

VILLAGE OF CAPE VINCENT PLANNING BOARD

January 17, 2023

The annual organizational meeting of the Village of Cape Vincent Planning Board was held on January 17, 2023, in the Community Room at the Village Office. The meeting was opened by the Chair, Jeffrey Herpel, at 7:03 p.m. with the Pledge of Allegiance.

Board Members Present: Jeffrey Herpel, Chair
Richard Hodge
Jeffrey Brooks
Willard Kirchgessner
David Wiley

Visitors: None

Election of Officers – Chair and Vice Chair

Mr. Hodge nominated Jeffrey Herpel as Chair and Willard Kirchgessner as Vice Chair of the Village Planning Board for 2023. Hearing no other nominations Mr. Herpel called for a vote. Mr. Herpel was voted (5-0) as Chair and Mr. Kirchgessner was voted (5-0) as Vice Chair.

Old Business:

Approval of the Minutes:

- Board members reviewed the minutes of the December 20, 2022, meeting. Mr. Herpel made a motion to accept the minutes as written. Mr. Kirchgessner seconded and carried; all voting aye.

New Business: None

Communications: None

Items for Information:

- **Zoning Officer's Monthly Report:** Cody Higgins sent in an email to the board with the following report. "I have received a couple more dumpster applications. One from Ron Trottier at the marina and one from the fire department. I also met with Sheb Bishop for a garage that was built with no permits. The proper permitting is in the process of being issued. As always please feel free to reach out with any questions or concerns. Also, the filing of last year's permits should be completed by the end of next month."

Privilege of the Floor: None

Next Meeting: Tuesday, February 21, 2023, at 7 p.m., Community Room at the Village Office. Mr. Herpel shared that he would not be in attendance for the February meeting.

Adjournment: At 7:08 p.m., with no other business, Mr. Herpel made a motion to adjourn. Mr. Hodge seconded; all voting aye.

Respectfully submitted,

Kathleen M. Pierce
Planning Board Secretary