

VILLAGE OF CAPE VINCENT PLANNING BOARD

February 18, 2025

The regular meeting of the Village of Cape Vincent Planning Board was held on February 18, 2025, at the Village Office in the Community Room. The meeting was opened by the Chair, Jeffrey Herpel, at 7 p.m. with the Pledge of Allegiance.

Board Members Present: Jeffrey Herpel, Chair
Jeffrey Brooks
Richard Hodge
Willard Kirchgessner, Vice Chair
Dave Wiley

Visitors: 1

Old Business:

Approval of the Minutes:

After review of the minutes of the January 21, 2025, meeting, Mr. Herpel made a motion to accept the minutes as written. Mr. Brooks seconded. The motion carried.

New Business: Site Plan Review – Application

A SPR application was submitted by Rebecca and Michael Kinnie, Purple Bird Enterprises, LLC. Board members reviewed, discussed, and asked Mr. Kinnie questions regarding the application and drawings submitted. Purple Bird Enterprises proposes to make a year-round Bed and Breakfast and bookstore at 183 W. Broadway, Tax Map #39.81-1-27 once they take ownership of the property. After review of the application, the Board reviewed and completed the short SEQR form. It was determined that the proposed action will not result in any significant adverse environmental impact. The Chair set a public hearing on the application for March 18, 2025, at 7 p.m. contingent upon the Kinnies having ownership of the property. Neighbors will be notified of the hearing.

Communication(s): None

Items for Information/Discussion: Board members reviewed a proposed handbook specific to Planning Board members. The handbook (binder) will contain documents relative to their position as a Planning Board member. All agreed that the handbook will be an asset.

Privilege of the Floor: None

Next Meeting: Tuesday, March 18, 2025, at 7 p.m., Community Room at the Village Office.

Adjournment: At 7:45 p.m. with no further business, Mr. Kirchgessner made a motion to adjourn. Mr. Herpel seconded and carried; all voting aye.

Respectfully submitted,

Kathleen M. Pierce
Planning Board Secretary