

| Action items | Person responsible | Deadline |
|---|--------------------|------------|
| ✓ Jeff Herpel and Richard Hodge will research minor subdivision laws and Village code for alternative options for building in smaller phases or one home at a time. Jeff to contact Justin once reviews are complete (approximately two weeks). | Jeffrey Herpel | 12/10/2019 |

NEW BUSINESS:

Agenda Item #1: Village Codes **Presenter:** Jeffrey Herpel

Discussion:

During the winter months is a good time for review of the Village codes. The Village codes were last reviewed and completed via Amendment July, 2015 so they are due for review.

Items to consider:

- Travel trailers: There is an increase in the number of travel trailers that are on private properties that appear to be actively lived in.
- Junk vehicles: There is an increase in the number of junk vehicles on private properties.
- Bed and Breakfast, Air B&B, VRBO and other vacation rental services.
- Swimming pools with no fences

Conclusions:

1. The Board to consider any other issues they would like to review for next Board meeting.
2. Determine timeline for reviews and finals.

| Action items | Person responsible | Deadline |
|--------------|--------------------|----------|
| ✓ None | | |

Agenda Item #2: Dean White, Shed Construction
111 S. Esselstyne Street
Tax Map 38.81-2-26 **Presenter:** Jeffrey Herpel

Discussion:

Dean White is in the process of building a shed. It has come to The Board's attention that Dean has not applied for a permit.

Conclusions:

A permit is required for the shed.

| Action items | Person responsible | Deadline |
|---|--------------------|------------|
| ✓ Jeffrey Herpel to refer this to Cody Higgins, ZEO | Jeffrey Herpel | 11/20/2019 |

Agenda Item #3: Recent Permit Application Activity

Presenter: Jeffrey Herpel

Discussion:

Jeffrey Herpel communicated the recent permit, ZEO activity:

- Norman Weir and Joanne Richard permit application for a firewood shed. 481 E. Broadway, Tax Map 39.81-1-69
- Zoning permit issued to Mr. Corkrey, 180 Gouvello Street, Tax Maps 39.81-1-13 and 39.81-1-12 for 5-foot chain link fence
- Letter was issued from ZEO to Shelley Clark regarding junk on Elm Street property. 343 Elm Street, Tax Map 39.82-1-44.

Conclusions:

None currently

Action items

Person responsible

Deadline

✓ None

COMMUNICATIONS: None

PRIVILEGE OF THE FLOOR: None

With no further business, Jeffrey Herpel motioned to adjourn the meeting at 7:42 pm. The motion was seconded by Jeffrey Brooks. Motion carried; all voting aye (5-0). The next Board meeting is scheduled for Tuesday, December 17, 2019 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi