

VILLAGE OF CAPE VINCENT PLANNING BOARD

April 18, 2023

The regular meeting of the Village of Cape Vincent Planning Board was held on April 18, 2023, in the Community Room at the Village Office. The meeting was opened by the Chair, Jeff Herpel at 7:03 p.m. with the Pledge of Allegiance.

Board Members Present: Jeff Herpel, Chair
Jeffrey Brooks
Richard Hodge
Willard Kirchgessner, Vice Chair
Dave Wiley

Visitors: None

Old Business:

Approval of the Minutes:

- Board members reviewed the minutes of the March 21, 2023, meeting. Mr. Herpel made a motion to accept the minutes as written. Mr. Brooks seconded and motion carried; all voting aye.

Communications: None

Items for Information:

- **Zoning Officer's Monthly Report:** No report from the Zoning Officer, Cody Higgins.

Privilege of the Floor: None

New Business:

- A concern was raised regarding a new use of a recently purchased commercial building on Broadway. To date the Planning Board has not received or heard of a request for the paperwork for a Site Plan Review. The new use of the building requires a Site Plan Review and if any additional structures are built, a permit and a Site Plan Review are required.

Next Meeting: Tuesday, May 16, 2023, at 7 p.m., Community Room at the Village Office.

Adjournment: At 7: 31 p.m., with no other business, the Chair made a motion to adjourn. Mr. Hodge seconded; all voting aye.

Respectfully submitted,

Kathleen M. Pierce
Planning Board Secretary