

**VILLAGE OF CAPE VINCENT PLANNING BOARD**

**August 15, 2017**

The regular meeting of the Village of Cape Vincent Planning Board was held on August 15, 2017, in the Community Room at the Village Offices. The meeting conducted by the Chair Jeff Herpel opened at 7 p.m. with the Pledge of Allegiance.

Board Members Present: Bill Kirchgessner  
Richard Hodge  
Jeff Herpel

Jeffrey Brooks excused  
Dave Wiley – absent

There was one visitor Robert Busler of LaFave, White & McGivern Surveyors

**Old Business:**

With the planning board secretary excused, after a brief discussion Richard Hodge assumed position of Clerk Pro-Tem to take the minutes.

**Approval of the Minutes:**

- Board members reviewed the minutes of the July 18, 2017, meeting. Jeff Herpel made a motion to accept the minutes as written. Bill Kirchgessner seconded. Motion carried; all 3 members voting aye.

**New Business:**

**Abbass Subdivision in Town of Cape Vincent.**

Mr Busler presented information and plats on a recently approved subdivision in the town of Cape Vincent for lots 3 and 4 bordering the village line. A small piece of the waterfront land extends across the village boundary and actually has a village designation as lot 39.82-1-3.4. The county clerk will not record the subdivision without the agreement of the village planning board and the signature of the planning board chairman because some of the land is in our jurisdiction. Mr Busler came to our meeting to get this approval. No disposition has been made by the owners on the future of this village lot. After some discussion and a review of the drawings, Mr Hodge made a motion to direct Mr Herpel to sign the platt – all voted in favor and it was signed.

**ZEO Report:** There was no report as the ZEO was absent.

**Communications:**

Information on a training conference to be held in Potsdam was given out.

**Next Meeting:** Tuesday, September 19, 2017, at 7 p.m.

**Adjournment:** At 7:33 p.m., with no other business, Mr. Herpel made a motion to adjourn. Mr. Hodge seconded; all voted aye.

Respectfully submitted,

Richard Hodge  
Clerk Pro-Tem