

Conclusions:

Planning Board will conduct further research on guidelines for subdivision. Approval of the preliminary plats, the subdivision properly done would meet zoning. Jeffrey Brooks moved that a preliminary site plan review be approved for subdivision based on the July 17 Planning Board meeting. The final plats will need applicable details before final approval. Seconded by Jeffrey Herpel. Motion carried; all voting aye (5-0).

Action items	Person responsible	Deadline
✓ Planning board to contact Jefferson County Development Board for ruling that subdivision guidelines are valid, and Board is proceeding appropriately.	Dick Hodge	Before next scheduled meeting
✓ Planning Board to confirm with Village New York State guidelines for subdivision were adopted.	Jeffrey Herpel	Before next scheduled meeting
✓ Planning Board to set special Public Hearing with Jefferson County representative in attendance. Contact Mike Bourcy.	Jeffrey Herpel	2 weeks from meeting date
✓ Discussion outline written up and send to Justin and attach to minutes.	Dick Hodge	8/22/2018

NEW BUSINESS:

Agenda item: Remove and Replace Back Yard Fence, James Street (Joanne Bates) **Presenter:** Jeffrey Herpel

Discussion:

Board received letter and drawings to remove and replace back yard fence.

Conclusions:

If the proposed fence is increasing in height, a Site Visit Plan Review is required and notice to adjacent neighbors will be sent

Action items	Person responsible	Deadline
✓ Jeffrey Herpel to contact Joanne Bates to determine the current height of the fence.	Jeffrey Herpel	Before next scheduled meeting

COMMUNICATIONS: NONE

INFORMATION/DISCUSSION:

Agenda item: Above ground swimming pool, no fence, home for sale. **Presenter:** Willard Kirchgessner

Discussion:

Possible health and safety issue. Zoning law only addresses New York State law.

Conclusions:

Defer to Village Zoning Officer for advisement.

Action items	Person responsible	Deadline
✓ None currently		_____

Agenda item: Removal of House at 277 W. Broadway. Village Permit Required? **Presenter:** David Wiley

Discussion:

277 W. Broadway is being taken down. Concerns about proper demolition plan. Is a Village permit required.?

Conclusions:

Permitted by the county not by the village.

Action items	Person responsible	Deadline
✓ None currently		_____

Agenda item: East End Park Pavilion **Presenter:** Jeffrey Herpel

Discussion:

Does this project require a Site Plan Review?

Conclusions:

Yes, requires a Site Plan Review due to change of use and public facility.

Action items	Person responsible	Deadline
✓ Contact Village Office	Jeff Herpel	8/27/2018

Agenda item: Removable Dock Permits

Presenter: Jeffrey Herpel

Discussion:

Do removeable docks require permitting?

Conclusions:

DEC no.

Action items

Person responsible

Deadline

✓ None currently

With no further business, Jeffrey Herpel moved to adjourn at 8:44 pm. Seconded by Willard Kirchgessner. The next meeting is scheduled for Tuesday, September 18, 2018 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi