
Agenda Item #1: Michael Avery, Retail Shop "The Rock Shop"
183 W. Broadway
Tax Map 39.81-1-27

Presenter: Jeffrey Herpel

Discussion:

The Board has not received any comments or been contacted by anyone regarding the public notice. The business is permitted in the residential area under the home occupation ordinance. It is an acceptable use in the residential district. The Board commented Mr. Avery will need to adhere to the Village sign ordinance. Hours will be by appointment. It will be more of a showroom for jewelry and rock specimens and may grow to a lapidary studio. No hours before 8 am or after 8 pm. No outdoor displays anticipated except for special events such as French Festival. Minimal outside lighting. May use small slate to design a sign for the business in the future. Value of rocks generally \$100 or less. There will be cutting, grinding, polishing activities that take place in the home but at a hobby level. Chemicals such as silver or gold soldering may be used in the future, mostly wire wrapping at this time. Cleaning of local rocks would use weak acids, such as muriatic acid. Anticipate low volume for parking and there is off street parking on two sides of the property. Advertising is word of mouth and possible Chamber newsletter. Mr. Avery may display some items in the Gallery if the owners are acceptable to that.

Mr. Avery also has Avery PC business and was retired last year. There may be an occasional need for computer repair but it will be infrequent.

Motion was made to approve Michael Avery's proposal for The Rock Shop at 183 W. Broadway which is primarily rock and custom-made jewelry along with PC repair and service. Motion made by Richard Hodge to approve the Site Plan Review and seconded by David Wiley.

Conclusions:

- Site Plan Review approved. All voting aye (4-0)

Action items	Person responsible	Deadline
✓ Zoning permit to be issued. Jeff Herpel to contact ZEO to issue permit.	Jeffrey Herpel	6/19/2019
✓ Resolution created and signed by Jeff Herpel	Carolyn Rossi	6/19/2019

Agenda Item #2: Site Plan Review
Brian James Retail Shop "The Rift"
294/296 E. Broadway
Tax Map 39.81-2-20.2

Presenter: Jeffrey Herpel

Discussion:

Brian James was not in attendance for this meeting. Committee recommends the Site Plan Review be held open. Site Plan Review is rescheduled for the next Planning Board meeting scheduled for July 16, 2019. Jeff noted that Brian has a temporary permit from the Zoning office. There has been no public comment. The Board recommends Brian contact the Village for use of the James Street patio if he chooses to use it.

Conclusions:

- Site Plan pended until next Planning Board Meeting scheduled for July 16, 2019.

Action items	Person responsible	Deadline
✓ None		

Agenda Item #3: Site Plan Review
Cape Vincent Brewing Company
Tax Map 39.81-2-21

Presenter: Jeffrey Herpel

Discussion:

Received response from Jefferson County Planning Board dated 5/28/2019. The County Planning Board had no concerns but did comment Cape Vincent Brewing Company must follow the sign ordinance. Motion was made by Jeffrey Herpel to approve the Site Plan Review for Cape Vincent Brewing Company at 126 S. James Street. Cape Vincent Brewing Company is to adhere to all rules in the zoning ordinance and outline of their business plan in their Site Plan Review application. The motion was seconded by William Kirchgessner.

Conclusions:

- Site Plan Review approved. All voting aye (4-0).

Action items

Person responsible

Deadline

✓ Resolution created and signed by Jeff Herpel

Carolyn Rossi

6/19/2019

NEW BUSINESS:

Agenda Item: 134 W. Gouvello Street
Ed Eassa
Tax Map 39.81-1-22 and 39.81-1-23

Presenter: Jeffrey Herpel

Discussion:

Silke contacted Jeffrey Herpel to inquire if it was okay to replace a trailer with a trailer and that is not allowed. Mr. Eassa was measuring the property and reviewing plans and was a concern to Jeffrey that he may have been the inquirer to the ZEO office. Mr. Eassa's application was reviewed at the Planning Board meeting held on June 19, 2018 and from there Mr. Eassa was referred to the Zoning Board of Appeals. The Zoning Board of Appeals met on August 8, 2018. Meeting minutes are not available at this time to review outcome.

Conclusions:

- None

Action items

Person responsible

Deadline

✓ Obtain August 8, 2018 Zoning Board of Appeals minutes

Carolyn Rossi

6/19/2019

COMMUNICATIONS:

Agenda Item: Sexual Harassment Training
Tuesday, June 25 at 11 am
Town Recreation Center

Presenter: Jeffrey Herpel

Discussion:

Jeffrey Herpel reminded the committee of the upcoming training. For those that cannot attend in person, please contact Michel Bouchard, Town Clerk as the training can be taking on line.

Conclusions:

- None

Action items

Person responsible

Deadline

✓ None

PRIVILEGE OF THE FLOOR: None

With no further business, Jeffrey Herpel motioned to adjourn the meeting at 7:58 pm. The motion was made by Jeffrey Herpel and seconded by William Kirchgessner. Motion approved all voting aye (4-0). The next Board meeting is scheduled for Tuesday, July 16, 2019 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi