

## VILLAGE OF CAPE VINCENT PLANNING BOARD

October 21, 2014

The regular meeting of the Village of Cape Vincent Planning Board was held on October 21, 2014, in the Board Room of the Village Offices. The meeting conducted by the Chair, Jeffrey Herpel, opened at 7 p.m. with the Pledge of Allegiance.

Board Members: Edgar Barr - Absent  
Jeffrey Brooks  
Jeffrey Herpel, Chair  
Richard Hodge - Excused  
Willard Kirchgessner

There were four visitors.

### Old Business:

- **Approval of the Minutes:**

Board members reviewed the minutes of the meeting of September 16, 2014. Mr. Herpel made a motion to accept the minutes as written. Mr. Brooks seconded and carried; all voting aye (3-0).

- **Zoning Law Revisions** - Board members reviewed the final revisions and forms to be attached to the Zoning Law in the Appendix. The Chair will send a cover letter with the revisions for the Village Trustees to review. Once the Trustees and Village attorney review the proposed revisions, a public hearing will be scheduled for village residents.

### New Business:

- **Robbins Grandjean Agency - A Division of Grant E. Dier Inc.**, submitted an application for Site Plan Review (SPR). The applicants are moving the business to 122 S. Point Street, which is in the Commercial District. The rental space is a change of use. Board members reviewed and accepted the application. The Chair scheduled a public hearing on the application for November 18, at 7 p.m.
- **Dean White/Susan Castle** – submitted an application for Site Plan Review (SPR) for a change of use for property at 109-111 Esselstyne Street. The applicants are in the process of purchasing the property. The board reviewed and discussed the application. The Chair accepted the paperwork and scheduled a hearing for 7:05 p.m. on November 18, 2014.
- **Jeffrey Herpel** – submitted an application for Site Plan Review (SPR) to build a garage on an existing foundation at 131 W. Gouvello Street to be used for a home occupation. Board members discussed the application with Mr. Herpel and a public hearing was scheduled for 7:10 p.m. on November 18, 2014.

**Item for Discussion:** The ZEO will be notified that the sign in front 418 E. Broadway needs to be removed as the business that was located in the building is no longer in business, as per Section 5.1, Signs, paragraph F.

**Next Meeting:** Tuesday, November 18, 2014, at 7 p.m.

**Adjournment:** At 7:54 p.m., with no other business, the Chair motioned to adjourn. Mr. Kirchgessner seconded. All voted aye.

Respectfully submitted,

Kathleen M. Pierce  
Planning Board Secretary