



Fourth Coast is working with Justin to provide the engineered drawings, however, there are delays through Fourth Coast based on high volume of projects they have underway and are not providing a completion date at this time. The engineered drawings with projected costs are a requirement for the final approval process.

For water and sewage drawings. Justin is working with Marty Mason for the drawings and they are in process.

Justin is requesting an extension.

**Conclusions:**

The Board suggested that Justin explore using private companies to obtain cost estimates for electrical and also for water and sewer to move the project forward. Richard Hodge motioned a 6-month extension be provided to Justin to complete the engineered drawings and cost estimates. Motion was seconded by Jeffrey Herpel. Motion carried; all voting aye (3-0).

Action items	Person responsible	Deadline
✓ None	N/A	N/A

**NEW BUSINESS**

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<b>Agenda Item:</b>	Cape Vincent Brewing Company (CVBC), Roland Sherman Tax Map 39.81-2-21	<b>Presenter:</b>	Jeffrey Herpel
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**Discussion:**

Notice was sent to Roland Sherman March 26, 2019 requesting application for a Site Plan Review is required. The Board considers this discussion a pre-submission hearing. Mrs. Roland stated they plan to open next month. Request for outside seating has been presented and approved at the March, 2019 Cape Vincent Village Board meeting. Outside seating initially will be on the side (James Street) location. There will be entertainment and that will be inside.

CVBC has submitted plans to install 2 garage doors replacing the bay windows facing Broadway. The doors will be open for public events but are not considered an entrance egress. In the future that is where the outside seating will be.

CVBC is not abandoning their current location at this time due to Federal delays in permitting for brewing at the new location. CVBC will continue to brew at their current location and will be serving at the new location. New York State has permitted for serving at the new location. Wine, beer and NY sprits will be served. Food will be served as light pub fare not full service. Business days of operation not changing initially, however, hours and days may extend more in the tourist season.

CVBC is in the process of purchasing larger brewing equipment to increase volume production. Emphasis will be on expanding branding outside of the Village of Cape Vincent.

Silke Ernisse, ZEO can grant CVBC a temporary permit.

Jeffrey Herpel urged CVBC to think of all uses they would plan for the building/business to prepare for the Site Plan Review for review and approval.

**Conclusions:**

- Site Plan Visit scheduled for next month's Planning Board meeting, (May 21, 2019).
- Jeffrey Herpel to notify Silke Ernisse, ZEO to issue temporary permit
- Motion made by Richard Hodge and seconded by Jeffrey Herpel for temporary permit approval. Motion carried; all voting aye (3-0).

Action items	Person responsible	Deadline
✓ Jeffrey Herpel to notify Silke Ernisse, ZEO to issue a temporary permit.	Jeffrey Herpel	4/17/2019

## **COMMUNICATIONS:**

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**Agenda Item:** Meeting Event: The Process of Site Plan and Subdivision Review **Presenter:** Jeffrey Herpel

### **Discussion:**

Jeffrey Herpel reminded The Board of the upcoming meeting at Jefferson Community College, Monday, April 22, 6:30 – 8:30 pm. Jeffrey Herpel will let Mary Rupp, Village Clerk what Board members that will be attending.

### **Conclusions:**

None

Action items	Person responsible	Deadline
✓ None	N/A	N/A

## **PRIVILEGE OF THE FLOOR: NONE**

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With no further business, Jeffrey Herpel moved to adjourn the meeting at 7:32 pm. The motion was made by Richard Hodge and seconded by Jeffrey Herpel. Motion approved all voting aye (3-0). The next Board meeting is scheduled for Tuesday, May 21, 2019 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi