

VILLAGE OF CAPE VINCENT PLANNING BOARD

2/18/2020

7:00 PM

Cape Vincent Village Offices

Meeting called by: Jeffrey Herpel

Type of meeting: Regular Planning Board

Facilitator: Jeffrey Herpel

Note taker: Carolyn Rossi

Board Members: Jeffrey Brooks
Jeffrey Herpel
David Wiley

Willard Kirchgessner
Richard Hodge

Visitors: None

The regular meeting of the Village of Cape Vincent Planning Board ("The Board") was held on Tuesday, February 18, 2020 in the community house room of the Village Offices. The meeting conducted by Board Chair, Jeffrey Herpel, opened at 7:00 p.m. with the Pledge of Allegiance.

Minutes

Agenda Item: Approval of Minutes – January 21, 2020

Presenter: Jeffrey Herpel

Discussion:

The Board members reviewed the meeting minutes for January 21, 2020. Motion made by Jeffrey Herpel to accept the minutes as written with no corrections and seconded by Richard Hodge.

Conclusions:

Motion carried; all voting aye (5-0).

OLD BUSINESS:

Agenda Item #1: Village Zoning Laws Review

Presenter: Jeffrey Herpel

Discussion:

The Board continued their review of the current Zoning Law. The Board discussed Definitions and Article 4 for proposed changes. The proposed changes will be added to a draft document of revisions to be given to the Village Trustees for their review and consideration when reviews are complete.

Conclusions:

None.

Action items

Person responsible

Deadline

Carolyn to red-line proposed charges

Carolyn Rossi

3/17/2020

NEW BUSINESS: None

COMMUNICATIONS:

Agenda Item #1: NYS Tug Hill 31st Annual Local Government **Presenter:** Richard Hodge

Discussion:

Richard asked if everyone had received the conference information to consider attending.

Conclusions:

None.

Action items	Person responsible	Deadline
✓ None		

Agenda Item #2: ZEO Permitting Report Review **Presenter:** Jeffrey Herpel

Discussion:

Jeffrey Herpel reviewed monthly report. Building permit issued to Dennis Faulknham for home build. Mr. Schmacher at 343 Elm Street, junk cleanup is slow but progress is being made.

Conclusions:

None.

Action items	Person responsible	Deadline
✓ None		

Agenda Item #3: Scott Dony E-mail to Chamber

Presenter: Jeffrey Herpel

Discussion:

Jeffrey Herpel reviewed e-mail Scott Dony sent to the Chamber of Commerce that was forwarded to the Village office and shared with The Board. Communication suggests adding swim area to East End Park and well as swim area signs at Public Access sites. Also Mr. Dony provided comments about Anchor Marina and its state of disrepair. Can anything be done to compel the owner to clean up and improve the property?

Conclusions:

The Board discussed and agreed the best place for this communication to be addressed is at the Village Board meeting.

Action items	Person responsible	Deadline
✓ Jeff Herpel to attend the next Village Board meeting	Jeff Herpel	

Agenda Item #4: Jefferson County Planning Board Newsletter

Presenter: Jeffrey Herpel

Discussion:

The Board received copies of the newsletter. No discussions.

Conclusions:

None

Action items	Person responsible	Deadline
✓ None		

PRIVILEGE OF THE FLOOR: NONE

With no further business, Jeffrey Herpel motioned to adjourn the meeting at 8:04 pm. The motion was seconded by William Kirchgessner. Motion carried; all voting aye (5-0). The next Board meeting is scheduled for Tuesday, March 17, 2020 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi