

February 25, 2025- Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 PM with Trustees Pamela Youngs, Robert Ewing and Michael Chavoustie present. Trustee Christine Stark attended via phone. Mayor Golden welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the February 11, 2025 regular Board meeting and Trustee Youngs made the motion to accept them as written with Trustee Ewing seconding the motion and all voting yes.

Attendee Sarah Dayton then addressed the Board. She informed the Board that the Chamber has discussed different ways to increase traffic to the Village and how to help the business area grow. The thoughts include bringing in food trucks and vendors on certain days. Sarah has agreed to continue to work on a concept and will bring it to the Board.

Dustin Cooley, DPW Superintendent, then gave his report as follows:

- The boiler for the water plant will take about four weeks for delivery. After review, Trustee Chavoustie made the motion to approve the quote from Paladino Mechanical Contracting for \$16,386.87 with Trustee Youngs seconded the motion and all voting yes.
- Employees Dustin Cooley and Daniel Radley would both like to attend the NYS Rural Water conference in May. The cost is \$385.00 for the conference plus hotel and meals. More information to follow.
- The replacement water heater has arrived, and Anthony Maracle will be installing it.
- Anthony Maracle will be attending class next week for two weeks. He will be taking the Village truck for transportation. The workplace contacted Anthony about the CDL course, and the timing would conflict with the water course, so he will now be attending the CDL course in early April.
- Dustin is getting quotes for a quick coupler for the backhoe. The Village has a 36-inch grading bucket that the crew would like to be able to utilize more often, but the pin removal/replacement takes too much extra time and the coupler would expedite the process.
- The security system at the Law Building continues to have issues with the phone line connectivity and the control board. Doyle has been working with Dustin and they can fix the issue. There will be an installation fee for a new board of \$149.00 and the monthly fee will be increased by \$0.55.
 - Trustee Stark asked for Dustin Cooley to call her to discuss the rope options for EEPark and to talk further about the trees that will be purchased for the Earth Day planting.

There was no police report.

Mayor Golden then addressed the "old" business as follows:

- Lot on James St: No new report.
- Chamber/French Fest: Trustee Stark gave the update that the Chamber had their meeting last night and the Chamber President will be drafting a progress report for the Town and Village, based on the list provided to them regarding expectations. The Chamber also continues to work

on events and all the Board members have taken an event to manage. The French Festival planning is in full swing. The group does plan to increase media exposure for this year's festival.

- Zoning: Trustee Chavoustie updated that he and Mayor Golden met with ZEO Higgins and the zoning office hours will now be held on Friday's, starting the week after St. Patrick's day, at 1:00pm and he will also take a proactive approach to drive around the Village for any zoning infractions.
- CVLDC: Trustee Youngs then updated the Board. She attended a Dept. Of State call last week for Club Street project. The boathouse has been taken down for the project. The Heritage group was here for the small projects fund for the NYForward and the application process is going well. Mayor Golden did state that he has contacted Marty Mason about being the project manager for the NYForward and he has agreed. Trustee Stark stated that she feels that the Village needs to be more proactive in the NYForward process, as the Town has made more progress to date. A discussion took place. As a result, Trustee Stark will contact Jen Voss for questions and how to move forward with all aspects of the projects.
- REDI documents: No new report.
- Youth Commission/Fire Department: Trustee Ewing had no new information to share.
- Horne's Ferry: Mayor Golden stated that he has made phone contact with the Horne family. Bruce Horne and our attorney have received a copy of the debt to date and the signed agreement, done by George Horne. Once Mayor Golden hears from the attorney, the Village should be able to file claim against the estate to move forward. More information to follow.
- DOT Sidewalks/NYForward: Mayor Golden has made contact with the DOT contact. There was a discussion. The Mayor has requested that the Village be moved to the back of the 2025 list for the DOT and the downtown portions of their project will most likely have to be covered under the NYForward streetscape.
- Mayor Golden then stated that employee Jay Gault has accepted a new position with the Town and the Village has posted his position with the collection date of 3/4/25.
- E.V. Chargers: Mayor Golden stated that the Village still has not received the draft copy of the charger application that was being completed by Scott Burto/CVLDC. The application is due on Friday February 28th. The Board discussed. Mayor Golden is not going to sign the application without appropriate time to review, and the Board agrees. The Board also agrees that the CVLDC needs to be made aware of the delay with the submittal and the failure to get responses from the CVLDC planner.
- At 6:07pm, Trustee Ewing excused himself from the meeting.
- A draft of an ordinance for the use of East End Park was discussed briefly and all Board members have been asked to review/update and bring to the next meeting for discussion.
- Joint meeting: There was a discussion about the upcoming Town/CVLDC and Village meeting. There is no date set at this time. Trustee Stark stated that when the Village met with the Town prior to the full joint meeting, it was very productive. Mayor Golden has asked for agenda items for the meeting to get to the Town prior to meeting. No date set for Town meeting.

Mayor Golden then addressed the "new" business as follows:

- Budget modifications: Clerk/Treasurer Rupp supplied the following modifications for review.

Increase line A1289	\$	21,880.00
Increase line A1710	\$	8,800.00
Increase line A1090	\$	1,080.00
Increase line A2401	\$	106.00
Decrease line A2410	\$	(10,000.00)
Increase line A2001	\$	1,250.00
Decrease line A3501	\$	<u>(49,685.36)</u>
Increase line A9040.8	\$	(781.16)
Increase line A9010.8	\$	(2,667.34)
Increase line A9710.6	\$	(124,306.73)
Decrease line A9710.7	\$	100,000.00
Increase line A9015.8	\$	(479.00)
Decrease line A1420.4	\$	3,000.00
Increase line A1910.4	\$	(5,411.38)
Decrease line A5110.1	\$	7,000.00
Increase line A3715.4	\$	<u>(2,923.75)</u>

Trustee Youngs made the motion to approve the modifications with Trustee Chavoustie seconding the motion and all voting yes.

- Police garage: Mayor Golden inquired with Trustee Chavoustie if he has been able to make any progress with the police garage grant. Trustee Chavoustie stated that he had contacted Scott Burto several times for more information, and he has yet to received any response. He is hoping to have information for the next meeting.
- Trustee Youngs then spoke about the proposal from the Clinton group that does design guidelines for the Village. There was a discussion. There was no action taken at this time, but this idea might be more fit for updates to Zoning Law.

At 6:34 pm, Trustee Chavoustie made a motion to adjourn the meeting with Trustee Youngs seconding the motion and all voting yes.

Respectfully submitted,

Mary E. Rupp, Clerk/Treasurer