

Action items	Person responsible	Deadline
✓ Resolution Completed and on file at the Village of Cape Vincent offices	Carolyn Rossi	10/16/2018

Agenda item: Site Plan Review Preliminary: Bay Street Subdivision Tax **Presenter:** Jeffrey Herpel
Map 49.26-1-10.1

Discussion:

Justin Vrooman distributed to The Board, his completed written statement as requested by The Board via letter dated September 19, 2018 and as noted in the September 18, 2018 Planning Board minutes. The Board reviewed the statement document. The Board raised questions around

1. "Ownership of Constructed Infra-Structure" Section and Jeffrey Herpel stated that this document does not in any way obligate the Village to the terms proposed in the document. Village will need to approve this section.
2. Sidewalks within the sub-division to Bay Street. The Board requests that sidewalks be installed for safety.
3. Storm water mitigation must be approved and overseen by Marty Mason.
4. Clarification of 1st paragraph that reads "All intentions listed in this letter are subject to change once an approval for the preliminary plat is granted."

Conclusions:

Motion is made to grant Preliminary Site Plan Review approval based on statements previously raised at this October 16, 2018 Planning Board meeting and all previous information provided. Motion made by Jeffrey Herpel and seconded by Jeffrey Brooks. Motion carried; all voting aye (3-0).

Action items	Person responsible	Deadline
✓ Resolution to be drafted and sent to Justin Vrooman for his records. Resolution will be on file at the Cape Vincent Village offices.	Carolyn Rossi	10/25/2018

NEW BUSINESS: NONE

COMMUNICATIONS: NONE

INFORMATION/DISCUSSION:

Agenda item:0 Coal Docks Dumpster Placement – Marcie, Owner **Presenter:** Jeffrey Herpel

Discussion:

Coal Docks dumpster is placed adjacent to residential abutter's garage. Issues around other alternative locations to place the dumpster on the property. Jeffrey Herpel sent a letter to Coal Docks to move the dumpster to the drawing submitted at the original Site Plan Review meeting. Marcie has responded that she will not consider moving the dumpster to another location including the back of the parking lot due to inadequate lighting for her employees.

Conclusions:

Jeffrey Herpel proposed two options:

1. Village access a fine
2. Zoning Violation

Action items	Person responsible	Deadline
✓ The Board to speak with Silke Emissé, ZEO about issuing a citation.	Jeffrey Herpel	Before next Planning Board meeting

With no further business, Jeffrey Herpel moved to adjourn the meeting at 8:05 pm. Seconded by David Wiley. The next meeting is scheduled for Tuesday, November 20, 2018 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi