

**VILLAGE OF CAPE VINCENT PLANNING BOARD**

**October 17, 2023**

The regular meeting of the Village of Cape Vincent Planning Board was held on October 17, 2023, in the Community Room at the Village Office. The meeting was opened by the Chair, Jeffrey Herpel, at 7 p.m. with the Pledge of Allegiance.

**Board Members Present:** Jeff Herpel, Chair  
Jeffrey Brooks  
Richard Hodge  
Willard Kirchgessner, Vice Chair - **Excused**  
Dave Wiley

**Visitors:** One

**Old Business:**

**Approval of the Minutes:**

- Board members reviewed the minutes of the September 19, 2023, meeting. Mr. Hodge made a motion to accept the minutes as written. Mr. Brooks seconded and the motion carried.

**New Business:** Ron Trottier submitted an application for a Lot -Line Adjustment (LLA) for Tax Map #39.81-1-65.2 at 379 Club Street in the Village. Mr. Trottier also presented a “preliminary only” survey plat of the parcel for the LLA. Board members reviewed and discussed with Mr. Trottier the LLA. The Board will hold a special meeting for approval if the final survey plat with the surveyor’s stamp is submitted before the regular meeting in November.

**Communications:** None

**Item(s) for Information/Discussion:** None

**Privilege of the Floor:** None

**Next Meeting:** Tuesday, November 21, 2023, at 7 p.m., Community Room at the Village Office.

**Adjournment:** At 7:29 p.m. with no further business, the Chair made a motion to adjourn; Mr. Brooks seconded and carried.

Respectfully submitted,

Kathleen M. Pierce  
Planning Board Secretary