and all voting yes.

The Board then reviewed Abstract 10 add-on voucher as follows:

General: \$ 7,500.00 Voucher 2854

Upon review of the voucher, Trustee Brennan made the motion to approve the payment of the voucher with Trustee Bonney seconding the motion and all voting yes. Mayor Golden then signed the voucher and ordered the Clerk/Treasurer to pay the voucher.

Officer Cuddeback gave the police report as follows:

- The department is working to wrap up the grants.
- The police car was taken to FX Caprara to address a recall on the vehicle.

Mayor Golden then addressed “old” business as follows:

- Lot on James St: Nothing new to report.
- Water Reserves DANC/Town: Nothing new to report. Will look at discussing with DANC.
- Procurement Policy: Trustee Youngs made the motion to approve the updated procurement policy that will have a clause to automatically increase the thresholds as the state increases them with Trustee Bonney seconding the motion and all voting yes.
- NYS Technology Law: The Board briefly reviewed the sample policies provided. The Board will review and bring any concerns/updates to the next meeting.
 - Trustee Brennan then stated that she hopes to have the complete personnel policy packet together by next week.

Mayor Golden then addressed “new” business as follows:

- Land use agreement: The Board reviewed the land use agreement for the Cape Vincent Improvement Leagues Community Garden. Trustee Bonney made the motion to authorize Mayor Golden to sign the agreement as presented with Trustee Youngs seconding the motion and all voting yes.
- Budget modifications: The Clerk/Treasurer presented the following modifications:

Budget Modifications

Increase REVENUE line A599 (FUND Balance)

\$ (17,261.00)

Increase REVENUE line from DPW Equip. Reserve A2401R	\$(66,934.00)
Contingency	\$ (5,000.00)
Tourism and Grants	\$ (4,300.00)
Workers Comp	\$ (7,045.00)
Increase REVENUE line A1289	\$ (60,000.00)
	<hr/>
	\$ (160,540.00)
Increase line A3120.4	\$ 80,000.00
Increase line A1640.2	\$ 66,934.00
Increase line A1440.4	\$ 12,000.00
Increase line A9010.8	\$ 500.00
Increase line A7410.4	\$ 1,000.00
Increase line A9015.8	\$ 106.00
	<hr/>
	\$ 160,540.00

Trustee Brennan made the motion to approve the budget modifications as presented with Trustee Bonney seconding the motion and all voting yes.

Mayor Golden then stated that he has spoken to several agencies in regards to the FEMA processing and the amounts that have been awarded to the Village. The Village is contesting the FEMA findings.

Mayor Golden then gave the Board a briefing on a meeting he attended with the THOMA group that started discussions about the possibility of applying for a \$10 million main street grant for the Town and Village of Cape Vincent. A feasibility study is required and as discussions continued, the Board is feeling positive and is interested in looking into the possibilities of applying.

Mayor Golden also read an invitation to the CV Fire Department's 109th Dutch Supper that will be held April 6th at 6:00 pm.

Mayor Golden then read a letter that was received from Upstate University Hospital about a new program for a Mobile Mammography Van Program. The letter was to make the Board aware of the program.

Trustee Youngs then stated that CVDC planner Scott Burto has contacted engineers BC&A about doing a schematic for the East End Park area for a Northern Borders Regional Commission grant application and is looking for approval to move forward and also for a letter of intent to proceed with the grant application process. Trustee Brennan made the motion to approve BC&A to perform the schematic at a price not to exceed \$500.00 and to approve the letter of intent with Trustee Bonney seconding the motion and all voting yes. The grant is due to be submitted by May 10, 2019.

At 6:13 pm, Trustee Youngs made the motion to adjourn the meeting with Trustee Bonney seconding the motion and all voting yes.

Respectively submitted,
Mary E. Rupp, Clerk/Treasurer