

VILLAGE OF CAPE VINCENT PLANNING BOARD

April 16, 2024

A meeting of the Village of Cape Vincent Planning Board was held on April 16, 2024, at the Village Office in the Community Room. The meeting was opened by the Chair, Jeffrey Herpel, at 7 p.m. with the Pledge of Allegiance.

Board Members Present: Jeff Herpel, Chair
Jeffrey Brooks
Richard Hodge
Willard Kirchgessner, Vice Chair
Dave Wiley

Visitors: Five

Old Business:

Approval of the Minutes:

- Board members reviewed the minutes of the March 19, 2024, meeting. Mr. Brooks made a motion to accept the minutes as written. Mr. Kirchgessner seconded and the motion carried.
- **Site Plan Review Public Hearing:** The Public Hearing on the Site Plan Review application for River Livin' Properties, LLC opened at 7:03 p.m. The application was again reviewed by the Board. Jill Evans, one of the applicants, was present to answer questions. Neighboring property owners, Mark and Becky Stewart, were in attendance and had no objections to the fence. An email sent by neighboring property owners, George and Donna Cookson, was read stating no objection to the fence. With no further discussion or questions, the Public Hearing was closed at 7:20 p.m. *Mr. Herpel made a motion to approve 222' of a six-foot high emblem vinyl fencing at 404 So. Market Street, Tax Map #49.25-1-29. The fence must be built to specifications and location as described on the Site Plan Review application. Mr. Wiley seconded and carried; all voting aye.*

New Business:

- An application for a Lot-Line adjustment was submitted by Hope Hammond and Amanda Mason. The Board reviewed with the applicants the survey map indicating the lot-line adjustment. *Mr. Herpel made a motion to approve a lot-line adjustment of 0.60+/- acre being part of Tax Parcel #39.82-1-5.2 (Hope Hammond) to be conveyed to Amanda E. Mason and combined with Tax Parcel #39.82-1-4.2. Mr. Brooks seconded the motion and carried; all voting aye.* The Chair signed the survey map indicating the Planning Board's approval. The applicants were given a signed copy to be filed with Jefferson County.

Communication: None

Privilege of the Floor: None

Next Meeting: Tuesday, May 21, 2024, at 7 p.m., Community Room at the Village Office.

Adjournment: At 7:40 p.m. with no further business, Mr. Kirchgessner made a motion to adjourn; Mr. Wiley seconded and carried.

Respectfully submitted,

Jeffrey Herpel
Chair, Planning Board