

March 25, 2025- Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 PM with Trustees Robert Ewing, Pamela Youngs and Michael Chavoustie present. Trustee Christine Stark was absent. Mayor Golden welcomed the attendees and led in the Pledge of Allegiance.

The Board then reviewed the minutes of the March 11, 2025 regular Board meeting and Trustee Ewing made the motion to accept them as written with Trustee Chavoustie seconding the motion and all voting yes.

Attendee Jacob Cashel then made a statement to the Board. As a tree was removed on James Street today, he has concerns about other trees being removed throughout the Village without a replacement plan. Mayor Golden assured Mr. Cashel that the Village does remove diseased trees as needed but there are roughly 10 trees planted every year as well.

Dustin Cooley, DPW Superintendent, then gave his report as follows:

- The tree work started today on James Street and tomorrow they will be finishing up James Street tree and moving to Centre Street for the tree work. The stumps will be taken care of and some other trimming around the Village.
- The crew continues to clean the snow equipment.
- The ramp for the wave attenuator can be moved by the backhoe. Once the new ramp pins and deck boards are in, the ramp will be reinstalled.
- The trees that will be planted on the Earth Day event with TILT have been ordered. The flyers will go out to invite community involvement.
- The pipes have been ordered for the storm drain work on Murray Street and should be delivered this week. Once the weather permits, the crew hopes to be able to complete this project.
- Dustin asked the Board to consider allowing the DPW to adjust their working hours over the summer to work four 10-hour day per week from mid- April until mid- November. They would adjust their working hours to account for French Festival operations.

Gareth Hogan, Water/Wastewater Operator, then updated the Board on the status of both plants and all is online and doing well. The water withdrawal report has been submitted. Mr. Hogan also informed the Board that he will begin the AWQR (Annual Water Quality Report) that is due May 31.

Shaun Cuddeback, OIC, then updated the Board that officers Knapp and Froelick have been working a few shifts recently. Also, he informed the Board that the PD is having computer issues and will need a replacement. Clerk Rupp will assist him in getting one ordered.

Jeffrey Herpel, Planning Board Chairman, then addressed the Board. He updated the Board that the Planning Board approved the site plan review for the incoming "Little Book Store" and a bed and breakfast on the same parcel. Mr. Herpel also stated that a "junk" car round-up needs to be done again throughout the Village. It has been a few years since it was last done. Also, Mr. Herpel took a complaint about a house on Joseph Street that is disrepair and vacant. The Board updated Mr. Herpel that the home might be in the process of being sold and might be addressed by the new owner very soon. The next issue addressed was the large metal sign in front of the Cape Pizza. The Planning Board would like to see the sign taken down. It belongs to the owners of the parcel. A discussion took place, and the

Board will look further into the sign. Mr. Herpel also stated that he will be attending the Tug Hill conference at Turning Stone next week.

Mayor Golden then addressed the “old” business as follows:

- Lot on James St: No new report.
- Chamber/French Fest: Trustee Stark was absent from the meeting but Chamber President Ariel Pink was in attendance and stated that the chamber has begun to prepare for upcoming events this summer/fall.
- Zoning: Trustee Chavoustie updated the Board that ZEO Higgins has started his office hours at the Village offices and issued 3 permits last week.
- CVLDC: Trustee Youngs stated that the next meeting will be April 10th along with the Town and Village. There is a meeting this evening for NYForward small projects applications and hopefully there will be decisions by 3/31/2025.
- REDI documents: No new report.
- Fire Dept./Youth Commission: Trustee Ewing updated that all is going well with both groups.
- Horne’s Ferry: At this point, there are many unknowns about the future of the ferry service. Mayor Golden has been on contact with the family and attorneys. The family would like the business to be sold by the end of 2025. There was a lengthy discussion.
- NYForward: The potential time is still late summer/early fall to get more information to move forward.

Mayor Golden then addressed the “new” business as follows:

- Employee Anthony Maracle has successfully completed water school. Trustee Youngs made the motion to approve a \$1.00 per hour raise for Mr. Maracle with Trustee Ewing seconding the motion and all voting yes.
- Landlord authorization: The Board reviewed a submittal for French Festival vendor, Traveling Sisters, for authorization on July 12 and 13th during French Festival. Trustee Youngs made the motion to approve the Mayor to sign the authorization form with Trustee Ewing seconding the motion and all voting yes.
- Public hearing/Joint meetings: Trustee Ewing made the motion to advertise for public hearings on April 8th, starting at 6:00pm for the tentative budget, amending the water use law and the proposed East End Park Local law and also that the Village Board will be attending joint meetings on April 10th starting at 5:00pm at the Rec Park. First with the Town of Cape Vincent at 5:00 pm and then with the Town and the CVLDC at 6:00pm with Trustee Chavoustie seconding the motion and all voting yes.
- Budget modifications: Trustee Youngs made the motion approve the following modifications with Trustee Chavoustie seconding the motion and all voting yes:
 - Increase A1289: \$7262.50
 - Decrease A1310.4: \$2000
 - Decrease A5410.4: \$8000

Decrease A3120.1: \$9000
Decrease A7145.4: \$2000
Decrease A1410.1: \$ 2880
Decrease A1640.4: \$16,296.22
Decrease A3170.41: \$2000
Decrease A3120.2: \$ 2500
Decrease A7410.4: \$1200

- Trustee Youngs made the motion to deposit the funds from the CD (ending 0829) that matured in the amount of \$9620.23 into account 5425 with Trustee Ewing seconding the motion and all voting yes.
- Copier: The Village office copier is 7 years old and replacement parts are being phased out and a replacement quote from Advanced Business Systems is \$2660.24. Trustee Chavoustie made the motion to approve the purchase to be spread across the 3 funds with Trustee Ewing seconding the motion and all voting yes.
- Anchor Marina: Mayor Golden updated the Board that the Seaway Marine Group owner is currently under contract with Ron Trottier for the sale of the marina. There was a discussion. The soon to be owners hope to meet with the CVLDC for any grant opportunities.

At 6:28pm, Trustee Ewing made the motion to adjourn the meeting with Trustee Youngs seconding the motion and all voting yes.

Respectively submitted,

Mary E. Rupp, Clerk/Treasurer