

# VILLAGE OF CAPE VINCENT PLANNING BOARD

7/21//2020

7:00 PM

Cape Vincent Village Offices

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**Meeting called by:** Richard Hodge  
**Facilitator:** Richard Hodge  
**Board Members:** Jeffrey Brooks  
Jeffrey Herpel (Absent-Excused)  
David Wiley

**Type of meeting:** Regular Planning Board  
**Note taker:** Carolyn Rossi  
Willard Kirchgessner  
Richard Hodge

**Visitors:** None

The regular meeting of the Village of Cape Vincent Planning Board ("The Board") was held on Tuesday, July 21, 2020 in the community house room of the Village Offices. The meeting conducted by Board member, Richard Hodge, opened at 7:00 p.m. with the Pledge of Allegiance.

## *Minutes*

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**Agenda Item:** Approval of Minutes – February 18, 2020  
**Presenter:** Jeffrey Herpel

### **Discussion:**

The Board members reviewed the meeting minutes for February 18, 2020. Motion made by Richard Hodge to accept the minutes as written with no corrections and seconded by Jeffrey Brooks.

### **Conclusions:**

Motion carried; all voting aye (4-0).

## **OLD BUSINESS:**

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**Agenda Item #1:** Village Zoning Laws Review  
**Presenter:** Jeffrey Herpel

### **Discussion:**

The Board discussed the increase of Travel Trailers/RVs that are actively being lived in, within the Village. The Board is asking for the ZEO input for addressing the issue. It was asked by several of the Board members that the ZEO attend the Planning Board meetings. Examples are corner of Joseph and Lee Street, Wiley Street, Bay Street. The Board reviewed Zoning Laws Section 1.6.C and 5.7.

The Board discussed proposing an assessment or permit charge for use of the land. Jeff Herpel had a discussion with the Village Board but no resolution to date.

It was also suggested by The Board, due to meetings cancelled for the Months of March, April, May and June, 2020 due to COVID-19 pandemic, that two special meetings be scheduled to work on the continued review of the Village Zoning Laws with the ZEO in attendance.

### **Conclusions:**

Richard Hodge will speak to Jeff Herpel to submit a motion or letter to the Village Board for special meetings to include the ZEO.

Action items	Person responsible	Deadline
None		

### ***OLD BUSINESS:***

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<b>Agenda Item #2:</b> ZEO Permitting Report	<b>Presenter:</b>	Richard Hodge
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**Discussion:**

No report provided.

**Conclusions:**

None

Action items	Person responsible	Deadline
Carolyn Rossi to remind ZEO to provide monthly report		

### ***NEW BUSINESS:***

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<b>Agenda Item:</b> Todd Ewing, Broadway and Point Streets Tax Maps 39.81-1-9 and 39.81-1-10	<b>Presenter:</b>	Richard Hodge
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**Discussion:**

Richard Hodge updated The Board that he met with Todd Ewing on three different occasions regarding his desire to secure a variance to change the lot lines for his two properties on Point Street. The goal is to enlarge the residential lot to accommodate a garage.

It was also brought to The Board's attention that the kennel on his property has not been permitted and/or a variance obtained if needed.

**Conclusions:**

Richard Hodge advised that Todd needs to seek out a surveyor to draw up maps that propose revised lot lines and present to The Board at a future meeting. Richard Hodge also advised that he may need new Deeds.

Action items	Person responsible	Deadline
✓ None		

### ***COMMUNICATIONS: NONE***

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## ***PRIVILEGE OF THE FLOOR: NONE***

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With no further business, Richard Hodge motioned to adjourn the meeting at 7:35 pm. The motion was seconded by Jeffrey Brooks. Motion carried; all voting aye (4-0). The next Board meeting is scheduled for Tuesday, August 18, 2020 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi