

VILLAGE OF CAPE VINCENT PLANNING BOARD

9/15/2020

7:00 PM

Cape Vincent Village Offices

Meeting called by:	Jeffrey Herpel	Type of meeting:	Regular Planning Board
Facilitator:	Jeffrey Herpel	Note taker:	Carolyn Rossi
Board Members:	Jeffrey Brooks, (Absent, Excused) Jeffrey Herpel David Wiley	William Kirchgessner Richard Hodge	

The regular meeting of the Village of Cape Vincent Planning Board ("The Board") was held on Tuesday, September 15, 2020 in the community house room of the Village Offices. The meeting conducted by Board member, Jeffrey Herpel, opened at 7:01 p.m. with the Pledge of Allegiance.

Minutes

Agenda Item:	Approval of Minutes – August 18, 2020	Presenter:	Jeffrey Herpel
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Discussion:

The Board members reviewed the meeting minutes for August 18, 2020. Motion made by William Kirchgessner to accept the minutes as written with no corrections and seconded by Jeffrey Herpel.

Conclusions:

Motion carried; all voting aye (4-0).

OLD BUSINESS:

Agenda Item #1:	Village Zoning Laws Review	Presenter:	Jeffrey Herpel
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Discussion:

The Board reviewed the red-lined proposed changes to the Village of Cape Vincent Zoning Laws. A few minor changes were identified for correction.

1. Motion was made by Jeffrey Herpel to approve the proposed changes and seconded by Richard Hodge.
2. Motion was made by Jeffrey Herpel to submit the proposed changes to the Village Board and seconded by William Kirchgessner.

Conclusions:

Motions 1 and 2 carried; all voting aye (4-0)

Action items	Person responsible	Deadline
✓ Carolyn to e-mail a copy of the proposed language changes to the Village Clerk, Mary Rupp, to add the next Village Board meeting agenda.	Carolyn Rossi	9/16/2020

NEW BUSINESS: None

COMMUNICATIONS:

Agenda Item: Monthly ZEO Report (Cody Higgins) **Presenter:** Jeffrey Herpel

Discussion:

The Board reviewed the report.

- 2 Permits issued: (1) Shed, 448 Real Street, owner, Ronald Schneider; (2) Garage, 255 William, owner Tom Eckert
- Junk yard at Schumacher residence, ZEO checking on every couple of weeks. Mr. Schumacher is cooperating and clean-up is slowly but surely getting the yard cleaned up.
- 3 letters for vegetation growth were sent out 8/18, two of the three have responded and Anchor Marine has cut vegetation down on the property. Mrs. Clock called and informed ZEO her yard would be mowed by no later than September 21st.

Conclusions:

Zoning Board of Appeals meeting should be scheduled to review Barbara Bashaw request for front deck.

Action items	Person responsible	Deadline
✓ Carolyn to contact ZEO, Cody Higgins to get details to set meeting	Carolyn Rossi	10/1/2020

PRIVILEGE OF THE FLOOR: NONE

With no further business, Jeffrey Herpel motioned to adjourn the meeting at 7:38 pm. The motion was seconded by William Kirchgessner. Motion carried; all voting aye (4-0). The next Board meeting is scheduled for Tuesday, October 20, 2020 at 7 pm at the Village community house.

Minutes prepared: Carolyn Rossi