

VILLAGE OF CAPE VINCENT PLANNING BOARD

11/20/2018

7:00 PM

Cape Vincent Village Offices

Meeting called by: Jeffrey Herpel **Type of meeting:** Regular Planning Board

Facilitator: Jeffrey Herpel **Note taker:** Carolyn Rossi

Board Members: Jeffrey Brooks Willard Kirchgessner
 Jeffrey Herpel Richard Hodge
 David Wiley

Visitors: None

The regular meeting of the Village of Cape Vincent Planning Board (“The Board”) was held on Tuesday, November 20, 2018 in the community house room of the Village Offices. The meeting conducted by the Chair, Jeffrey Herpel, opened at 7:00 p.m. with the Pledge of Allegiance.

Minutes

Agenda item: Approval of Minutes **Presenter:** Jeffrey Herpel

Discussion:

The Board members reviewed the meeting minutes for October 16, 2018. There were two typographical corrections noted (1. Spelling of David Wiley first name; 2. Spelling of Coal Docks name) . Motion made by Jeffrey Herpel to accept the minutes as amended for corrections noted, seconded by Jeffrey Brooks.

Conclusions:

Motion carried; all voting aye (5-0).

OLD BUSINESS: NONE

NEW BUSINESS: NONE

COMMUNICATIONS:

Agenda item: Dennis and Joanne Faulknham, Garden Wall Drive Property **Presenter:** Jeffrey Herpel

Discussion:

Dennis and Joanne have purchased a plot of land at the end of Garden Wall drive. It has been determined that the lot is not a buildable lot. Therefore, Dennis and Joanne are in the process of purchasing additional property adjacent to their existing property. Their plans are to build a home. Jeff Herpel was contacted by the Faulknham's on next steps relative to The Board process. Jeff stated that a surveyor will pin the new property and legal description will be created. From there, the Faulknham's should receive a Mylar. The expectation of the Planning Board in the future will be to sign the Mylar. The estimated timeline may be the December or January Board meetings.

Conclusions:

None at this time

Action items	Person responsible	Deadline
✓ None at this time.	N/A	None at this time

PRIVILEGE OF THE FLOOR:

Agenda item: Bay Street Subdivision. Tax Map 49.26-1-10.1. Owner, Justin Vrooman **Presenter:** Richard Hodge

Discussion:

While The Board approved the Preliminary Plat at the October 16, 2018 meeting, it is important to recognize there is a timeline running in which Justin will need to finalize the plot and receive certification. Richard Hodge will provide the timeline at next month's Board meeting. Justin Vrooman will also need to evidence funding for example Performance Bond/s. There is risk if Justin does not meet the timelines, The Board may have to rescind his application or provide an extension.

Conclusions:

None at this time

Action items	Person responsible	Deadline
✓ Provide timelines to The Board.	Richard Hodge	December 18, 2018

Agenda item: Coal Docks Dumpster Placement – Marcie, Owner

Presenter: Jeffrey Herpel

Discussion:

Coal Docks dumpster is placed adjacent to residential abutter's garage. The owner, Marcie has concerns around other alternative locations to place the dumpster on the property due to employee safety. Jeffrey Herpel sent a letter to Coal Docks to move the dumpster as per the drawing submitted at the original Site Plan Review meeting. To date Marcie is unwilling to consider an alternate location for the dumpster including alignment with the drawing. What should the next action be? .

Conclusions:

Defer the issue to Zoning Officer, Silke Emissie to enforce the zoning law with citation.

Action items	Person responsible	Deadline
✓ Defer to Zoning Office, Silke Emissie	Jeffrey Herpel	ASAP

With no further business, Jeffrey Herpel moved to adjourn the meeting at 7:18 pm. The motion was seconded by Richard Hodge. The next Board meeting is scheduled for Tuesday, December 18, 2018 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi