
Agenda Item 2: Justin Vrooman, Bay Street Sub-Division
Tax Map 49.26-1-10.1

Presenter: Richard Hodge

Discussion:

The Board has not heard from Justin regarding his intent to pursue the Bay Street Sub-division.

Conclusions:

1. The Board recommends a letter be sent to Justin to provide his intent to pursue the sub-division.
2. Add to next month's Planning Board agenda
3. Motion to send letter made by Richard Hodge and seconded by Jeffrey Herpel. Motion carried; all voting aye (4-0).

Action items

Person responsible

Deadline

✓ Carolyn to draft letter to Justin

Carolyn Rossi

10/19/2019

NEW BUSINESS:

Agenda Item: Robert Eveleigh, Minor Sub-division
1210 E. Broadway Street
Tax Map: 39.82-1-4

Presenter: Jeffrey Herpel

Discussion:

Robert is seeking approval for a minor sub-division creating a new lot for the white ranch home, 0.22-acre parcel. Formal survey maps of the sub-division from LaFave, White & McGivern, LS, PC were provided for The Board to review.

Conclusions:

1. Upon Board review, it was determined, the dimensions of the proposed lot meet the zoning requirements. No public hearing required.
2. Jeffrey Herpel signed the two identical survey documents.
3. Instructions given to Robert to contact the Town Assessors Office to obtain Tax Map Number for the new lot, then file the signed survey with Jefferson County.
4. Motion made by William Kirchgessner to accept the minor sub-division and seconded by Jeffrey Brooks. Motion carried; all voting aye (4-0).

Action items

Person responsible

Deadline

✓ None

COMMUNICATIONS: None

PRIVILEGE OF THE FLOOR:

Agenda Item #1: New ZEO, Cody Higgins

Presenter: Jeffrey Herpel

Discussion:

Jeffrey Herpel announced The Village has hired Cody Higgins as the new Village ZEO. Cody is also ZEO for the Town of Cape Vincent and works at the zoning office for Jefferson County.

Conclusions:

There are two items that Jeffrey will turn over to Cody for investigation and applicable action:

1. Travel Trailers: There is an increase in the number of travel trailers that are on private properties that appear to be actively lived in. There is concern about disposal for black and grey water and use of village services.
2. Junk Vehicles: There is an increase in the number of junk vehicles on private properties

Action items	Person responsible	Deadline
✓ Jeffrey Herpel to contact Cody Higgins, ZEO	Jeffrey Herpel	10/19/2019

Agenda Item #2: Bed and Breakfast vs Air B&B, VRBO or any other Vacation Rental Service **Presenter:** William Kirchgessner

Discussion:

William Kirchgessner asked The Board to consider how to address vacation rentals that may be either a private home, or a room within a private home. There are Village zoning laws for Bed and Breakfast facilities.

Conclusions:

The Board recommends that these types of short-term rentals be considered when the next re-write of the village zoning laws are done.

Action items	Person responsible	Deadline
✓ None		

Agenda Item #3: Jefferson County Destruction of Mylars **Presenter:** Richard Hodge

Discussion:

Richard made a visit to Jefferson County regarding their notice of mylar map destruction. All maps are now digital, and Jefferson County is planning to destroy Mylars. However, Jefferson County is providing an opportunity to Villages/Towns to retrieve their submitted mylars if they want to keep them on file at the local offices. Jefferson County has filed the mylars by the Surveyor rather than my Tax Map number. Therefore, it is difficult and most likely impossible for The Board to determine mylars they want to have back in lieu of them being destroyed.

Conclusions:

The Board agreed not pursue the return of any mylars back to the Village.

Action items	Person responsible	Deadline
✓ None		

With no further business, Jeffrey Herpel motioned to adjourn the meeting at 7:59 pm. The motion was seconded by William Kirchgessner. Motion carried; all voting aye (4-0). The next Board meeting is scheduled for Tuesday, November 19, 2019 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi